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MIDDLESEX COUNTY STEM CHARTER SCHOOL

BOARD OF TRUSTEES MEETING

MARCH 28, 2019

MIDDLESEX COUNTY STEM CHARTER SCHOOL

BOARD OF TRUSTEES MEETING

Date: March 28, 2019, 7:00 PM

Place: 365 New Brunswick Ave, Perth Amboy, NJ 08861

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the “Open Public Meetings Act” P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this meeting have been published on Courier News and Home News Tribune on March 23, 2019.

Mission Statement:

The mission of the Middlesex County STEM Charter School is to provide rigorous science, technology, engineering, and math curricula in a diverse and nurturing environment to spark students’ interest at early ages in STEM careers.

AGENDA

- I. The Regular Meeting of the Middlesex County STEM Charter School is called to order at _____. The Board reserves the right to act on any or all agenda items.

Moved by _____, seconded by _____ Roll call:

Roll Call by Mr. Fatih Kayalar:

Trustee	Position	Term Expires	Attendance
Mrs. Jackie Lewis	President	June 30, 2021	
Mr. John Cascarano	Member	June 30, 2020	
Mr. Anthony Attanasio	Member	June 30, 2020	
Dr. Ozcan Uzun	Member	June 30, 2019	
Vacant	Member		

Also Present:

Member	Position	Attendance
Dr. Namik Sercan	Chief Education Officer	
Fatih Kayalar	Business Administrator/ Board Secretary	

II. Acceptance of Agenda & Minutes

Moved to accept the agenda,

Moved by _____, seconded by _____ Roll call:

BE IT RESOLVED, Middlesex County STEM Charter School Board of Trustees approves the following reports and documents.

- ❖ Regular Meeting Minutes for January 22, 2018
- ❖ Bill list from January, 22 to March 27, 2019
- ❖ Treasurer Reports from November 2018 to February 2019
- ❖ Board Secretary Reports January 2019 and February 2019

Moved by _____, seconded by _____ Roll call:

III. Public Comments

Board President or designee opens the public comment session on any topic. Each person is limited to speak for a period of three (3) minutes and will be asked to give their full name, spell their last name and provide their address. Board President or designee closes the public comment session on any topic.

IV. Chief Education Officer's Report

V. Policy Adoptions

- i. **BE IT RESOLVED**, that the Board approves the first reading of the following policies regulations as detailed in the exhibits attached hereto and made a part of the minutes: [Appendix A](#)

1. Policy 2411 GUIDANCE COUNSELING
2. Policy 2200 CURRICULUM CONTENT
3. Policy 3232 TUTORING SERVICES
4. Regulation 2411 GUIDANCE COUNSELING
5. Regulation 2200 CURRICULUM CONTENT
6. Regulation 5111 ELIGIBILITY OF RESIDENT/NONRESIDENT STUDENTS
7. Regulation 3232 TUTORING SERVICES

Moved by _____, seconded by _____ to approve the motion.

Roll call:

- ii. **BE IT RESOLVED**, that the Board approves the second reading of the following policies regulations as detailed in the exhibits attached hereto and made a part of the minutes: [Appendix B](#)

1. Policy 3160: Physical Examination
2. Regulation 3160: Physical Examination
3. Policy 3222: Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
4. Regulation 3222: Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
5. Policy 3223: Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals
6. Regulation 3223: Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals
7. Policy 3240: Professional Development for Teachers and School Leaders
8. Regulation 3240: Professional Development for Teachers and School Leaders
9. Policy 5111: Eligibility of Resident/Nonresident Students
10. Regulation 5111: Eligibility of Resident/Nonresident Students

Moved by _____, seconded by _____ to approve the motion.

Roll call:

VI. **Designations, Discussions, and Action Items**

- i. **BE IT RESOLVED**, that The Board hereby approves the Building Lease Agreement of the second campus. [Appendix C](#)

Moved by _____, seconded by _____ to approve the motion.

Roll Call:

- ii. **BE IT RESOLVED**, that The Board hereby authorizes Board Secretary to apply for safety Grant from New Jersey School Boards Insurance Group in the amount of \$500.

Moved by _____, seconded by _____ to approve the motion.

Roll Call:

- iii. **BE IT RESOLVED**, that The Board hereby approves the attached budget transfers. [Appendix D](#)

Moved by _____, seconded by _____ to approve designations and resolution listed in item

- iv. **BE IT RESOLVED**, that The Board hereby approves the attached projected budget for 2019-2020 school year. [Appendix E](#)

Moved by _____, seconded by _____ to approve the motion.

Roll Call:

- v. **WHERE AS**, In order to have utilized Title III funds, the amount must be at least \$10,000. MCSCS was awarded \$3,969. For schools who are awarded less than the \$10,000, they may enter into a consortium in May of the previous year. As MCSCS was new for the 2018-2019 year, the allocation was given awarded in October, therefore we were not able to join a consortium with another school. Moving forward, allocations for the coming 2019-2020 year, a consortium will be requested so that funds can meet the \$10,000 threshold.

BE IT RESOLVED, that The Board hereby approves the attached Title III refusal (\$13,000) for the 2018-2019 school year. [Appendix F](#)

Moved by _____, seconded by _____ to approve the motion.

Roll Call:

VII. **Human Resources**

- i. **BE IT RESOLVED**, that the Board, upon recommendation by the CEO, approves the additional stipends \$500/each for Mrs. Stacey Russo and Mrs, Jeanette Meyer for professional development.

Moved by _____, seconded by _____ to approve the motion.

Roll Call:

VIII. **Executive Session**

Middlesex County STEM Charter School is called to order for an executive session at _____.

Moved by _____, seconded by _____ to adjourn the Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, HIB monthly reports, negotiations and other such related matters pursuant to law N.J.S.A. 10:4-12(b).

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

IX. Adjournment

Moved by _____, seconded by _____ to adjourn the meeting at _____ p.m.

Roll call:

Attachments

- ❖ Regular Meeting Minutes for January 22, 2018
- ❖ Bill list from January, 22 to March 27, 2019
- ❖ Treasurer Reports from November 2018 to February 2019
- ❖ Board Secretary Reports January 2019 and February 2019

Appendices

- ❖ *Appendix A*: First Readings of Policies and Regulations
- ❖ *Appendix B*: Second Readings of Policies and Regulations
- ❖ *Appendix C*: Building Lease Agreement
- ❖ *Appendix D*: Budget Transfers
- ❖ *Appendix E*: Projected Budget for 2019-2020