

**M
I
N
U
T
E
S**



MIDDLESEX COUNTY STEM CHARTER SCHOOL

BOARD OF TRUSTEES MEETING

JUNE 18, 2019

MIDDLESEX COUNTY STEM CHARTER SCHOOL

BOARD OF TRUSTEES MEETING

Date: June 18, 2019, 6:30 PM

Place: 430 Market Street, Perth Amboy, NJ 08861

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the “Open Public Meetings Act” P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this meeting have been published on Courier News and Home News Tribune on January 12, 2018.

Mission Statement:

The mission of the Middlesex County STEM Charter School is to provide rigorous science, technology, engineering, and math curricula in a diverse and nurturing environment to spark students’ interest at early ages in STEM careers.

AGENDA

- I. The Regular Meeting of the Middlesex County STEM Charter School is called to order at 6:35 pm. The Board reserves the right to act on any or all agenda items.

Moved by Mr. Cascarano, seconded by Dr. Uzun

Roll call: Motion #19.06.18.1 adopted unanimously. (In favor: J.C, O.U., J.L., A.A.)

Against: None Abstained: None.

Roll Call by Mr. Fatih Kayalar:

Trustee	Position	Term Expires	Attendance
Mrs. Jackie Lewis	President	June 30, 2021	Present
Mr. John Cascarano	Member	June 30, 2020	Present
Mr. Anthony Attanasio	Member	June 30, 2020	Present
Dr. Ozcan Uzun	Member	June 30, 2019	Present
Vacant	Member		

Also Present:

Member	Position	Attendance
Dr. Namik Sercan	Chief Education Officer	Present
Fatih Kayalar	Business Administrator/ Board Secretary	Present

II. Acceptance of Agenda & Minutes

Moved to accept the agenda,

Moved by Mr. Attanasio, seconded by Dr. Uzun

Motion #19.06.18.2 adopted unanimously. (In favor: J.C, O.U., J.L., A.A.)

Against: None Abstained: None. Absent: None.

BE IT RESOLVED, Middlesex County STEM Charter School Board of Trustees approves the following reports and documents.

- ❖ [Regular Meeting Minutes for May 21, 2019](#)
- ❖ [Bill list from May 17, 2019 to June 17, 2019](#)
- ❖ [Treasurer Reports from March To May 2019](#)
- ❖ [Board Secretary Report of May 2019](#)

Moved by Mr. Cascarano, seconded by Dr. Uzun Roll call:

Motion #19.06.18.3 adopted unanimously. (In favor: J.C, O.U., J.L., A.A.)

Against: None Abstained: None. Absent: None.

III. Public Comments

Board President or designee opens the public comment session on any topic. Each person is limited to speak for a period of three (3) minutes and will be asked to give their full name, spell their last name and provide their address. Board President or designee closes the public comment session on any topic.

IV. Chief Education Officer's Report

Dr. Sercan presented the following topics:

- Updates of the enrollment numbers for the school year 2019-2020.
- Updates about the Satelite campus building Certificate of Occupancy Process
- STEM Fair and Science Projects
- Benchmark results

V. Policy Adoptions

- i. **BE IT RESOLVED**, that the Board approves the second reading of the following policies regulations as detailed in the exhibits attached hereto and made a part of the minutes: [Appendix A](#)

1. Policy 5530.04 Administering an Opioid Antidote
2. Policy 5756 Transgender Students
3. Regulation 5530.04 Administering an Opioid Antidote

Moved by Mr. Cascarano, seconded by Dr. Uzun Roll call:
Motion #19.06.18.4 adopted unanimously. (In favor: J.C, O.U., J.L., A.A.)
Against: None Abstained: None. Absent: None.

VI. Designations, Discussions, and Action Items

- i. **WHEREAS**, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for 2020,

BE IT RESOLVED, that Board hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Middlesex an appropriate waiver of the requirements of NJAC 6A:23A-5.3 for 2020.

Moved by Mr. Attanasio, seconded by Dr. Uzun to approve designations and resolution.
Motion #19.06.18.4 adopted unanimously. (In favor: J.C, O.U., J.L., A.A.)
Against: None Abstained: None. Absent: None.

- ii. **BE IT RESOLVED**, the Board of Trustees hereby consent to the adopting of the following resolution appointing the following staff member as the school's Affirmative Action Officer: Mrs. Suzan Dincer

Moved by Mr. Cascarano, seconded by Dr. Uzun to approve the motion.
Motion #19.06.18.5 adopted unanimously. (In favor: J.C, O.U., J.L., A.A.)
Against: None Abstained: None. Absent: None.

- iii. **BE IT RESOLVED**, the Board of Trustees hereby consent to the adopting of the following resolution authorizing the Affirmative Action Team to conduct the needs assessment and develop a comprehensive equity plan.

