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MIDDLESEX COUNTY STEM CHARTER SCHOOL

BOARD OF TRUSTEES MEETING

REGULAR MEETING

REGULAR MEETING  
AUGUST 25, 2020

THE MEETING NOTICE HAS BEEN ADVERTISED IN COURIER NEWS AND HOME NEWS  
TRIBUNE ON JULY 10, 2020.

**MIDDLESEX COUNTY STEM CHARTER SCHOOL**

430 Market St, Perth Amboy NJ 08861

Tel: 848-242-1818

www.middlesexcharter.org

**BOARD OF TRUSTEES MEETING**

**Date:** August 25, 2020, 6:30 PM

**Place:** 430 Market Street, Perth Amboy, NJ 08861 (Public online meeting)

**OPEN PUBLIC MEETINGS ACT STATEMENT**

In accordance with the “Open Public Meetings Act” P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this meeting have been published on Courier News and Home News Tribune on July 10, 2020.

**Mission Statement:**

The mission of the Middlesex County STEM Charter School is to provide rigorous science, technology, engineering, and math curricula in a diverse and nurturing environment to spark students’ interest at early ages in STEM careers.

**AGENDA**

- I. The Regular Meeting of the Middlesex County STEM Charter School is called to order at 6:42 PM. The Board reserves the right to act on any or all agenda items.

Moved by Mrs. Lewis , seconded by Mr. Cascarano to approve the motion.

Roll call: **#200825.01** adopted unanimously

Against: None Abstained: None Absent: AA, DV

**Roll Call by Dr. Namik Sercan:**

<b>Trustee</b>	<b>Position</b>	<b>Term Expires</b>	<b>Attendance</b>
Mrs. Jackie Lewis	President	June 30, 2021	Present
Mr. John Cascarano	Member	June 30, 2023	Present
Mr. Anthony Attanasio	Member	June 30, 2023	Excused
David Vitali	Member	June 30, 2021	Absent
Anton Antony Arockiasamy	Member	June 30, 2021	Present

**Also Present:**

<b>Member</b>	<b>Position</b>	<b>Attendance</b>
Dr. Namik Sercan	Chief Education Officer	Present
Fatih Kayalar	Business Administrator/ Board Secretary	Present

## II. Acceptance of Agenda & Minutes

Moved to accept the agenda for the August 25, 2020, Regular Meeting,

Moved by Mr. Cascarano , seconded by Mrs. Lewis to approve the motion.

Roll call: **#200825.02** adopted unanimously

Against: None Abstained: None Absent: AA, DV

**BE IT RESOLVED**, Middlesex County STEM Charter School Board of Trustees approves the following reports and documents.

- ❖ [Regular Meeting Minutes for July 28, 2020](#)
- ❖ [Bill list from June 20 to August 24, 2020](#)
- ❖ [Treasurer Report of June 2020](#)
- ❖ [Board Secretary Report of June 2020](#)

Moved by Mrs. Lewis , seconded by Antony Arockiasamy to approve the motion.

Roll call: **#200825.03** adopted unanimously

Against: None Abstained: Mr. Cascarano Absent: AA, DV

## III. Public Comments

The Board President or designee opens the public comment session on any topic. Each person is limited to speak for a period of three (3) minutes and will be asked to give their full name, spell their last name and provide their address. The Board President or designee closes the public comment session on any topic.

No public attendance

## IV. Chief Education Officer's Report

Dr. Sercan presented the following topics:

- School Opening

## V. Board Matters

- i. Board members training.
- ii. **BE IT RESOLVED**, that The Board approves Anthony Attanasio as a Vice President of the Board for the term of .

Moved by Mrs. Lewis , seconded by Mr. Cascarano to approve the motion.

Roll call: **#200825.04** adopted unanimously

Against: None Abstained: None Absent: AA, DV

## VI. Policy Adoptions

- i. **BE IT RESOLVED**, that the Board approves the second reading and adoption of the following policies regulations as detailed in the exhibits attached hereto and made a part of the minutes [Appendix A](#).

- MCSCS COVID-19 Youth Summer Facility Policy

Moved by Mrs. Lewis , seconded by Antony Arockiasamy to approve the motion.

Roll call: **#200825.05** adopted unanimously

Against: None Abstained: None Absent: AA, DV

- ii. **BE IT RESOLVED**, that the Board approves the adoption of the following policies regulations as detailed in the exhibits attached hereto and made a part of the minutes [Appendix B](#).

