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MIDDLESEX COUNTY STEM CHARTER SCHOOL

BOARD OF TRUSTEES MEETING

REGULAR MEETING

REGULAR MEETING  
FEBRUARY 25, 2020  
RESCHEDULED TO  
MARCH 03, 2020

THE MEETING NOTICE HAS BEEN ADVERTISED IN COURIER NEWS AND HOME NEWS  
TRIBUNE ON FEBRUARY 28, 2020.

**MIDDLESEX COUNTY STEM CHARTER SCHOOL**

430 Market St, Perth Amboy NJ 08861

Tel: 848-242-1818

www.middlesexcharter.org

**BOARD OF TRUSTEES MEETING**

**Date:** March 03, 2020, 6:30 PM

**Place:** 430 Market Street, Perth Amboy, NJ 08861

**OPEN PUBLIC MEETINGS ACT STATEMENT**

In accordance with the “Open Public Meetings Act” P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this meeting have been published on Courier News and Home News Tribune on February 28, 2020.

**Mission Statement:**

The mission of the Middlesex County STEM Charter School is to provide rigorous science, technology, engineering, and math curricula in a diverse and nurturing environment to spark students’ interest at early ages in STEM careers.

**AGENDA**

- I. The Regular Meeting of the Middlesex County STEM Charter School is called to order at 6:31 PM. The Board reserves the right to act on any or all agenda items.

Moved by Mr. Attanasio, seconded by Mr. Cascarano to approve the motion.

Roll call: **#200303.1** adopted unanimously

Against: None Abstained: None Absent: None

**Roll Call by Dr. Namik Sercan:**

<b>Trustee</b>	<b>Position</b>	<b>Term Expires</b>	<b>Attendance</b>
Mrs. Jackie Lewis	President	June 30, 2021	Present
Mr. John Cascarano	Member	June 30, 2020	Present
Mr. Anthony Attanasio	Member	June 30, 2020	Present
Vacant	Member		
Vacant	Member		

**Also Present:**

<b>Member</b>	<b>Position</b>	<b>Attendance</b>
Dr. Namik Sercan	Chief Education Officer	Present
Fatih Kayalar	Business Administrator/ Board Secretary	Present

## II. Acceptance of Agenda & Minutes

Moved to accept the agenda for the March 03, 2020, Regular Meeting,

Moved by Mr. Attanasio, seconded by Mr. Cascarano to approve the motion.

Roll call: **#200303.2** adopted unanimously

Against: None Abstained: None Absent: None

**BE IT RESOLVED**, Middlesex County STEM Charter School Board of Trustees approves the following reports and documents.

- ❖ [Regular Meeting Minutes for January 28, 2020](#)
- ❖ [Bill list from January 21, 2020 to February 28, 2020](#)
- ❖ [Treasury Report Report of January 2020](#)
- ❖ [Board Secretary Report of January 2020](#)

Moved by Mr. Cascarano, seconded by Mr. Attanasio to approve the motion.

Roll call: **#200303.3** adopted unanimously

Against: None Abstained: None Absent: None

## III. Public Comments

The Board President or designee opens the public comment session on any topic. Each person is limited to speak for a period of three (3) minutes and will be asked to give their full name, spell their last name and provide their address. The Board President or designee closes the public comment session on any topic.

## IV. Chief Education Officer's Report

Dr. Sercan updated members of the Board of Trustees on the following topics

- 2020-2021 Enrollment application numbers and process.
  - Open houses on February 1st, 11th, 23rd, and 29th.
  - Community events - February 3rd, 7th, and 26th
- Student remediation plans
- Student performance by grades as of the end of the second marking period and analysis by subgroups
- improvement of the technology equipment and needs with the CSP grant fund.
- School events happened in the month of February 2020
- School-wide initiatives for Black History Month
- National School Choice Week
- Statewide initiative to support increased opportunities for charter school facilities
- PTSO general body meeting - February 18
- Spring picture day - February 28

V. **Policy Adoptions**

- i. ***BE IT RESOLVED***, that the Board approves the first reading of the following policies and regulations as detailed in the exhibits attached hereto and made a part of the minutes [Appendix A](#):

- Policy 3431.1: Family Leave
- Policy 8451: Control of Communicable Disease
- Policy 2412: Home Instruction Due to Health Condition
- Regulation 8451: Control of Communicable Disease
- Regulation 2412: Home Instruction Due to Health Condition
- NJ School Boards Policy 5141.2 Illness (Control of Contagious Diseases or Conditions)
- NJ School Boards Policy 6173 Home Instruction
- NJ School Boards Policy 5141 Health- Page 2 Section O

Moved by Mr. Attanasio , seconded by Mr. Cascarano to approve the motion.

