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MIDDLESEX COUNTY STEM CHARTER SCHOOL

BOARD OF TRUSTEES MEETING

REGULAR MEETING

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JUNE 23, 2020

THE MEETING NOTICE HAS BEEN ADVERTISED IN COURIER NEWS AND HOME NEWS
TRIBUNE ON SEPTEMBER 18, 2019.

MIDDLESEX COUNTY STEM CHARTER SCHOOL

430 Market St, Perth Amboy NJ 08861

Tel: 848-242-1818

www.middlesexcharter.org

BOARD OF TRUSTEES MEETING

Date: June 23, 2020, 6:30 PM

Place: 430 Market Street, Perth Amboy, NJ 08861 (Public online meeting)

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the “Open Public Meetings Act” P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this meeting have been published on Courier News and Home News Tribune on September 18, 2019.

Mission Statement:

The mission of the Middlesex County STEM Charter School is to provide rigorous science, technology, engineering, and math curricula in a diverse and nurturing environment to spark students’ interest at early ages in STEM careers.

AGENDA

I. The Regular Meeting of the Middlesex County STEM Charter School is called to order at ____ PM. The Board reserves the right to act on any or all agenda items.

Moved by _____, seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

Roll Call by Dr. Namik Sercan:

Trustee	Position	Term Expires	Attendance
Mrs. Jackie Lewis	President	June 30, 2021	
Mr. John Cascarano	Member	June 30, 2020	
Mr. Anthony Attanasio	Member	June 30, 2020	
Vacant	Member		
Vacant	Member		

Also Present:

Member	Position	Attendance
Dr. Namik Sercan	Chief Education Officer	
Fatih Kayalar	Business Administrator/ Board Secretary	

II. Acceptance of Agenda & Minutes

Moved to accept the agenda for the June 23, 2020, Regular Meeting,

Moved by _____, seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

BE IT RESOLVED, Middlesex County STEM Charter School Board of Trustees approves the following reports and documents.

- ❖ [Regular Meeting Minutes for May 26, 2020](#)
- ❖ [Treasurer Report of May, 2020](#)
- ❖ [Bill list from May 23 to June 19, 2020](#)
- ❖ [Board Secretary Report of May 2020](#)

Moved by _____, seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

III. Public Comments

The Board President or designee opens the public comment session on any topic. Each person is limited to speak for a period of three (3) minutes and will be asked to give their full name, spell their last name and provide their address. The Board President or designee closes the public comment session on any topic.

IV. Chief Education Officer's Report

1. Drive-Thru Kindergarten Graduation held at CJCP on June 22nd @ 2:00 pm
 - a. Approximately 85% of the parents attended
 - i. 66 graduating kinders
 - b. Video be posted on MCSCS Youtube channel by June 26th
2. Summer Remediation
 - a. The program will run from July 13th-August 21st, 8:00am-12:00pm
 - b. Program is designed to close equity gaps experienced during remote learning
 - c. Bridge the achievement gap and provide an equitable education with more small group instruction to properly prepare students to be on grade level for the upcoming school year

- d. Parents of students participating were notified and are receptive to bringing their child on campus
 - e. 40 students have been invited to participate
 - f. NJ Dept of Health guidelines, in conjunction with EO 149, will be applied
 - g. Breakfast and lunch will be served free of charge to all students attending the program
3. Electronic Devices
- a. All devices will remain with the student during the summer
 - b. This would enable students to maximize their technical abilities as they will continue to be on a one-to-one technology basis for the 2020-2021 school year.
4. Enrollment

a.

2020-21 Grade	Enrollment Number	Sending Districts	In-District
K	87	South Amboy & Keansburg Total: 2	85
1	65	Matawan, NB, Edison (5), Iselin, Parlin, Keasbey, Carteret Total: 11	54
2	51	Woodbridge (3), Fords, Old Bridge, Iselin, Carteret, Hopelawn, Keasbey Total: 9	42
3	40	Keasbey, Port Reading, Woodbridge (2) Total: 4	36
4	22	Edison Total: 1	21
Total	265	Total OOD: 27	238

b.

