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MIDDLESEX COUNTY STEM CHARTER SCHOOL

BOARD OF TRUSTEES MEETING

MARCH 28, 2019

MIDDLESEX COUNTY STEM CHARTER SCHOOL

BOARD OF TRUSTEES MEETING

Date: March 28, 2019, 7:00 PM

Place: 365 New Brunswick Ave, Perth Amboy, NJ 08861

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the “Open Public Meetings Act” P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this meeting have been published on Courier News and Home News Tribune on March 23, 2019.

Mission Statement:

The mission of the Middlesex County STEM Charter School is to provide rigorous science, technology, engineering, and math curricula in a diverse and nurturing environment to spark students’ interest at early ages in STEM careers.

AGENDA

- I. The Regular Meeting of the Middlesex County STEM Charter School is called to order at 7:07 pm. The Board reserves the right to act on any or all agenda items.

Moved by Mr. Cascarano, seconded by Mr. Attanasio

Roll call: Motion #19.03.28.1 adopted unanimously. (In favor: J.C, A.A, J.L.)

Against: None Abstained: None.

Roll Call by Mr. Fatih Kayalar:

Trustee	Position	Term Expires	Attendance
Mrs. Jackie Lewis	President	June 30, 2021	Present
Mr. John Cascarano	Member	June 30, 2020	Present
Mr. Anthony Attanasio	Member	June 30, 2020	Present
Dr. Ozcan Uzun	Member	June 30, 2019	Excused
Vacant	Member		

Also Present:

Member	Position	Attendance
Dr. Namik Sercan	Chief Education Officer	Present
Fatih Kayalar	Business Administrator/ Board Secretary	Present

II. Acceptance of Agenda & Minutes

Moved to accept the March 28, 2019 agenda,

Moved by Mr. Cascarano, seconded by Mr. Attanasio

Roll call: Motion #19.03.28.2 adopted unanimously. (In favor: J.C, A.A, J.L.)

Against: None Abstained: None.

BE IT RESOLVED, Middlesex County STEM Charter School Board of Trustees approves the following reports and documents.

- ❖ Regular Meeting Minutes for January 22, 2018
- ❖ Bill list from January, 22 to March 27, 2019
- ❖ Treasurer Reports from November 2018 to February 2019
- ❖ Board Secretary Reports January 2019 and February 2019

Moved by Mr. Attanasio, seconded by Mr. Cascarano

Roll call: Motion #19.03.28.3 adopted unanimously. (In favor: J.C, A.A, J.L.)

Against: None Abstained: None.

III. Public Comments

No public comment.

IV. Chief Education Officer's Report

Dr. Sercan presented;

- enrollment numbers and status of the 2019-2020 school year.
- teachers evaluations report.

V. Policy Adoptions

- i. **BE IT RESOLVED**, that the Board approves the first reading of the following policies regulations as detailed in the exhibits attached hereto and made a part of the minutes: [Appendix A](#)

1. Policy 2411 GUIDANCE COUNSELING
2. Policy 2200 CURRICULUM CONTENT
3. Policy 3232 TUTORING SERVICES
4. Regulation 2411 GUIDANCE COUNSELING
5. Regulation 2200 CURRICULUM CONTENT
6. Regulation 5111 ELIGIBILITY OF RESIDENT/NONRESIDENT STUDENTS
7. Regulation 3232 TUTORING SERVICES

Moved by Mr. Cascarano, seconded by Mrs. Lewis
Roll call: Motion #19.03.28.4 adopted unanimously. (In favor: J.C, A.A, J.L.)
Against: None Abstained: None.

- ii. **BE IT RESOLVED**, that the Board approves the second reading of the following policies regulations as detailed in the exhibits attached hereto and made a part of the minutes: [Appendix B](#)

1. Policy 3160: Physical Examination
2. Regulation 3160: Physical Examination
3. Policy 3222: Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
4. Regulation 3222: Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
5. Policy 3223: Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals
6. Regulation 3223: Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals
7. Policy 3240: Professional Development for Teachers and School Leaders
8. Regulation 3240: Professional Development for Teachers and School Leaders
9. Policy 5111: Eligibility of Resident/Nonresident Students
10. Regulation 5111: Eligibility of Resident/Nonresident Students

Moved by Mr. Attanasio, seconded by Mr. Cascarano
Roll call: Motion #19.03.28.5 adopted unanimously. (In favor: J.C, A.A, J.L.)
Against: None Abstained: None.

