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MIDDLESEX COUNTY STEM CHARTER SCHOOL

BOARD OF TRUSTEES MEETING

REGULAR MEETING

REGULAR MEETING

MAY 26, 2020

THE MEETING NOTICE HAS BEEN ADVERTISED IN COURIER NEWS AND HOME NEWS TRIBUNE ON SEPTEMBER 18, 2019.

MIDDLESEX COUNTY STEM CHARTER SCHOOL

430 Market St, Perth Amboy NJ 08861

Tel: 848-242-1818

www.middlesexcharter.org

BOARD OF TRUSTEES MEETING

Date: May 26, 2020, 6:30 PM

Place: 430 Market Street, Perth Amboy, NJ 08861 (Public online meeting)

I. OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the “Open Public Meetings Act” P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this meeting have been published on Courier News and Home News Tribune on September 18, 2019.

Mission Statement:

The mission of the Middlesex County STEM Charter School is to provide rigorous science, technology, engineering, and math curricula in a diverse and nurturing environment to spark students’ interest at early ages in STEM careers.

II. AGENDA

The Regular Meeting of the Middlesex County STEM Charter School is called to order at 6:38 PM. The Board reserves the right to act on any or all agenda items.

Moved by _____, seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

Roll Call by Dr. Namik Sercan:

Trustee	Position	Term Expires	Attendance
Mrs. Jackie Lewis	President	June 30, 2021	
Mr. John Cascarano	Member	June 30, 2020	
Mr. Anthony Attanasio	Member	June 30, 2020	
Vacant	Member		
Vacant	Member		

Also Present:

Member	Position	Attendance
Dr. Namik Sercan	Chief Education Officer	
Fatih Kayalar	Business Administrator/ Board Secretary	

III. Acceptance of Agenda & Minutes

Moved to accept the agenda for the May 26, 2020, Regular Meeting,

Moved by _____, seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

BE IT RESOLVED, Middlesex County STEM Charter School Board of Trustees approves the following reports and documents.

- ❖ [Regular Meeting Minutes for March 30, 2020](#)
- ❖ [Bill list from March 27, 2020 to May 22, 2020](#)
- ❖ [Treasurer Report of March and April, 2020](#)
- ❖ [Board Secretary Report of March and April 2020](#)

Moved by _____, seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

IV. Public Comments

No public attendance.

V. Chief Education Officer's Report

VI. Designations, Discussion and Action Items

- i. BE IT RESOLVED, that The Board hereby approves the attached Agreement for Legal Services with Johnston Law Firm LLC, for 2020-2021 school year for the rate of \$275.00 per hour for principals and counsel, \$245.00 per hour for associates, and \$115.00 per hour for paralegal time. [Appendix A](#)

Moved by _____ , seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

- ii. BE IT RESOLVED, that The Board hereby approves the attached 2020-2021 School Academic Calendar. [Appendix B](#)

Moved by _____ , seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

- iii. BE IT RESOLVED, that The Board hereby approves the attached updated pandemic plan of Middlesex County STEM Charter School. [Appendix C](#)

Moved by _____ , seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

- iv. BE IT RESOLVED, that The Board hereby approves the Food Service Consolidation Agreement with Central Jersey College Prep Charter School for the School Year 2020 - 2021. [Appendix D](#)

Moved by _____ , seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

- v. WHEREAS, student enrollment is growing at MCSCS. The projected enrollment for 2020-21 school year is 258 students. The current facility will not be able to accommodate 258 students. Therefore, there is a need for an additional facility to address the growing population.

WHEREAS, MCSCS administration has entered into a contract with the Raritan Bay Area YMCA ("the YMCA") to utilize classroom and office spaces available at the YMCA.

THEREFORE, BE IT RESOLVED that MCSCS approves the attached lease agreement for the YMCA facility located at 357 New Brunswick Avenue, Perth Amboy NJ 08861 as a satellite campus. [Appendix E](#)

Moved by _____ , seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

- vi. BE IT RESOLVED, that The Board hereby approves the extension of the lease agreement for one year for 430 Market Street, Perth Amboy, NJ 08861. Pertaining to the lease agreement, the increase is 3%. [Appendix F](#)

Moved by _____ , seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

VII. Human Resources

- i. BE IT RESOLVED, that the Board, upon recommendation by the CEO, approves the hiring of new employees, adjustments in professional responsibilities, pertinent salary allocations, and additional stipends for the school years of 2019-2020 as detailed in the exhibit attached hereto and made a part of the minutes. [Appendix G](#)

Moved by _____ , seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

VIII. Adjournment

Moved by _____ , seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____