Roll call: **#200303.4** adopted unanimously

Against: None Abstained: None Absent: None

- ii. ***BE IT RESOLVED***, that the Board approves the second reading and adoption of the following policies regulations as detailed in the exhibits attached hereto and made a part of the minutes [Appendix B](#):

- Policy 2416- Programs for Pregnant Students
- Policy 5752- Marital Status and Pregnancy

Moved by Mr. Attanasio, seconded by Mrs. Lewis to approve the motion.

Roll call: **#200303.5** adopted unanimously

Against: None Abstained: None Absent: None

VI. **Designations, Discussion and Action Items**

- i. ***WHEREAS***, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for 2021,

***BE IT RESOLVED***, that Board hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Somerset an appropriate waiver of the requirements of NJAC 6A:23A-5.3 for 2021. [Appendix C](#)

Moved by Mr. Cascarano, seconded by Mrs. Lewis to approve the motion.

Roll call: **#200303.6** adopted unanimously

Against: None Abstained: None Absent: None

- ii. **BE IT RESOLVED**, that The Board hereby approves the attached Revised AMR (Auditor's Management Report) report for fiscal year ending June 30, 2019. [Appendix D](#)

Moved by Mr. Attanasio, seconded by Mrs. Lewis to approve the motion.

Roll call: **#200303.7** adopted unanimously

Against: None Abstained: None Absent: None

- iii. **WHEREAS**, New Jersey Statute, N.J.S.A. Title 18A, Education, requires that each board of education cause an audit to be performed each year by an outside, independent auditor; and

**WHEREAS** said statutes and administrative codes require that a synopsis of the audit be presented to the public; that the recommendations of the auditor be read and discussed by said board; and that the board approve a corrective action plan to remediate said recommendations; and

**WHEREAS** said documents must be forwarded to the New Jersey Department of Education through the Middlesex County STEM Charter School CEO of Schools;

**BE IT FURTHER RESOLVED** that, upon the recommendation of the CEO, the Board directs the School Business Administrator and other appropriate administrators to oversee the implementation of the corrective action plan created by the School Business Administrator for the recommendations made in the District's Comprehensive Annual Financial Report for Financial Year 2019; and

**BE IT FINALLY RESOLVED** that the School Business Administrator is directed to forward the required documents to the respective state and county offices. [Appendix E](#)

Moved by Mr. Cascarano, seconded by Mrs. Lewis to approve the motion.

Roll call: **#200303.8** adopted unanimously

Against: None Abstained: None Absent: None

- iv. **BE IT RESOLVED**, that The Board hereby approves the attached Annual Charter/Renaissance School Fiscal Questionnaire for 2019-2020 [Appendix F](#)

Moved by Mr. Attanasio, seconded by Mr. Cascarano to approve the motion.

Roll call: **#200303.9** adopted unanimously

Against: None Abstained: None Absent: None

## VII. Human Resources

- i. **BE IT RESOLVED**, that the Board, upon recommendation by the CEO, approves the hiring of new employees, adjustments in professional responsibilities, pertinent salary allocations, and additional stipends for the school years of 2019-2020 as detailed in the exhibit attached hereto and made a part of the minutes. [Appendix G](#)

Moved by Mrs. Lewis , seconded by Mr. Cascarano to approve the motion.

Roll call: **#200303.10** adopted unanimously

Against: None Abstained: None Absent: None

### **VIII. Executive Session**

Middlesex County STEM Charter School is called to order for an executive session at 7:28 PM.

Moved by Mrs. Lewis , seconded by Mr. Attanasio to adjourn the Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, HIB monthly reports, negotiations and other such related matters pursuant to law N.J.S.A. 10:4-12(b).

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

- HIB report was presented.

Roll call: **#200303.11** adopted unanimously

Against: None Abstained: None Absent: None

### **IX. Adjournment**

Moved by Mrs. Lewis, seconded by Mr. Cascarano to adjourn the meeting at 8:35 PM.

Roll call: **#200303.12** adopted unanimously

Against: None Abstained: None Absent: None