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MIDDLESEX COUNTY STEM CHARTER SCHOOL

BOARD OF TRUSTEES MEETING

REGULAR MEETING  
FEBRUARY 23, 2021

THE MEETING NOTICE HAS BEEN ADVERTISED IN COURIER NEWS AND HOME NEWS  
TRIBUNE ON JULY 10, 2020.

**MIDDLESEX COUNTY STEM CHARTER SCHOOL**

430 Market St, Perth Amboy NJ 08861

Tel: 848-242-1818

www.middlesexcharter.org

**BOARD OF TRUSTEES MEETING**

**Date:** February 23, 2021, 6:30 PM

**Place:** 430 Market Street, Perth Amboy, NJ 08861 (Public online meeting)

**OPEN PUBLIC MEETINGS ACT STATEMENT**

In accordance with the “Open Public Meetings Act” P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this meeting have been published on Courier News and Home News Tribune on July 10, 2020.

This meeting was held online on Zoom at the following link as published on the school’s website: <https://us02web.zoom.us/j/84800221411?pwd=TkhhkQ1lvQnh5TUdCdDJWbVlxZkFodz09>

**Mission Statement**

The mission of the Middlesex County STEM Charter School is to provide rigorous science, technology, engineering, and math curricula in a diverse and nurturing environment to spark students’ interest at early ages in STEM careers.

**AGENDA**

**I. Roll Call**

The Regular Meeting of the Middlesex County STEM Charter School is called to order at 6:42 PM. The Board reserves the right to act on any or all agenda items.

Moved by Mrs. Lewis , seconded by Mr. Attanasio to approve the motion.

Resolution# 210223.01 adopted unanimously

Against: None Abstained: None Absent: None

**Roll Call by Dr. Namik Sercan:**

<b>Trustee</b>	<b>Position</b>	<b>Term Expires</b>	<b>Attendance</b>
Mrs. Jackie Lewis	President	June 30, 2021	Present
Mr. Anthony Attanasio	Vice President	June 30, 2023	Present
Mr. John Cascarano	Member	June 30, 2023	Present
Mr. David Vitali	Member	June 30, 2021	Present
Mr. Anton Antony Arockiasamy	Member	June 30, 2021	Present

**Also Present:**

<b>Member</b>	<b>Position</b>	<b>Attendance</b>
Dr. Namik Sercan	Chief Education Officer	Present
Fatih Kayalar	Business Administrator/ Board Secretary	Present

## **II. Acceptance of Agenda & Minutes**

Moved to accept the agenda for the February 23, 2021, Board Meeting,

Moved by Mr. Vitali , seconded by Mrs. Lewis to approve the motion.

Resolution# 210223.02 adopted unanimously

Against: None Abstained: None Absent: None

**BE IT RESOLVED**, Middlesex County STEM Charter School Board of Trustees approves the following reports and documents.

- ❖ [Regular Meeting Minutes for January 26, 2021](#)
- ❖ [Bill list from January 23, 2020 to February 19, 2021](#)
- ❖ [Treasurer Reports of December 2020](#)
- ❖ [Board Secretary Report of January 2021](#)

Moved by Mr. Anton , seconded by Mr. Vitali to approve the motion.

Resolution# 210223.03 adopted unanimously

Against: None Abstained: JC, AA Absent: None

## **III. Public Comments**

The Board President or designee opens the public comment session on any topic. Each person is limited to speak for a period of three (3) minutes and will be asked to give their full name, spell their last name and provide their address. The Board President or designee closes the public comment session on any topic.

No public comment.

## **IV. Chief Education Officer's Report**

Dr. Sercan reported to the Board on the following topics:

- Student applications for 2021-22
- Building matters
- Covid-19 updates
- Black History Month
- Racial and Equity Committee

## **V. Board Matters**

- School Ethics Financial Disclosure submission to NJDOE

## **VI. Policy Adoptions**

## VII. Designations, Discussion and Action Items

- i. **BE IT RESOLVED**, the MCSCS Board of Trustees hereby approves the attached CAFR & AMR (Comprehensive Annual Financial Audit & Auditor's Management Report) report for fiscal year ending June 30, 2020. (CAFR) [Appendix A](#) and (AMR) [Appendix B](#)

Moved by Mr. Anton , seconded by Mr. JC to approve the motion.

Resolution# 210223.04 adopted unanimously

Against: None Abstained: None Absent: None

- ii. **WHEREAS**, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for 2021,

**BE IT RESOLVED**, that Board hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Middlesex an appropriate waiver of the requirements of NJAC6A:23A-5.3 for 2022. [Appendix C](#).

Moved by Mrs. Lewis , seconded by Mr. Anton to approve the motion.

Resolution# 210223.05 adopted unanimously

Against: None Abstained: None Absent: None

- iii. **BE IT RESOLVED**, that The Board hereby approves the attached Annual Charter/Renaissance School Fiscal Questionnaire for 2020-2021 [Appendix D](#).

Moved by Mr. AA , seconded by Mr. JC to approve the motion.

Resolution# 210223.06 adopted unanimously

Against: None Abstained: None Absent: None

- iv. **BE IT RESOLVED**, the MCSCS Board of Trustees approves to file a charter amendment to add a campus located at 613 Carlock Ave, Perth Amboy, NJ 08861.

Moved by Mr. JC , seconded by Mr. Anton to approve the motion.

Resolution# 210223.07 adopted unanimously

Against: None Abstained: None Absent: None

- v. **BE IT RESOLVED**, the MCSCS Board of Trustees approves a \$40/hour payment to be paid to the MCSCS staff members who attend "Open House" events. Each open house is limited to two (2) hours.

Moved by Mrs. Lewis , seconded by Mr. Anton to approve the motion.

Resolution# 210223.08 adopted unanimously

Against: None Abstained: None Absent: None

## VIII. Human Resources

- i. **BE IT RESOLVED**, that the Board, upon recommendation by the CEO, approves the hiring of new employees, adjustments in professional responsibilities, pertinent salary allocations, and additional stipends for the school year of 2020 - 2021 as detailed in the exhibit attached hereto and made a part of the minutes. [Appendix F](#)

Moved by Mr. Vitali , seconded by Mr. Anton to approve the motion.  
Resolution# 210223.09 adopted unanimously  
Against: None Abstained: None Absent: None

## IX. Executive Session

**WHEREAS**, the Open Public Meetings Act authorizes Boards of Trustees to meet in executive session under certain circumstances

**WHEREAS**, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,

**BE IT RESOLVED** by the Middlesex County STEM Charter School Board of Trustees, that it is necessary to meet in executive session to discuss certain items involving such as personnel matters, attorney-client privilege matters, pending litigation, HIB monthly reports, negotiations and other such related matters pursuant to law N.J.S.A. 10:4-12(b).

**BE IT FURTHER RESOLVED** that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

**FURTHER RESOLVED** that the Board of Education will return to open session to conduct business at the conclusion of the executive session.

Moved by Mrs. Lewis , seconded by Mr. Vitali to approve the motion.  
Resolution# 210223.10 adopted unanimously  
Against: None Abstained: None Absent: None

## X. Reconvene Public Session

Moved by Mr. Vitali , seconded by Mr. JC to leave the executive session at 8:23 p.m.  
Resolution# 210223.11 adopted unanimously  
Against: None Abstained: None Absent: None

## XI. Adjournment

Moved by Mrs. LEwis , seconded by Mr. AA **to adjourn the meeting** at 8:23 PM.  
Resolution# 210223.12 adopted unanimously  
Against: None Abstained: None Absent: None