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MIDDLESEX COUNTY STEM CHARTER SCHOOL

BOARD OF TRUSTEES MEETING

REGULAR MEETING
MARCH 30, 2021

THE MEETING NOTICE HAS BEEN ADVERTISED IN COURIER NEWS AND HOME NEWS
TRIBUNE ON JULY 10, 2020.

MIDDLESEX COUNTY STEM CHARTER SCHOOL

430 Market St, Perth Amboy NJ 08861

Tel: 848-242-1818

www.middlesexcharter.org

BOARD OF TRUSTEES MEETING

Date: March 30, 2021, 6:30 PM

Place: 430 Market Street, Perth Amboy, NJ 08861 (Public online meeting)

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the “Open Public Meetings Act” P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this meeting have been published on Courier News and Home News Tribune on July 10, 2020.

This meeting was held online on Zoom at the following link as published on the school’s website: <https://us02web.zoom.us/j/85146550051?pwd=UkpreHA2MFF4cUZvZXFGSW9zdEJoQT09>

Mission Statement

The mission of the Middlesex County STEM Charter School is to provide rigorous science, technology, engineering, and math curricula in a diverse and nurturing environment to spark students’ interest at early ages in STEM careers.

AGENDA

I. Roll Call

The Regular Meeting of the Middlesex County STEM Charter School is called to order at 6:42 PM. The Board reserves the right to act on any or all agenda items.

Moved by Mrs. Lewis , seconded by Mr. Vitali to approve the motion.

Resolution#**210330.01** adopted unanimously

Against: None Abstained: None Absent: Mr. Cascarano., Mr. Antony Arockiasamy

Roll Call by Dr. Namik Sercan:

Trustee	Position	Term Expires	Attendance
Mrs. Jackie Lewis	President	June 30, 2021	Present
Mr. Anthony Attanasio	Vice President	June 30, 2023	Present
Mr. John Cascarano	Member	June 30, 2023	Excused
Mr. David Vitali	Member	June 30, 2021	Present
Mr. Anton Antony Arockiasamy	Member	June 30, 2021	Excused

Also Present:

Member	Position	Attendance
Dr. Namik Sercan	Chief Education Officer	Present
Fatih Kayalar	Business Administrator/ Board Secretary	Present

II. Acceptance of Agenda & Minutes

Moved to accept the agenda for the March 30, 2021, Board Meeting,

Moved by Mrs. Lewis , seconded by Mr. A. to approve the motion.

Resolution#**210330.02** adopted unanimously

Against: None Abstained: None Absent: Mr. Cascarano., Mr. Antony Arockiasamy

BE IT RESOLVED, Middlesex County STEM Charter School Board of Trustees approves the following reports and documents.

- ❖ [Regular Meeting Minutes for February 23, 2021](#)
- ❖ [Bill list from February 20, to March 26, 2021](#)
- ❖ [Treasurer Reports of January 2021 and February 2021](#)
- ❖ [Board Secretary Report of February 2021](#)
- ❖

Moved by Mr. Vitali , seconded by Mrs. Lewis to approve the motion.

Resolution#**210330.03** adopted unanimously

Against: None Abstained: None Absent: Mr. Cascarano., Mr. Antony Arockiasamy

III. Public Comments

The Board President or designee opens the public comment session on any topic. Each person is limited to speak for a period of three (3) minutes and will be asked to give their full name, spell their last name and provide their address. The Board President or designee closes the public comment session on any topic.

- *No public comment.*

IV. Chief Education Officer's Report

Dr. Sercan presented the following topics:

- Enrollment - Lottery
- Building matters
- Covid-19 Numbers
- Summer school remedial program

V. Board Matters

- Reminder: School Ethics Financial Disclosure submission to NJDOE

VI. Policy Adoptions

VII. Designations, Discussion and Action Items

- i. **BE IT RESOLVED**, that The Board hereby approves the attached projected budget for Fiscal Year 2021-2022 school year. [Appendix A](#)

Moved by Mr. Attanasio , seconded by Mrs. Lewis to approve the motion.

Resolution#**210330.04** adopted unanimously

Against: None Abstained: None Absent: Mr. Cascarano., Mr. Antony Arockiasamy

- ii. **WHEREAS**, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Educational Services Commission of New Jersey, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on 03/30/2021 the governing body of the Middlesex County STEM Charter School, County of Middlesex, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED the Board of Trustees approved the following resolution:

TITLE: This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Middlesex County STEM Charter School

AUTHORITY: Pursuant to the provisions of N.J.S.A. 40A:11-11(5), the Chief Education Officer is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT: The Lead Agency shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE: This resolution shall take effect immediately upon passage.