VI. **Designations, Discussions, and Action Items**

- i. **BE IT RESOLVED**, that The Board hereby approves the Building Lease Agreement of the second campus. [Appendix C](#)

Moved by Mr. Attanasio, seconded by Mr. Cascarano
Roll call: Motion #19.03.28.6 adopted unanimously. (In favor: J.C, A.A, J.L.)
Against: None Abstained: None.

- ii. **BE IT RESOLVED**, that The Board hereby authorizes Board Secretary to apply for safety Grant from New Jersey School Boards Insurance Group in the amount of \$500.

Moved by Mr. Cascarano, seconded by Mr. Attanasio
Roll call: Motion #19.03.28.7 adopted unanimously. (In favor: J.C, A.A, J.L.)
Against: None Abstained: None.

- iii. **BE IT RESOLVED**, that The Board hereby approves the attached budget transfers.
[Appendix D](#)

Moved by Mr. Attanasio, seconded by Mr. Cascarano
Roll call: Motion #19.03.28.8 adopted unanimously. (In favor: J.C, A.A, J.L.)
Against: None Abstained: None.

- iv. **BE IT RESOLVED**, that The Board hereby approves the attached projected budget for 2019-2020 school year. [Appendix E](#)

Moved by Mr. Cascarano, seconded by Mr. Attanasio
Roll call: Motion #19.03.28.9 adopted unanimously. (In favor: J.C, A.A, J.L.)
Against: None Abstained: None.

- v. **WHEREAS**, In order to have utilized Title III funds, the amount must be at least \$10,000. MCSCS was awarded \$3,969. For schools who are awarded less than the \$10,000, they may enter into a consortium in May of the previous year. As MCSCS was new for the 2018-2019 year, the allocation was given awarded in October, therefore we were not able to join a consortium with another school. Moving forward, allocations for the coming 2019-2020 year, a consortium will be requested so that funds can meet the \$10,000 threshold.

BE IT RESOLVED, that The Board hereby approves the attached Title III refusal (\$13,000) for the 2018-2019 school year.

Moved by Mr. Attanasio, seconded by Mr. Cascarano
Roll call: Motion #19.03.28.10 adopted unanimously. (In favor: J.C, A.A, J.L.)
Against: None Abstained: None.

VII. **Human Resources**

- i. **BE IT RESOLVED**, that the Board, upon recommendation by the CEO, approves the additional stipends \$500/each for Mrs. Stacey Russo and Mrs. Jeanette Meyer for professional development.

Moved by Mr. Attanasio, seconded by Mr. Cascarano
Roll call: Motion #19.03.28.11 adopted unanimously. (In favor: J.C, A.A, J.L.)
Against: None Abstained: None.

VIII. Executive Session

Middlesex County STEM Charter School is called to order for an executive session at 7:37 pm.

Moved by Mr. Cascarano, seconded by Mrs. Lewis to adjourn the Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, HIB monthly reports, negotiations and other such related matters pursuant to law N.J.S.A. 10:4-12(b).

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

IX. Adjournment

Moved by Mrs. Lewis, seconded by Mr. Cascarano to adjourn the meeting at 7:39 p.m.
Roll call: Motion #19.03.28.12 adopted unanimously. (In favor: J.C, A.A, J.L.)
Against: None Abstained: None.

Attachments

- ❖ Regular Meeting Minutes for January 22, 2018
- ❖ Bill list from January, 22 to March 27, 2019
- ❖ Treasurer Reports from November 2018 to February 2019
- ❖ Board Secretary Reports January 2019 and February 2019

Appendices

- ❖ *Appendix A:* First Readings of Policies and Regulations
- ❖ *Appendix B:* Second Readings of Policies and Regulations
- ❖ *Appendix C:* Building Lease Agreement
- ❖ *Appendix D:* Budget Transfers
- ❖ *Appendix E:* Projected Budget for 2019-2020