Market	126 students		Market	Sections		YMCA	Sections
YMCA	139 students		Kinder	1		Kinder	3
	265: Total		1st	1		1st	2
			2nd	1		2nd	2
			3rd	2			7
			4th	1			
				6			

5. Raritan Bay Medical Center Donation

- a. June 4th, MCSCS visited Raritan Bay Medical Center and donated \$1,000 worth of gift cards for First Responders.
- 6. Facility Update:
 - a. In cooperation with the YMCA, we are offering the use of 2 of our classrooms and the cafeteria to help support their summer program. In addition, tents will be erected in the parking lot for students.
 - b. All NJ Dept of Health guidelines, in conjunction with EO 149, will be applied
 - c. MCSCS and the YMCA share the same mission in supporting and serving the students of the City of Perth Amboy.

V. Board Matters

- i. Board self-evaluation - [Appendix A](#)
- ii. CEO Evaluation - [Appendix B](#)
- iii. **BE IT RESOLVED**, that The Board hereby approves the Board membership renewal for Mr. John Cascarano for another three-year term.

Moved by _____, seconded by _____ to approve the motion.
 Roll call:
 Against: _____ Abstained: _____ Absent: _____

- iv. **BE IT RESOLVED**, that The Board hereby approves the Board membership renewal for Mr. Anthony Attanasio for another three-year term.

Moved by _____, seconded by _____ to approve the motion.
 Roll call:
 Against: _____ Abstained: _____ Absent: _____

- v. **BE IT RESOLVED**, that The Board approves David G. Vitali as a member of the Board for a one-year term starting July 1, 2020. [Appendix C](#)

Moved by _____, seconded by _____ to approve the motion.
 Roll call:
 Against: _____ Abstained: _____ Absent: _____

BE IT RESOLVED, that the Board hereby approves the budget transfers from December 1, 2019 to January 24, 2019. [Appendix D](#)

Moved by _____, seconded by _____ to approve the motion.
 Roll call:
 Against: _____ Abstained: _____ Absent: _____

VI. Designations, Discussion and Action Items

- vi. **BE IT RESOLVED**, that The Board hereby approves the attached 2020-2021 School Academic Calendar. [Appendix D](#)

Moved by _____, seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

- vii. **BE IT RESOLVED**, that The Board hereby approves \$208,486 PPP (Paycheck Protection Program) loan for payroll, rent and utility expenses. [Appendix E](#)

Moved by _____, seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

- viii. **BE IT RESOLVED**, that the Board approves the following meeting dates. Unless otherwise decided, each meeting will be held at the school building 430 Market St. Perth Amboy, NJ 08861 starting at 6:30 pm.

July 28, 2020

August 25, 2020

September 29, 2020 -Reorganization Meeting

October 27, 2020

November 17, 2020

January 26, 2021

February 23, 2021

March 30, 2021

April 27, 2021

May 25, 2021

June 29, 2021

Moved by _____, seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

- ix. **BE IT RESOLVED**, that The Board hereby authorizes the CEO to run summer school programs including enrichment and remedial sessions starting on July 13, 2020 for six weeks.

Moved by _____, seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

- x. **BE IT RESOLVED**, that the Board approves the \$50,689.00 CARES Emergency Relief Grants for the school year 2020-21. [Appendix F](#)

Moved by _____, seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

- xi. **BE IT RESOLVED**, that the Board approves the following The Every Student Succeeds Act (ESSA) Grants for the school year 2020-21. [Appendix G](#)

- Title I A \$88,191.00
- Title II A \$12,743.00
- Title III (ELL) \$3,734.00
- Title I Reallocated \$2, 514.00
- Title IV A \$10,000.00

Total ESSA Grant: \$117, 172.00.

Moved by _____, seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

- xii. **BE IT RESOLVED**, that the Board approves the following IDEA Grants for the school year 2020-21. [Appendix H](#)

- IDEA Basic \$39,294
- IDEA Preschool \$473.00

Total IDEA Grant: \$39, 767.00.

Moved by _____, seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

- xiii. **BE IT RESOLVED**, that the Board hereby approves the budget transfers for the period ending June 22, 2020. [Appendix I](#)

Moved by _____, seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

VII. Human Resources

- i. **BE IT RESOLVED**, that The Board hereby approves the rate of \$25/hour for staff members who work at summer school programs.

Moved by _____, seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

- ii. **BE IT RESOLVED**, that the Board, upon recommendation by the CEO, approves the hiring of new employees, adjustments in professional responsibilities, pertinent salary allocations, and additional stipends for the school year of 2020 - 2021 as detailed in the exhibit attached hereto and made a part of the minutes. [Appendix J](#)

Moved by _____, seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

VIII. Adjournment

Moved by _____, seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____