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MIDDLESEX COUNTY STEM CHARTER SCHOOL

BOARD OF TRUSTEES MEETING

REGULAR MEETING

REGULAR MEETING  
JUNE 23, 2020

THE MEETING NOTICE HAS BEEN ADVERTISED IN COURIER NEWS AND HOME NEWS  
TRIBUNE ON SEPTEMBER 18, 2019.

**MIDDLESEX COUNTY STEM CHARTER SCHOOL**

430 Market St, Perth Amboy NJ 08861

Tel: 848-242-1818

www.middlesexcharter.org

**BOARD OF TRUSTEES MEETING**

**Date:** June 23, 2020, 6:30 PM

**Place:** 430 Market Street, Perth Amboy, NJ 08861 (Public online meeting)

**OPEN PUBLIC MEETINGS ACT STATEMENT**

In accordance with the “Open Public Meetings Act” P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this meeting have been published on Courier News and Home News Tribune on September 18, 2019.

**Mission Statement:**

The mission of the Middlesex County STEM Charter School is to provide rigorous science, technology, engineering, and math curricula in a diverse and nurturing environment to spark students’ interest at early ages in STEM careers.

**AGENDA**

- I. The Regular Meeting of the Middlesex County STEM Charter School is called to order at 6:41 PM. The Board reserves the right to act on any or all agenda items.

Moved by Mrs. Lewis , seconded by Mr. Cascarano to approve the motion.

Roll call: **#200623.01** adopted unanimously

Against: None Abstained: None Absent: None

**Roll Call by Dr. Namik Sercan:**

| <b>Trustee</b>        | <b>Position</b> | <b>Term Expires</b> | <b>Attendance</b> |
|-----------------------|-----------------|---------------------|-------------------|
| Mrs. Jackie Lewis     | President       | June 30, 2021       | Present           |
| Mr. John Cascarano    | Member          | June 30, 2020       | Present           |
| Mr. Anthony Attanasio | Member          | June 30, 2020       | Present           |
| Vacant                | Member          |                     |                   |
| Vacant                | Member          |                     |                   |

**Also Present:**

| <b>Member</b>    | <b>Position</b>                         | <b>Attendance</b> |
|------------------|---|-------------------|
| Dr. Namik Sercan | Chief Education Officer                 | Present           |
| Fatih Kayalar    | Business Administrator/ Board Secretary | Present           |

## II. Acceptance of Agenda & Minutes

Moved to accept the agenda for the June 23, 2020, Regular Meeting,

Moved by Mr. Attanasio , seconded by Mr. Cascarano to approve the motion.

Roll call: **#200623.02** adopted unanimously

Against: None Abstained: None Absent: None

**BE IT RESOLVED**, Middlesex County STEM Charter School Board of Trustees approves the following reports and documents.

- ❖ [Regular Meeting Minutes for May 26, 2020](#)
- ❖ [Treasurer Report of May, 2020](#)
- ❖ [Bill list from May 23 to June 19, 2020](#)
- ❖ [Board Secretary Report of May 2020](#)

Moved by Mr. Attanasio , seconded by Mr. Cascarano to approve the motion.

Roll call: **#200623.03** adopted unanimously

Against: None Abstained: None Absent: None

## III. Public Comments

- No public participation

## IV. Chief Education Officer's Report

1. Drive-Thru Kindergarten Graduation held at CJCP on June 22nd @ 2:00 pm
  - a. Approximately 85% of the parents attended
    - i. 66 graduating kinders
  - b. Video be posted on MCSCS Youtube channel by June 26th
2. Summer Remediation
  - a. The program will run from July 13th-August 21st, 8:00am-12:00pm
  - b. Program is designed to close equity gaps experienced during remote learning
  - c. Bridge the achievement gap and provide an equitable education with more small group instruction to properly prepare students to be on grade level for the upcoming school year
  - d. Parents of students participating were notified and are receptive to bringing their child on campus
  - e. 40 students have been invited to participate
  - f. NJ Dept of Health guidelines, in conjunction with EO 149, will be applied
  - g. Breakfast and lunch will be served free of charge to all students attending the program
3. Electronic Devices
  - a. All devices will remain with the student during the summer

- b. This would enable students to maximize their technical abilities as they will continue to be on a one-to-one technology basis for the 2020-2021 school year.