- Policy 1648.02: Remote Learning Options For Families

Moved by Antony Arockiasamy , seconded by Mr. Cascarano to approve the motion.

Roll call: **#200825.06** adopted unanimously

Against: None Abstained: None Absent: AA, DV

## VII. Designations, Discussion and Action Items

- i. **BE IT RESOLVED**, that The Board hereby approves the School Physician Contract with Franklin Internist PA for the amount of \$1,000 for the school year 2020-2021 presented in [Appendix C](#).

Moved by Mrs. Lewis , seconded by Antony Arockiasamy to approve the motion.

Roll call: **#200825.07** adopted unanimously

Against: None Abstained: None Absent: AA, DV

- ii. **BE IT RESOLVED**, that The Board hereby approves the following salary proportions for Title I staff for the school year 2020-21.

Name	Position	Total Salary	% Federal Funding	Amount Federal Funding	% Local Funding	Amount Local Funding
Mariah Perez	Elementary Basic Skills Title I In-Class Support	\$30,000	58.3%	\$17,500	41.7%	\$12,500

	Teacher					
Kaitlyn Wagner	Elementary Basic Skills Title I In-Class Support Teacher	\$31,000	58.3%	\$17,500	41.7%	\$12,500
Cindy Espana	Elementary Basic Skills Title I In-Class Support Teacher	\$31,000	58.3%	\$17,500	41.7%	\$12,500
Maria Greenstein	Elementary Basic Skills Title I In-Class Support Teacher	\$31,000	58.3%	\$17,500	41.7%	\$12,500

Moved by Mr. Cascarano , seconded by Mrs. Lewis to approve the motion.

Roll call: **#200825.08** adopted unanimously

Against: None Abstained: None Absent: None

- iii. **BE IT RESOLVED**, that The Board hereby approves and authorizes submission of the Fiscal Year 2020 -2021 proposed program plan and budget for IDEA (Individuals with Disabilities Education Act) application and the subsequent acceptance of funds for the following specified allocation amounts:

IDEA Basic--\$39,294.00

IDEA Preschool--\$473.00

The Board approves the following salary proportions for IDEA staff for the school year 2020-21.

Name	Position	Total Salary	% Federal Funding	Amount Federal Funding	% Local Funding	Amount Local Funding
Jennie Smith	Special Education ICS Teacher	\$31,000	31.45%	\$9,750	68.55%	\$21,251

Moved by Mrs. Lewis , seconded by Mr. Cascarano to approve the motion.

Roll call: **#200825.09** adopted unanimously

Against: None Abstained: None Absent: None

- iv. **BE IT RESOLVED**, that The Board hereby approves the attached Cost-Sharing agreement with Central Jersey College Prep Charter School effective as of July 01, 2020. [Appendix D.](#)

Moved by Antony Arockiasamy , seconded by Mr. Cascarano to approve the motion.

Roll call: **#200825.10** adopted unanimously  
Against: None Abstained: Mrs. Lewis Absent: AA, DV

- v. **BE IT RESOLVED**, that The Board hereby approves the school meal prices for the school year 2020-2021.

Meal Prices	Paid	Reduced
Breakfast	\$1.75	\$0.00
Lunch	\$3.05	\$0.00

Moved by Mrs. Lewis , seconded by Mr. Cascarano to approve the motion.

Roll call: **#200825.11** adopted unanimously  
Against: None Abstained: None Absent: AA, DV

### **VIII. Human Resources**

- i. **BE IT RESOLVED**, that The Board hereby approves the payment for staff members who work at summer school programs. [Appendix E](#)

Moved by Antony Arockiasamy , seconded by Mr. Cascarano to approve the motion.

Roll call: **#200825.12** adopted unanimously  
Against: None Abstained: None Absent: AA, DV

### **IX. Executive Session**

Middlesex County STEM Charter School is **called to order for an executive session** at None PM in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, HIB monthly reports, negotiations and other such related matters pursuant to law N.J.S.A. 10:4-12(b).

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

Moved by None , seconded by None **to adjourn the Executive Session**

Roll call: **#200825.13** adopted unanimously  
Against: None Abstained: None Absent: AA, DV

**Not occurred**

### **X. Adjournment**

Moved by Mrs. Lewis, seconded by Antony Arockiasamy **to adjourn meeting** at 7:01 PM.

Roll call: **#200825.14** adopted unanimously  
Against: None Abstained: None Absent: AA, DV