

**M
I
N
U
T
E
S**



MIDDLESEX COUNTY STEM CHARTER SCHOOL

BOARD OF TRUSTEES MEETING

MAY 21, 2019

MIDDLESEX COUNTY STEM CHARTER SCHOOL

BOARD OF TRUSTEES MEETING

Date: May 21, 2019, 6:30 PM

Place: 430 Market Street, Perth Amboy, NJ 08861

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the “Open Public Meetings Act” P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this meeting have been published on Courier News and Home News Tribune on January 12, 2018.

Mission Statement:

The mission of the Middlesex County STEM Charter School is to provide rigorous science, technology, engineering, and math curricula in a diverse and nurturing environment to spark students’ interest at early ages in STEM careers.

AGENDA

- I. The Regular Meeting of the Middlesex County STEM Charter School is called to order at 6:30 pm. The Board reserves the right to act on any or all agenda items.

Moved by Mrs. Lewis, seconded by Mr. Cascarano

Roll call: Motion #19.05.21.1 adopted unanimously. (In favor: J.C, O.U., J.L.)

Against: None Abstained: None.

Roll Call by Mr. Fatih Kayalar:

Trustee	Position	Term Expires	Attendance
Mrs. Jackie Lewis	President	June 30, 2021	Present
Mr. John Cascarano	Member	June 30, 2020	Present
Mr. Anthony Attanasio	Member	June 30, 2020	Excused
Dr. Ozcan Uzun	Member	June 30, 2019	Present
Vacant	Member		

Also Present:

Member	Position	Attendance
Dr. Namik Sercan	Chief Education Officer	Present
Fatih Kayalar	Business Administrator/ Board Secretary	Present

II. Acceptance of Agenda & Minutes

Moved to accept the agenda,

Moved by Mrs. Lewis, seconded by Mr. Cascarano

Roll call: Motion #19.05.21.2 adopted unanimously. (In favor: J.C, O.U., J.L.)

Against: None Abstained: None.

BE IT RESOLVED, Middlesex County STEM Charter School Board of Trustees approves the [Regular Meeting Minutes for March 28, 2018](#)

Moved by Mr. Cascarano, seconded by Mrs. Lewis

Roll call: Motion #19.05.21.3 adopted unanimously. (In favor: J.C, J.L.)

Against: None Abstained: O.U.

BE IT RESOLVED, Middlesex County STEM Charter School Board of Trustees approves the following reports and documents.

- ❖ [Bill list from March 28, 2019, to May 17, 2019](#)
- ❖ [Board Secretary Reports March 2019 and April 2019](#)

Moved by Dr. Uzun, seconded by Mr. Cascarano

Roll call: Motion #19.05.21.4 adopted unanimously. (In favor: J.C, O.U., J.L.)

Against: None Abstained: None.

III. Public Comments

No public attendance.

IV. Chief Education Officer's Report

Dr. Sercan presented:

- The enrollment numbers for the school year 2019-2020
- Summer remedial programs

V. **Policy Adoptions**

- i. ***BE IT RESOLVED***, that the Board approves the first reading of the following policies regulations as detailed in the exhibits attached hereto and made a part of the minutes: [Appendix A](#)

1. Policy 5530.04 Administering an Opioid Antidote
2. Policy 5756 Transgender Students
3. Regulation 5530.04 Administering an Opioid Antidote

Moved by Dr. Uzun, seconded by Mr. Cascarano

Roll call: Motion #19.05.21.5 adopted unanimously. (In favor: J.C, O.U., J.L.)

Against: None Abstained: None.

- ii. ***BE IT RESOLVED***, that the Board approves the second reading of the following policies regulations as detailed in the exhibits attached hereto and made a part of the minutes: [Appendix B](#)

1. Policy 2411 GUIDANCE COUNSELING
2. Policy 2200 CURRICULUM CONTENT
3. Policy 3232 TUTORING SERVICES
4. Regulation 2411 GUIDANCE COUNSELING
5. Regulation 2200 CURRICULUM CONTENT
6. Regulation 5111 ELIGIBILITY OF RESIDENT/NONRESIDENT STUDENTS
7. Regulation 3232 TUTORING SERVICES

Moved by Mrs. Lewis, seconded by Mr. Cascarano

Roll call: Motion #19.05.21.5 adopted unanimously. (In favor: J.C, O.U., J.L.)

Against: None Abstained: None.

VI. **Designations, Discussions, and Action Items**

- i. ***BE IT RESOLVED***, that the Board approves the following updates for the Board Meeting schedule for the fiscal year 2018-2019. Unless otherwise decided, each meeting will be held at the school building, starting at 6:30 pm.