4. Enrollment

a.

| 2020-21 Grade | Enrollment Number | Sending Districts  | In-District |
|---------------|-------------------|--|-------------|
| K             | 87                | South Amboy & Keansburg <b>Total: 2</b>  | 85          |
| 1             | 65                | Matawan, NB, Edison (5), Iselin, Parlin, Keasbey, Carteret <b>Total: 11</b>            | 54          |
| 2             | 51                | Woodbridge (3), Fords, Old Bridge, Iselin, Carteret, Hopelawn, Keasbey <b>Total: 9</b> | 42          |
| 3             | 40                | Keasbey, Port Reading, Woodbridge (2) <b>Total: 4</b>                                  | 36          |
| 4             | 22                | Edison <b>Total: 1</b>   | 21          |
| <b>Total</b>  | <b>265</b>        | <b>Total OOD: 27</b>   | <b>238</b>  |

b.

| Market | 126 students |  | Market | Sections |  | YMCA   | Sections |
|--------|--------------|--|--------|----------|--|--------|----------|
| YMCA   | 139 students |  | Kinder | 1        |  | Kinder | 3        |
|        | 265: Total   |  | 1st    | 1        |  | 1st    | 2        |
|        |              |  | 2nd    | 1        |  | 2nd    | 2        |
|        |              |  | 3rd    | 2        |  |        | 7        |
|        |              |  | 4th    | 1        |  |        |          |
|        |              |  |        | 6        |  |        |          |

5. Raritan Bay Medical Center Donation

- a. June 4th, MCSCS visited Raritan Bay Medical Center and donated \$1,000 worth of gift cards for First Responders.

6. Facility Update:

- a. In cooperation with the YMCA, we are offering the use of 2 of our classrooms and the cafeteria to help support their summer program. In addition, tents will be erected in the parking lot for students.
- b. All NJ Dept of Health guidelines, in conjunction with EO 149, will be applied
- c. MCSCS and the YMCA share the same mission in supporting and serving the students of the City of Perth Amboy.

## **V. Board Matters**

- i. Board self-evaluation - [Appendix A](#)
- ii. CEO Evaluation - [Appendix B](#)
- iii. **BE IT RESOLVED**, that The Board hereby approves the Board membership renewal for Mr. John Cascarano for another three-year term.

Moved by Mr. Attanasio , seconded by Mrs. Lewis to approve the motion.

Roll call: **#200623.04** adopted

Against: None Abstained: Mr. Cascarano Absent: None

- iv. **BE IT RESOLVED**, that The Board hereby approves the Board membership renewal for Mr. Anthony Attanasio for another three-year term.

Moved by Mrs. Lewis , seconded by Mr. Cascarano to approve the motion.

Roll call: **#200623.05** adopted

Against: None Abstained: Mr. Attanasio Absent: None

- v. **BE IT RESOLVED**, that The Board approves David G. Vitali as a member of the Board for a one-year term starting July 1, 2020. [Appendix C](#)

Moved by Mr. Attanasio , seconded by Mr. Cascarano to approve the motion.

Roll call: **#200623.06** adopted unanimously

Against: None Abstained: None Absent: None

## **VI. Designations, Discussion and Action Items**

- vi. **BE IT RESOLVED**, that The Board hereby approves the attached 2020-2021 School Academic Calendar. [Appendix D](#)

Moved by Mrs. Lewis , seconded by Mr. Attanasio to approve the motion.

Roll call: **#200623.07** adopted unanimously

Against: None Abstained: None Absent: None

- vii. **BE IT RESOLVED**, that The Board hereby approves \$208,486 PPP (Paycheck Protection Program) loan for payroll, rent and utility expenses. [Appendix E](#)

Moved by Mr. Attanasio , seconded by Mr. Cascarano to approve the motion.

