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MIDDLESEX COUNTY STEM CHARTER SCHOOL

BOARD OF TRUSTEES MEETING

REGULAR MEETING  
APRIL 27, 2021

THE MEETING NOTICE HAS BEEN ADVERTISED IN COURIER NEWS AND HOME NEWS  
TRIBUNE ON JULY 10, 2020.

**MIDDLESEX COUNTY STEM CHARTER SCHOOL**

430 Market St, Perth Amboy NJ 08861

Tel: 848-242-1818

www.middlesexcharter.org

**BOARD OF TRUSTEES MEETING**

**Date:** March 30, 2021, 6:30 PM

**Place:** 430 Market Street, Perth Amboy, NJ 08861 (Public online meeting)

**OPEN PUBLIC MEETINGS ACT STATEMENT**

In accordance with the “Open Public Meetings Act” P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this meeting have been published on Courier News and Home News Tribune on July 10, 2020.

This meeting will be held online on Zoom at the following link as published on the school’s website:

<https://us02web.zoom.us/j/86465195732?pwd=a2s1SlRoZlFPdVpuUG54dk9TajVVQT09>

**Mission Statement**

The mission of the Middlesex County STEM Charter School is to provide rigorous science, technology, engineering, and math curricula in a diverse and nurturing environment to spark students’ interest at early ages in STEM careers.

**AGENDA**

**I. Roll Call**

The Regular Meeting of the Middlesex County STEM Charter School is called to order at \_\_\_ PM. The Board reserves the right to act on any or all agenda items.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the motion.

Roll call:

Against: \_\_\_\_\_ Abstained: \_\_\_\_\_ Absent: \_\_\_\_\_

**Roll Call by Dr. Namik Sercan:**

<b>Trustee</b>	<b>Position</b>	<b>Term Expires</b>	<b>Attendance</b>
Mrs. Jackie Lewis	President	June 30, 2021	Present
Mr. Anthony Attanasio	Vice President	June 30, 2023	Excused
Mr. John Cascarano	Member	June 30, 2023	Present
Mr. David Vitali	Member	June 30, 2021	Present
Mr. Anton Antony Arockiasamy	Member	June 30, 2021	Present

**Also Present:**

<b>Member</b>	<b>Position</b>	<b>Attendance</b>
Dr. Namik Sercan	Chief Education Officer	Present
Fatih Kayalar	Business Administrator/ Board Secretary	Present

## II. Acceptance of Agenda & Minutes

i. Moved to accept the agenda for the April 27, 2021, Board Meeting,

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the motion.

Roll call:

Against: \_\_\_\_\_ Abstained: \_\_\_\_\_ Absent: \_\_\_\_\_

*ii. BE IT RESOLVED*, Middlesex County STEM Charter School Board of Trustees approves the following reports and documents.

- ❖ [Regular Meeting Minutes for March 30, 2021](#)
- ❖ [Bill list from March 27, 2021 to April 23, 2021](#)
- ❖ [Board Secretary Report of March 2021](#)

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the motion.

Roll call:

Against: \_\_\_\_\_ Abstained: \_\_\_\_\_ Absent: \_\_\_\_\_

## III. Public Comments

The Board President or designee opens the public comment session on any topic. Each person is limited to speak for a period of three (3) minutes and will be asked to give their full name, spell their last name and provide their address. The Board President or designee closes the public comment session on any topic.

## IV. Chief Education Officer's Report

## V. Board Matters

## VI. Policy Adoptions

i. *BE IT RESOLVED*, that the Board approves the first reading of the following policies regulations as detailed in the exhibits attached hereto and made a part of the minutes

[Appendix A](#).

- 1643: Family Leave
- 2415: Every Student Succeeds Act
- 4125: Employment of Support Staff Members
- 6360: Political Contributions
- 7425: Lead Testing of Water in Schools
- 8330: Student Records

Moved by \_\_\_\_\_ , seconded by \_\_\_\_\_ to approve the motion.

Roll call:

Against: \_\_\_\_\_ Abstained: \_\_\_\_\_ Absent: \_\_\_\_\_

## VII. Designations, Discussion and Action Items

- ii. **BE IT RESOLVED**, that The Board hereby approves the Strauss Esmay Associates, LLP for the amount of \$12,000 customary fee for a Policy and Regulation Manual for Middlesex County STEM Charter Schools. [Appendix B](#)

Moved by \_\_\_\_\_ , seconded by \_\_\_\_\_ to approve the motion.

Roll call:

Against: \_\_\_\_\_ Abstained: \_\_\_\_\_ Absent: \_\_\_\_\_

- i. **BE IT RESOLVED**, that The Board hereby approves the acceptance of following Grants Federal funding period is 1/5/2021 - 9/30/2022 and tydings period is 9/30/2022 - 9/20/2023 [Appendix C](#)

- CRRSA-ESSER II Grant - \$274,113.00
- Learning Acceleration Grant - \$25,000.00
- Mental Health Grant- \$45,000

**ESSER II Grant Total: \$344,113.00**

Moved by \_\_\_\_\_ , seconded by \_\_\_\_\_ to approve the motion.