Moved by Mrs. Lewis, seconded by Mr. Cascarano to approve the motion.
Motion #19.06.18.6 adopted unanimously. (In favor: J.C, O.U., J.L., A.A.)
Against: None Abstained: None. Absent: None.

- iv. **BE IT RESOLVED**, the Board of Trustees hereby consent to the adopting of the following resolution authorizing the submission of the proposed Comprehensive Equity Plan. [Appendix B](#)

Moved by Mr. Attanasio, seconded by Mr. Cascarano to approve the motion.
Motion #19.06.18.7 adopted unanimously. (In favor: J.C, O.U., J.L., A.A.)
Against: None Abstained: None. Absent: None.

- v. **BE IT RESOLVED**, that The Board hereby approves the attached 2019-2020 School Academic Calendar. [Appendix C](#)

Moved by Mr. Cascarano, seconded by Mrs. Lewis to approve the motion.
Motion #19.06.18.8 adopted unanimously. (In favor: J.C, O.U., J.L., A.A.)
Against: None Abstained: None. Absent: None.

- vi. **BE IT RESOLVED**, that The Board hereby approves the attached budget transfers. [Appendix D](#)

Moved by Mr. Attanasio, seconded by Mr. Cascarano to approve the motion.
Motion #19.06.18.9 adopted unanimously. (In favor: J.C, O.U., J.L., A.A.)
Against: None Abstained: None. Absent: None.

- vii. **BE IT RESOLVED**, that The Board hereby approves to give authorization to CEO to apply \$100,000 loan for summer expenses.

Moved by Dr. Uzun, seconded by Mr. Attanasio to approve the motion.
Motion #19.06.18.10 adopted unanimously. (In favor: J.C, O.U., J.L., A.A.)
Against: None Abstained: None. Absent: None.

- viii. **BE IT RESOLVED**, that The Board hereby approves the Food Service Consolidation Agreement with Central Jersey College Prep Charter School for the School Year 2019 - 2020. [Appendix E](#)

Moved by Mr. Cascarano, seconded by Mr. Attanasio to approve the motion.
Motion #19.06.18.11 adopted unanimously. (In favor: J.C, A.A.)
Against: None Abstained: J.L. Absent: O.U.

- ix. **BE IT RESOLVED**, that The Board hereby approves to guarantee the remittance of the employer's share for Social Security coverage and the pension contributions.

Moved by Mr. Cascarano, seconded by Mr. Attanasio to approve the motion.
Motion #19.06.18.11 adopted unanimously. (In favor: J.C, A.A.)
Against: None Abstained: None Absent: O.U.

- x. **BE IT RESOLVED**, that The Board hereby approves to scheduled the Board Meeting on August 26, 2019, at 6:30 pm at 430 Market St, Perth Amboy, NJ 08861.

Moved by Mr. Cascarano, seconded by Mr. Attanasio to approve the motion.
Motion #19.06.18.12 adopted unanimously. (In favor: J.C., A.A.)
Against: None Abstained: None Absent: O.U.

VII. Human Resources

- i. **BE IT RESOLVED**, that The Board hereby approves the attached salaries for 2019-2020 school year. [Appendix E](#)

Moved by Mr. Cascarano, seconded by Mrs. Lewis to approve the motion.
Motion #19.06.18.13 adopted unanimously. (In favor: J.C, J.L., A.A.)
Against: None Abstained: None. Absent: O.U.

- ii. **BE IT RESOLVED**, that the Board, upon recommendation by the CEO, approves the additional stipends of \$850 for Jeanette Meyer.

Moved by Mrs. Lewis, seconded by Mr. Cascarano to approve the motion.
Motion #19.06.18.14 adopted unanimously. (In favor: J.C, J.L., A.A.)
Against: None Abstained: None. Absent: O.U.

VIII. Executive Session

Middlesex County STEM Charter School is called to order for an executive session at 7:27 pm.

Moved by Mrs. Lewis, seconded by Mr. Cascarano to adjourn the Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, HIB monthly reports, negotiations and other such related matters pursuant to law N.J.S.A. 10:4-12(b).

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

IX. Adjournment

Moved by Mrs. Lewis, seconded by Mr. Cascarano to adjourn the meeting at 7:59 p.m.
Motion #19.06.18.15 adopted unanimously. (In favor: J.C, J.L., A.A.)
Against: None Abstained: None. Absent: O.U.

Attachments

- ❖ Regular Meeting Minutes for May 21, 2019
- ❖ Bill list from May 17, 2019, to June 17, 2019
- ❖ Treasurer Reports from March To May 2019
- ❖ Board Secretary Reports May 2019

Appendices

- ❖ **Appendix A:** Second Reading of policies & regulations.
- ❖ **Appendix B:** Comprehensive Equity Plan
- ❖ **Appendix C:** 2019-2020 School Academic Calendar
- ❖ **Appendix D:** Budget transfers
- ❖ **Appendix E:** Employee salaries for 2019-2020