- September 18, 2018
- November 20, 2018
- January 22, 2019
- ~~March 19, 2019~~ **Cancelled**
- March 28, 2019 - 7 pm
- May 21, 2019
- June 18, 2019

Moved by Mr. Cascarano, seconded by Mrs. Lewis

Roll call: Motion #19.05.21.6 adopted unanimously. (In favor: J.C, O.U., J.L.)

Against: None Abstained: None.

- ii. **BE IT RESOLVED**, that The Board hereby approves the following field trip.
[Appendix C](#)

Moved by Mr. Cascarano, seconded by Mrs. Lewis

Roll call: Motion #19.05.21.6 adopted unanimously. (In favor: J.C, O.U., J.L.)

Against: None Abstained: None.

- iii. **WHEREAS**, MCSCS will offer remedial courses to students identified by the staff at no cost to the parents. The courses will last 4 weeks starting July 29, 2019.

WHEREAS, this program does not fall under the teachers' employment contracts.

THEREFORE BE IT RESOLVED, that MCSCS will pay teachers who are involved in this program to pay \$25/hour for their services.

Moved by Mrs. Lewis, seconded by Dr. Uzun

Roll call: Motion #19.05.21.7 adopted unanimously. (In favor: J.C, O.U., J.L.)

Against: None Abstained: None.

- iv. **BE IT RESOLVED**, that The Board hereby approves the attached budget transfers.
[Appendix D](#)

Moved by Dr. Uzun, seconded by Mr. Cascarano

Roll call: Motion #19.05.21.8 adopted unanimously. (In favor: J.C, O.U., J.L.)

Against: None Abstained: None.

- v. **BE IT RESOLVED**, that The Board hereby approves the attached salary scale for 2019-2020 school year. [Appendix E](#)

Moved by Dr. Uzun, seconded by Mr. Cascarano

Roll call: Motion #19.05.21.9 adopted unanimously. (In favor: J.C, O.U., J.L.)

Against: None Abstained: None.

- vi. **WHEREAS**, student enrollment is growing at MCSCS. The projected enrollment for 2019-20 school year is 198 students. The current facility will not be able to accommodate 198 students. Therefore, there is a need for an additional facility to address the growing population.

WHEREAS, MCSCS administration has entered into a contract with the Raritan Bay Area YMCA ("the YMCA") to utilize classroom and office spaces available at the YMCA. The Board of Trustees for MCSCS approved the preliminary lease agreement in its meeting on March 28, 2019.

THEREFORE, BE IT RESOLVED that MCSCS approves the charter amendment application to the New Jersey Department of Education to add the YMCA facility located at 357 New Brunswick Avenue, Perth Amboy NJ 08861 as a satellite campus.

Moved by Mr. Cascarano, seconded by Dr. Uzun

Roll call: Motion #19.05.21.10 adopted unanimously. (In favor: J.C, O.U., J.L.)

Against: None Abstained: None.

VII. Human Resources

- i. ***BE IT RESOLVED***, that the Board, upon recommendation by the CEO, approves the hiring of new employees, adjustments in professional responsibilities, pertinent salary allocations, and additional stipends for 2018-2019 as detailed in the exhibit attached hereto and made a part of the minutes. [Appendix F](#)

Moved by Mrs. Lewis, seconded by Mr. Cascarano

Roll call: Motion #19.05.21.11 adopted unanimously. (In favor: J.C, O.U., J.L.)

Against: None Abstained: None.

VIII. Executive Session

Middlesex County STEM Charter School is called to order for an executive session at 7:56 pm.

Moved by Mr. Cascarano, seconded by Dr. Uzun to adjourn the Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, HIB monthly reports, negotiations and other such related matters pursuant to law N.J.S.A. 10:4-12(b).

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

IX. Adjournment

Moved by Mr. Cascarano, seconded by Mrs. Lewis to adjourn the meeting at 6:57 p.m.

Roll call: Motion #19.05.21.12 adopted unanimously. (In favor: J.C, O.U., J.L.)

Against: None Abstained: None.

Attachments

- ❖ Regular Meeting Minutes for March 28, 2018
- ❖ Bill list from March 28, 2019, to May 17, 2019
- ❖ Board Secretary Reports March 2019 and April 2019

Appendices

- ❖ ***Appendix A:*** First Readings of Policies and Regulations
- ❖ ***Appendix B:*** Second Readings of Policies and Regulations
- ❖ ***Appendix C:*** Field Trip
- ❖ ***Appendix D:*** Budget Transfers

- ❖ *Appendix E*: Salary Scale
- ❖ *Appendix F*: Employment Updates