Roll call:

Against: \_\_\_\_\_ Abstained: \_\_\_\_\_ Absent: \_\_\_\_\_

- iii. **BE BE IT RESOLVED**, that The Board hereby approves the attached 2021-2022 School Academic Calendars for Middlesex County STEM Charter School. [Appendix D](#)

Moved by \_\_\_\_\_ , seconded by \_\_\_\_\_ to approve the motion.

Roll call:

Against: \_\_\_\_\_ Abstained: \_\_\_\_\_ Absent: \_\_\_\_\_

- iv. **BE IT RESOLVED**, that The Board hereby approves the changes in the 2020-2021 School Academic Calendar for Middlesex County STEM Charter School in a way that the last day is June 24, 2021.

Moved by \_\_\_\_\_ , seconded by \_\_\_\_\_ to approve the motion.

Roll call:

Against: \_\_\_\_\_ Abstained: \_\_\_\_\_ Absent: \_\_\_\_\_

- v. **BE IT RESOLVED**, that The Board hereby approves the proposal for consulting engineering services with the Nelliss Engineering for the amount of \$7,500 for HVAC

system to school classrooms and gym area at 613 Carlock Ave. Perth Amboy, NJ 08861. [Appendix E](#)

Moved by \_\_\_\_\_ , seconded by \_\_\_\_\_ to approve the motion.

Roll call:

Against: \_\_\_\_\_ Abstained: \_\_\_\_\_ Absent: \_\_\_\_\_

- vi. **BE IT RESOLVED**, that the MCSCS Board of Trustees hereby approves Comcast Enterprise Services to provide e-rate eligible internet services for CJCP Somerset Campus at a total cost of \$17,376.00 for the 2021-2022 school year as presented in [Appendix F](#)

*Explanation:*

*\$13,900.80 will be funded by the e-rate program. Cablevision Lightpath NJ LLC will provide 1 Gbps internet service for the amount of \$289.60/month (80% e-rate discount price).*

Moved by \_\_\_\_\_ , seconded by \_\_\_\_\_ to approve the motion.

Roll call:

Against: \_\_\_\_\_ Abstained: \_\_\_\_\_ Absent: \_\_\_\_\_

## VIII. Human Resources

- i. **BE IT RESOLVED**, that the Board, upon recommendation by the CEO, approves the hiring of new employees, adjustments in professional responsibilities, pertinent salary allocations, and additional stipends for the school year of 2020 - 2021 as detailed in the exhibit attached hereto and made a part of the minutes. [Appendix G](#)

Moved by \_\_\_\_\_ , seconded by \_\_\_\_\_ to approve the motion.

Roll call:

Against: \_\_\_\_\_ Abstained: \_\_\_\_\_ Absent: \_\_\_\_\_

## IX. Executive Session

- i. Middlesex County STEM Charter School is **called to order for an executive session** at \_\_\_\_\_ PM in accordance with the Sunshine Law, Chapter 321, P.L. 1975.

Moved by \_\_\_\_\_ , seconded by \_\_\_\_\_ to approve the motion.

Roll call:

Against: \_\_\_\_\_ Abstained: \_\_\_\_\_ Absent: \_\_\_\_\_

- ii. **WHEREAS**, the Open Public Meetings Act authorizes Boards of Trustees to meet in executive session under certain circumstances

**WHEREAS**, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,

**BE IT RESOLVED** by the Middlesex County STEM Charter School Board of Trustees, that it is necessary to meet in executive session to discuss certain items involving such as personnel matters, attorney-client privilege matters, pending litigation, HIB monthly reports, negotiations and other such related matters pursuant to law N.J.S.A. 10:4-12(b).

**BE IT FURTHER RESOLVED** that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

**FURTHER RESOLVED** that the Board of Education will return to open session to conduct business at the conclusion of the executive session.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the motion.

Roll call:

Against: \_\_\_\_\_ Abstained: \_\_\_\_\_ Absent: \_\_\_\_\_

- iii. Middlesex County STEM Charter School adjourns the **executive session** at \_\_\_\_\_ PM in accordance with the Sunshine Law, Chapter 321, P.L. 1975.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the motion.

Roll call:

Against: \_\_\_\_\_ Abstained: \_\_\_\_\_ Absent: \_\_\_\_\_

## **X. Adjournment**

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ **to leave the executive session and adjourn the meeting** at \_\_\_\_\_ PM.

Roll call:

Against: \_\_\_\_\_ Abstained: \_\_\_\_\_ Absent: \_\_\_\_\_