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MIDDLESEX COUNTY STEM CHARTER SCHOOL

BOARD OF TRUSTEES MEETING

REGULAR MEETING  
NOVEMBER 17, 2020

THE MEETING NOTICE HAS BEEN ADVERTISED IN COURIER NEWS AND HOME NEWS  
TRIBUNE ON JULY 10, 2020.

**MIDDLESEX COUNTY STEM CHARTER SCHOOL**

430 Market St, Perth Amboy NJ 08861

Tel: 848-242-1818

www.middlesexcharter.org

**BOARD OF TRUSTEES MEETING**

**Date:** November 17, 2020, 6:30 PM

**Place:** 430 Market Street, Perth Amboy, NJ 08861 (Public online meeting)

**OPEN PUBLIC MEETINGS ACT STATEMENT**

In accordance with the “Open Public Meetings Act” P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this meeting have been published on Courier News and Home News Tribune on July 10, 2020.

This meeting will be held online on Zoom at the following link as published on the school’s website:

<https://us02web.zoom.us/j/89963875020?pwd=UjlHOVRXeC9sZDdKMm1lMHJxWWWhJZz09>

**Mission Statement**

The mission of the Middlesex County STEM Charter School is to provide rigorous science, technology, engineering, and math curricula in a diverse and nurturing environment to spark students’ interest at early ages in STEM careers.

**AGENDA**

**I. Roll Call**

The Regular Meeting of the Middlesex County STEM Charter School is called to order at \_\_\_\_ PM. The Board reserves the right to act on any or all agenda items.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the motion.

Roll call:

Against: \_\_\_\_\_ Abstained: \_\_\_\_\_ Absent: \_\_\_\_\_

**Roll Call by Dr. Namik Sercan:**

Trustee	Position	Term Expires	Attendance
Mrs. Jackie Lewis	President	June 30, 2021	
Mr. Anthony Attanasio	Vice President	June 30, 2023	
Mr. John Cascarano	Member	June 30, 2023	
David Vitali	Member	June 30, 2021	
Anton Antony Arockiasamy	Member	June 30, 2021	

**Also Present:**

Member	Position	Attendance
Dr. Namik Sercan	Chief Education Officer	
Fatih Kayalar	Business Administrator/ Board Secretary	

## **II. Acceptance of Agenda & Minutes**

Moved to accept the agenda for the November 17, 2020, Board Meeting,

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the motion.

Roll call:

Against: \_\_\_\_\_ Abstained: \_\_\_\_\_ Absent: \_\_\_\_\_

***BE IT RESOLVED***, Middlesex County STEM Charter School Board of Trustees approves the following reports and documents.

- ❖ [Regular Meeting Minutes for October 27, 2020](#)
- ❖ [Bill list from October 27, 2020 to November 15, 2020](#)
- ❖ [Treasurer Reports of October 2020](#)
- ❖ [Board Secretary Report of October 2020](#)

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the motion.

Roll call:

Against: \_\_\_\_\_ Abstained: \_\_\_\_\_ Absent: \_\_\_\_\_

## **III. Public Comments**

The Board President or designee opens the public comment session on any topic. Each person is limited to speak for a period of three (3) minutes and will be asked to give their full name, spell their last name and provide their address. The Board President or designee closes the public comment session on any topic.

## **IV. Chief Education Officer's Report**

Dr. Sercan presented the following topics:

- Covid-19 Quarantine
- Building matters

## **V. Board Matters**

## **VI. Policy Adoptions**

## VII. Designations, Discussion and Action Items

- i. **BE IT RESOLVED**, that the Board of Trustees hereby approves the submission of the charter amendment proposal to the New Jersey Department of Education for the address of 613 Carlock Ave, Perth Amboy, New Jersey.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the motion.

Roll call:

Against: \_\_\_\_\_ Abstained: \_\_\_\_\_ Absent: \_\_\_\_\_

- ii. **BE IT RESOLVED**, that the Board of Trustees hereby approves up to \$2,000 contribution to the following entities listed below for the purpose of collaboration in the student recruitment events and activities.

- Harborview Early Learning Center
- Raritan Bay Area YMCA PreK Learning
- Acelero Learning Center
- Mi Escuelita Day Care Center and Escalar Latch-Key Program

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the motion.

Roll call:

Against: \_\_\_\_\_ Abstained: \_\_\_\_\_ Absent: \_\_\_\_\_

- iii. **BE IT RESOLVED**, that the Board of Trustees hereby approves the contract for the legal services with Johnston Law Firm as presented in the [Appendix A](#)

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the motion.

Roll call:

Against: \_\_\_\_\_ Abstained: \_\_\_\_\_ Absent: \_\_\_\_\_

## VIII. Human Resources

- i. **BE IT RESOLVED**, that the Board, upon recommendation by the CEO, approves the hiring of new employees, adjustments in professional responsibilities, pertinent salary allocations, and additional stipends for the school year of 2020 - 2021 as detailed in the exhibit attached hereto and made a part of the minutes. [Appendix B](#)

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the motion.

Roll call:

Against: \_\_\_\_\_ Abstained: \_\_\_\_\_ Absent: \_\_\_\_\_

**IX. Executive Session**

Middlesex County STEM Charter School is **called to order for an executive session** at \_\_\_\_ PM;

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_

Roll call:

Against: \_\_\_\_\_ Abstained: \_\_\_\_\_ Absent: \_\_\_\_\_

in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, HIB monthly reports, negotiations and other such related matters pursuant to law N.J.S.A. 10:4-12(b).

*Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.*

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ **to adjourn the Executive Session.**

Roll call:

Against: \_\_\_\_\_ Abstained: \_\_\_\_\_ Absent: \_\_\_\_\_

**X. Adjournment**

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ **to adjourn meeting** at \_\_\_\_ PM.

Roll call:

Against: \_\_\_\_\_ Abstained: \_\_\_\_\_ Absent: \_\_\_\_\_