Moved by Mrs. Lewis , seconded by Mr. Vitali to approve the motion.

Resolution#**210330.05** adopted unanimously

Against: None Abstained: None Absent: Mr. Cascarano., Mr. Antony Arockiasamy

- iii. **BE IT RESOLVED**, that The Board hereby approves the attached Contract for Architectural Services with Jeffrey W. Kusmick for the scope of work at 613 Carlock Ave, Perth Amboy, NJ 08861 for the amount of \$8,700 [Eight thousand seven hundred dollars] plus reimbursable expenses incurred during the course of contract which is listed in the attached [Appendix B](#)

Moved by Mrs. Lewis , seconded by Mr. Vitali to approve the motion.

Resolution#**210330.06** adopted unanimously

Against: None Abstained: None Absent: Mr. Cascarano., Mr. Antony Arockiasamy

- iv. **BE IT RESOLVED, BE IT RESOLVED**, that the Board hereby approves the updated testing calendar for the school year 2020-2021 as presented in [Appendix C](#).

Moved by Mrs. Lewis , seconded by Mr. Attanasio to approve the motion.

Resolution#**210330.07** adopted unanimously

Against: None Abstained: None Absent: Mr. Cascarano., Mr. Antony Arockiasamy

- v. **BE IT RESOLVED**, that The Board hereby approves to start the RFP process for professional services rendered in the connection with HVAC/Air Conditioning Units and Installation Project at 613 Carlock Ave, Perth Amboy, NJ 08861. [Appendix D](#)

Moved by Mrs. Lewis , seconded by Mr. Attanasio to approve the motion.

Resolution#**210330.08** adopted unanimously

Against: None Abstained: None Absent: Mr. Cascarano., Mr. Antony Arockiasamy

- vi. **BE IT RESOLVED**, that The Board hereby approves the attached salary scale for 2021-2022 school year. [Appendix E](#)

Moved by Mr. Attanasio , seconded by Mrs. Lewis to approve the motion.

Resolution#**210330.09** adopted unanimously

Against: None Abstained: None Absent: Mr. Cascarano., Mr. Antony Arockiasamy

- vii. **BE IT RESOLVED**, that The Board hereby approves the payment of the 3% bonus on April 15, 2021. This bonus was previously approved by the Board of Trustees to be paid on June 30, 2021 as a total of 5%. There is no change in the payment of the second portion, 2%, that will be paid on August 30, 2021.

Moved by Mrs. Lewis , seconded by Mr. Vitali to approve the motion.

Resolution#**210330.10** adopted unanimously

Against: None Abstained: None Absent: Mr. Cascarano., Mr. Antony Arockiasamy

VIII. Human Resources

- i. **BE IT RESOLVED**, that the Board, upon recommendation by the CEO, approves the hiring of new employees, adjustments in professional responsibilities, pertinent salary

allocations, and additional stipends for the school year of 2020 - 2021 as detailed in the exhibit attached hereto and made a part of the minutes. [Appendix F](#)

Moved by Mr. Attanasio , seconded by Mrs. Lewis to approve the motion.

Resolution#**210330.11** adopted unanimously

Against: None Abstained: None Absent: Mr. Cascarano., Mr. Antony Arockiasamy

IX. Executive Session

WHEREAS, the Open Public Meetings Act authorizes Boards of Trustees to meet in executive session under certain circumstances

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,

BE IT RESOLVED by the Middlesex County STEM Charter School Board of Trustees, that it is necessary to meet in executive session to discuss certain items involving such as personnel matters, attorney-client privilege matters, pending litigation, HIB monthly reports, negotiations and other such related matters pursuant to law N.J.S.A. 10:4-12(b).

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Education returns to open session to conduct business at the conclusion of the executive session. The following matters were discussed in the executive session.

- HIB report
- Potential litigation

Moved by Mr. Attanasio , seconded by Mrs. Lewis to approve the motion.

Resolution#**210330.12** adopted unanimously

Against: None Abstained: None Absent: Mr. Cascarano., Mr. Antony Arockiasamy

X. Adjournment

Moved by Mrs. Lewis , seconded by Mr. Attanasio **to adjourn the meeting** at 8:14 PM.

Resolution#**210330.13** adopted unanimously

Against: None Abstained: None Absent: Mr. Cascarano., Mr. Antony Arockiasamy