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MIDDLESEX COUNTY STEM CHARTER SCHOOL

BOARD OF TRUSTEES MEETING

REGULAR MEETING
JANUARY 26, 2021

THE MEETING NOTICE HAS BEEN ADVERTISED IN COURIER NEWS AND HOME NEWS
TRIBUNE ON JULY 10, 2020.

MIDDLESEX COUNTY STEM CHARTER SCHOOL

430 Market St, Perth Amboy NJ 08861

Tel: 848-242-1818

www.middlesexcharter.org

BOARD OF TRUSTEES MEETING

Date: January 26, 2021, 6:30 PM

Place: 430 Market Street, Perth Amboy, NJ 08861 (Public online meeting)

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the “Open Public Meetings Act” P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this meeting have been published on Courier News and Home News Tribune on July 10, 2020.

This meeting was held online on Zoom at the following link as published on the school’s website:

<https://us02web.zoom.us/j/84656289999?pwd=bDlUVVEOUFXU0oreDNDMTVvenRldz09>

Mission Statement

The mission of the Middlesex County STEM Charter School is to provide rigorous science, technology, engineering, and math curricula in a diverse and nurturing environment to spark students’ interest at early ages in STEM careers.

AGENDA

I. Roll Call

The Regular Meeting of the Middlesex County STEM Charter School is called to order at 6:35 PM. The Board reserves the right to act on any or all agenda items.

Moved by Mrs. Lewis , seconded by Mr. Anton to approve the motion.

Resolution#210126.01 adopted unanimously

Against: None Abstained: None Absent: A.A., J.C.

Roll Call by Dr. Namik Sercan:

| Trustee | Position | Term Expires | Attendance |
|------------------------------|-----------------|---------------------|-------------------|
| Mrs. Jackie Lewis | President | June 30, 2021 | Present |
| Mr. Anthony Attanasio | Vice President | June 30, 2023 | Excused |
| Mr. John Cascarano | Member | June 30, 2023 | Excused |
| Mr. David Vitali | Member | June 30, 2021 | Present |
| Mr. Anton Antony Arockiasamy | Member | June 30, 2021 | Present |

Also Present:

| Member | Position | Attendance |
|------------------|---|-------------------|
| Dr. Namik Sercan | Chief Education Officer | Present |
| Fatih Kayalar | Business Administrator/ Board Secretary | Present |

II. Acceptance of Agenda & Minutes

Moved to accept the agenda for the January 26, 2021, Board Meeting,

Moved by Mr. Vitali , seconded by Mr. Anton to approve the motion.

Resolution#210126.02 adopted unanimously

Against: None Abstained: None Absent: A.A., J.C.

BE IT RESOLVED, Middlesex County STEM Charter School Board of Trustees approves the following reports and documents.

- ❖ [Regular Meeting Minutes for November 17, 2020](#)
- ❖ [Bill list from November 16, 2020 to January 22, 2021](#)
- ❖ [Treasurer Reports of November 2020](#)
- ❖ [Board Secretary Report of November and December 2020](#)

Moved by Mrs. Lewis , seconded by Mr. Anton to approve the motion.

Resolution#210126.03 adopted unanimously

Against: None Abstained: None Absent: A.A., J.C.

III. Public Comments

The Board President or designee opens the public comment session on any topic. Each person is limited to speak for a period of three (3) minutes and will be asked to give their full name, spell their last name and provide their address. The Board President or designee closes the public comment session on any topic.

No public comment.

IV. Chief Education Officer's Report

Dr. Sercan presented the following topics:

- Enrollment calendar
- Building matters
- Covid update
- Interim assessment results

V. Board Matters

VI. Policy Adoptions

VII. Designations, Discussion and Action Items

i. **BE IT RESOLVED**, the MCSCS Board of Trustees approves the amended budget for the Fiscal Year 2020-2021 [Appendix A](#).
Moved by Mr. Anton , seconded by Mrs. Lewis to approve the motion.
Resolution#210126.04 adopted unanimously
Against: None Abstained: None Absent: A.A., J.C.

ii. **BE IT RESOLVED**, that the Board hereby approves the budget transfers [Appendix B](#).

Moved by Mrs. Lewis , seconded by Mr. Vitali to approve the motion.
Resolution#210126.05 adopted unanimously
Against: None Abstained: None Absent: A.A., J.C.

iii. **BE IT RESOLVED, BE IT RESOLVED**, that the Board hereby approves the updated testing calendar for the school year 2020-2021 as presented in [Appendix C](#).

Moved by Mr. Anton , seconded by Mr. Vitali to approve the motion.
Resolution#210126.06 adopted unanimously
Against: None Abstained: None Absent: A.A., J.C.

iv. **BE IT RESOLVED**, that the Board hereby approves the application for PLTW (Project Lead The Way) Computer Science Grant for Charter Schools for the school year 2020-2021.

Moved by Mr. Anton , seconded by Mrs. Lewis to approve the motion.
Resolution#210126.07 adopted unanimously
Against: None Abstained: None Absent: A.A., J.C.

v. **BE IT RESOLVED**, the MCSCS Board of Trustees approves 2020-21 Memorandum of Agreement Between Education and Law Enforcement Officials as presented in [Appendix E](#).

Moved by Mrs. Lewis , seconded by Mr. Vitali to approve the motion.
Resolution#210126.08 adopted unanimously
Against: None Abstained: None Absent: A.A., J.C.

VIII. Human Resources

i. **BE IT RESOLVED**, that the Board, upon recommendation by the CEO, approves the hiring of new employees, adjustments in professional responsibilities, pertinent salary allocations, and additional stipends for the school year of 2020 - 2021 as detailed in the exhibit attached hereto and made a part of the minutes. [Appendix F](#).

Moved by Mr. Anton , seconded by Mr. Vitali to approve the motion.
Resolution#210126.09 adopted unanimously
Against: None Abstained: None Absent: A.A., J.C.

- ii. **BE IT RESOLVED**, that, as a result of the budget revision process, MCSCS Board of Trustees approves a total of 5% bonus to be paid to staff members. The bonus will be paid in two installments as follows:

The first payment will be 3% that will be paid on June 30, 2021 based on the gross salary for the school year 2020-21.

The second payment will be 2% that will be paid on August 30, 2021 based on the gross salary for the school year 2021-22.

Only current staff members who are employed at the time of payments qualify for the bonus.

Moved by Mr. Anton , seconded by Mrs. Lewis to approve the motion.

Resolution#**210126.10** adopted unanimously

Against: None Abstained: None Absent: A.A., J.C.

IX. Executive Session

Middlesex County STEM Charter School is **called to order for an executive session** at 8:11 PM;

Moved by Mrs. Lewis , seconded by Mr. Vitali

Resolution#**210126.11** adopted unanimously

Against: None Abstained: None Absent: A.A., J.C.

in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, HIB monthly reports, negotiations and other such related matters pursuant to law N.J.S.A. 10:4-12(b).

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

-HIB Monthly report presented.

Moved by Mr. Anton , seconded by Mrs. Lewis **to adjourn the Executive Session.**

Resolution#**210126.12** adopted unanimously

Against: None Abstained: None Absent: A.A., J.C.

X. Adjournment

Moved by Mr. Anton , seconded by Mrs. Lewis **to adjourn the meeting** at 8:17 PM.

Resolution#**210126.13** adopted unanimously

Against: None Abstained: None Absent: A.A., J.C.