Roll call: **#200623.08** adopted unanimously

Against: None Abstained: None Absent: None

viii. **BE IT RESOLVED**, that the Board approves the following meeting dates. Unless otherwise decided, each meeting will be held at the school building 430 Market St. Perth Amboy, NJ 08861 starting at 6:30 pm.

- July 28, 2020
- August 25, 2020
- September 29, 2020 -Reorganization Meeting
- October 27, 2020
- November 17, 2020
- January 26, 2021
- February 23, 2021
- March 30, 2021
- April 27, 2021
- May 25, 2021
- June 29, 2021

Moved by Mr. Cascarano , seconded by Mr. Attanasio to approve the motion.

Roll call: **#200623.09** adopted unanimously

Against: None Abstained: None Absent: None

ix. **BE IT RESOLVED**, that The Board hereby authorizes the CEO to run summer school programs including enrichment and remedial sessions starting on July 13, 2020 for six weeks.

Moved by Mrs. Lewis , seconded by Mr. Cascarano to approve the motion.

Roll call: **#200623.10** adopted unanimously

Against: None Abstained: None Absent: None

x. **BE IT RESOLVED**, that the Board approves the \$50,689.00 CARES Emergency Relief Grants for the school year 2020-21. [Appendix F](#)

Moved by Mr. Attanasio , seconded by Mr. Cascarano to approve the motion.

Roll call: **#200623.11** adopted unanimously

Against: None Abstained: None Absent: None

xi. **BE IT RESOLVED**, that the Board approves the following The Every Student Succeeds Act (ESSA) Grants for the school year 2020-21. [Appendix G](#)

- Title I A \$88,191.00
  - Title II A \$12,743.00
  - Title III (ELL) \$3,734.00
  - Title I Reallocated \$2, 514.00
  - Title IV A \$10,000.00
- Total ESSA Grant: \$117, 172.00.**

Moved by Mrs. Lewis , seconded by Mr. Cascarano to approve the motion.

Roll call: **#200623.12** adopted unanimously

Against: None Abstained: None Absent: None

- xii. **BE IT RESOLVED**, that the Board approves the following IDEA Grants for the school year 2020-21. [Appendix H](#)
- IDEA Basic \$39,294
  - IDEA Preschool \$473.00
- Total IDEA Grant: \$39, 767.00.**

Moved by Mrs. Lewis, seconded by Mr. Attanasio to approve the motion.

Roll call: **#200623.13** adopted unanimously

Against: None Abstained: None Absent: None

- xiii. **BE IT RESOLVED**, that the Board hereby approves the budget transfers for the period ending June 22, 2020. [Appendix I](#)

Moved by Mrs. Lewis, seconded by Mr. Attanasio to approve the motion.

Roll call: **#200623.14** adopted unanimously

Against: None Abstained: None Absent: None

## **VII. Human Resources**

- i. **BE IT RESOLVED**, that The Board hereby approves the rate of \$25/hour for staff members who work at summer school programs.

Moved by Mrs. Lewis , seconded by Mr. Cascarano to approve the motion.

Roll call: **#200623.15** adopted unanimously

Against: None Abstained: None Absent: None

- ii. **BE IT RESOLVED**, that the Board, upon recommendation by the CEO, approves the hiring of new employees, adjustments in professional responsibilities, pertinent salary allocations, and additional stipends for the school year of 2020 - 2021 as detailed in the exhibit attached hereto and made a part of the minutes. [Appendix J](#)

Moved by Mr. Cascarano , seconded by Mr. Attanasio to approve the motion.

Roll call: **#200623.16** adopted unanimously

Against: None Abstained: None Absent: None

## **VIII. Adjournment**

Moved by Mr. Cascarano , seconded by Mrs. Lewis to adjourn the meeting at 7:45 PM..

Roll call: **#200623.17** adopted unanimously

Against: None Abstained: None Absent: None