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MIDDLESEX COUNTY STEM CHARTER SCHOOL

BOARD OF TRUSTEES MEETING

REGULAR MEETING

OCTOBER 29, 2019

THE MEETING NOTICE HAS BEEN ADVERTISED IN COURIER NEWS AND HOME NEWS
TRIBUNE ON SEPTEMBER 18, 2019.

MIDDLESEX COUNTY STEM CHARTER SCHOOL

BOARD OF TRUSTEES MEETING

Date: October 29, 2019, 6:30 PM

Place: 430 Market Street, Perth Amboy, NJ 08861

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the “Open Public Meetings Act” P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this meeting have been published on Courier News and Home News Tribune on September 18, 2019.

Mission Statement:

The mission of the Middlesex County STEM Charter School is to provide rigorous science, technology, engineering, and math curricula in a diverse and nurturing environment to spark students’ interest at early ages in STEM careers.

AGENDA

- I. The Regular Meeting of the Middlesex County STEM Charter School is called to order at 6:34 PM. The Board reserves the right to act on any or all agenda items.

Moved by Mrs. Lewis, seconded by Mr. Attansio

Roll call: AIF Motion# 191029.1

Against: None Abstained: None Absent: JC

Roll Call by Dr. Namik Sercan:

Trustee	Position	Term Expires	Attendance
Mrs. Jackie Lewis	President	June 30, 2021	Present
Mr. John Cascarano	Member	June 30, 2020	Absent
Mr. Anthony Attanasio	Member	June 30, 2020	Present
Vacant	Member		
Vacant	Member		

Also Present:

Member	Position	Attendance
Dr. Namik Sercan	Chief Education Officer	Present
Fatih Kayalar	Business Administrator/ Board Secretary	Present

II. Acceptance of Agenda & Minutes

Moved to accept the agenda for the October 29, 2019, Regular Meeting,

Moved by Mrs. Lewis, seconded by Mr. Attansio

Roll call: AIF Motion# 191029.2

Against: None Abstained: None Absent: JC

BE IT RESOLVED, Middlesex County STEM Charter School Board of Trustees approves the following reports and documents.

- ❖ [Regular Meeting Minutes for September 24, 2019](#)
- ❖ [Bill list from September 24 to October 28, 2019](#)
- ❖ [Board Secretary Report of September 2019](#)

Moved by Mr. Attansio, seconded by Mrs. Lewis

Roll call: AIF Motion# 191029.3

Against: None Abstained: None Absent: JC

III. Public Comments

Board President or designee opens the public comment session on any topic. Each person is limited to speak for a period of three (3) minutes and will be asked to give their full name, spell their last name and provide their address. Board President or designee closes the public comment session on any topic.

IV. Chief Education Officer's Report

Dr. Sercan presented:

- 2019 Expanding Opportunity through Quality Charter Schools Program (CSP) grant approval.

V. Policy Adoptions

- i. **BE IT RESOLVED**, that the Board approves the first reading of the following policies regulations as detailed in the exhibits attached hereto and made a part of the minutes [Appendix A](#):

1. Policy and Regulation 1530: Equal Employment Opportunities
2. Policy and Regulation 1550: Equal Employment/Anti-Discrimination Practices
3. Policy 2610: Educational Program Evaluation

Moved by, Mrs. Lewis seconded by Mr. Attansio

Roll call: AIF Motion# 191029.4

Against: None Abstained: None Absent: JC

- ii. **BE IT RESOLVED**, that the Board approves the second reading and adoption of the following policies regulations as detailed in the exhibits attached hereto and made a part of the minutes [Appendix B](#):

- Policy 5755: Equity in Educational Programs and Services
- Policy 5750: Equal Educational Opportunity
- Policy 2260: Affirmative Action Program for School and Classroom Practices
- Policy 2622: Student Assessment
- Donations, Grants, and Bequests

Moved by Mr. Attansio, seconded by Mrs. Lewis
Roll call: AIF Motion# 191029.5
Against: None Abstained: None Absent: JC

VI. Designations, Discussions, and Action Items

- i. **BE IT RESOLVED**, that the Board hereby approves the attached updated testing calendar. [Appendix C](#)

Moved by Mr. Attansio, seconded by Mrs. Lewis
Roll call: AIF Motion# 191029.6
Against: None Abstained: None Absent: JC

- ii. **REMOVED from the Agenda**, that the approval of the charter amendment application in a way that includes Woodbridge Township in the region of residence. [Appendix D](#)

Moved by Mr. Attansio, seconded by Mrs. Lewis
Roll call: AIF Motion# 191029.7
Against: None Abstained: None Absent: JC

- iii. **BE IT RESOLVED**, that the Board approves the acceptance of 2019 Expanding Opportunity through Quality Charter Schools Program (CSP), as presented in the attached acceptance letter. [Appendix E](#)

Moved by, Mrs. Lewis seconded by Mr. Attansio
Roll call: AIF Motion# 191029.8
Against: None Abstained: None Absent: JC

- iv. **BE IT RESOLVED**, that the Board hereby approves the contract from Dr. Lynette Tannis on the Balanced Literacy in the amount of \$5,500 for 2019-20 School Year.

Moved by Mr. Attansio, seconded by Mrs. Lewis
Roll call: AIF Motion# 191029.9
Against: None Abstained: None Absent: JC

VII. Human Resources

- i. **BE IT RESOLVED**, that the Board, upon recommendation by the CEO, approves the hiring of new employees, adjustments in professional responsibilities, pertinent salary allocations, and additional stipends for the school years of 2019-2020 as detailed in the exhibit attached hereto and made a part of the minutes. [Appendix F](#)

Moved by, Mrs. Lewis seconded by Mr. Attansio
Roll call: AIF Motion# 191029.10
Against: None Abstained: None Absent: JC

- ii. **BE IT RESOLVED**, that the Board approves to pay to the following people for the Instructional Support Services at the Middlesex County STEM Charter School.

Instructor Name	Amount
Christina Sarlo	\$1,500
Alysson Schembari	\$1,500
Jeniffer Gonzales	\$1,500
Nicole Pasaniello	\$1,500

Moved by, Mrs. Lewis seconded by Mr. Attansio
Roll call: AIF Motion# 191029.11
Against: None Abstained: None Absent: J.C.

VIII. Executive Session

Middlesex County STEM Charter School is called to order for an executive session at 7:04 PM.

Moved by Mr. Attansio, seconded by Mrs. Lewis to adjourn the Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, HIB monthly reports, negotiations and other such related matters pursuant to law N.J.S.A. 10:4-12(b).

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

Roll call: AIF Motion# 191029.12
Against: None Abstained: None Absent: JC

IX. Adjournment

Moved by Mrs. Lewis, seconded by Mr. Attansio to adjourn the meeting at 7:46 p.m.
Roll call: AIF Motion# 191029.13
Against: None Abstained: None Absent: None