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MIDDLESEX COUNTY STEM CHARTER SCHOOL

BOARD OF TRUSTEES MEETING

REGULAR MEETING
MAY 25, 2021

THE MEETING NOTICE HAS BEEN ADVERTISED IN COURIER NEWS AND HOME NEWS
TRIBUNE ON JULY 10, 2020.

MIDDLESEX COUNTY STEM CHARTER SCHOOL

430 Market St, Perth Amboy NJ 08861

Tel: 848-242-1818

www.middlesexcharter.org

BOARD OF TRUSTEES MEETING

Date: May 25, 2021, 6:30 PM

Place: 430 Market Street, Perth Amboy, NJ 08861 (Public online meeting)

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the “Open Public Meetings Act” P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this meeting have been published on Courier News and Home News Tribune on July 10, 2020.

This meeting was held online on Zoom at the following link as published on the school’s website: <https://us02web.zoom.us/j/82649821928?pwd=VUVNZXBrdjOT1VZdXdPb0xuaHpndz09>

Mission Statement

The mission of the Middlesex County STEM Charter School is to provide rigorous science, technology, engineering, and math curricula in a diverse and nurturing environment to spark students’ interest at early ages in STEM careers.

AGENDA

I. Roll Call

The Regular Meeting of the Middlesex County STEM Charter School is called to order at 6:32 PM. The Board reserves the right to act on any or all agenda items.

Moved by Mrs. Lewis , seconded by Mr. Vitali to approve the motion.

Resolution#210525.01 adopted unanimously

Against: None Abstained: None Absent: J.C.

Roll Call by Dr. Namik Sercan:

Trustee	Position	Term Expires	Attendance
Mrs. Jackie Lewis	President	June 30, 2021	Present
Mr. Anthony Attanasio	Vice President	June 30, 2023	Present
Mr. John Cascarano	Member	June 30, 2023	Excused
Mr. David Vitali	Member	June 30, 2021	Present
Mr. Anton Antony Arockiasamy	Member	June 30, 2021	Present

Also Present:

Member	Position	Attendance
Dr. Namik Sercan	Chief Education Officer	Present
Fatih Kayalar	Business Administrator/ Board Secretary	Present
Mrs. Suzan Dincer	Director of Curriculum	Present

II. Acceptance of Agenda & Minutes

i. Moved to accept the agenda for the May 25, 2021, Board Meeting,

Moved by Mrs. Lewis , seconded by Mr. Anton to approve the motion.

Resolution#**210525.02** adopted unanimously

Against: None Abstained: None Absent: J.C.

ii. BE IT RESOLVED, Middlesex County STEM Charter School Board of Trustees approves the following reports and documents.

- ❖ [Regular Meeting Minutes for April 27, 2021](#)
- ❖ [Bill list from April 24 to May 21, 2021](#)
- ❖ [Treasurer Reports of March and April 2021](#)
- ❖ [Board Secretary Report of April 2021](#)

Moved by Mr. Anton , seconded by Mrs. Lewis to approve the motion.

Resolution#**210525.03** adopted unanimously

Against: None Abstained: None Absent: J.C.

III. Public Comments

The Board President or designee opens the public comment session on any topic. Each person is limited to speaking for a period of three (3) minutes and will be asked to give their full name, spell their last name and provide their address. The Board President or designee closes the public comment session on any topic.

- No public comment.

IV. Chief Education Officer's Report

Dr. Sercan presented the following topics:

- Graduation ceremony

Governor Murphy's executive order

- 100% in-person in 2021-22 school year

Building update

Summer school

End-of-year procedure

- Student enrollment
- Teacher recruitment

V. Board Matters

VI. Policy Adoptions

- i. **BE IT RESOLVED**, that the Board approves the first reading of the following policy and code of conduct as detailed in the exhibits attached hereto and made a part of the minutes [Appendix A](#):

- Policy 8561- Procurement Procedures for School Nutrition Programs
- Code of conduct for procurement

Moved by Mr. Vitali , seconded by Mr. Anthony to approve the motion.

Resolution#**210525.04** adopted unanimously

Against: None Abstained: None Absent: J.C.

- ii. **BE IT RESOLVED**, that the Board approves the second reading and adoption of the following policies regulations as detailed in the exhibits attached hereto and made a part of the minutes [Appendix B](#).

- 1643: Family Leave
- 2415: Every Student Succeeds Act
- 4125: Employment of Support Staff Members
- 6360: Political Contributions
- 7425: Lead Testing of Water in Schools
- 8330: Student Records

Moved by Mrs. Lewis , seconded by Mr. Anton to approve the motion.

Resolution#**210525.05** adopted unanimously

Against: None Abstained: None Absent: J.C.

VII. Designations, Discussion and Action Items

- iii. **BE IT RESOLVED**, that The Board hereby authorizes the CEO to run summer school programs including enrichment and remedial sessions for six (6) weeks starting on July 12, 2021.

Moved by Mr. Anton , seconded by Mrs. Lewis to approve the motion.

Resolution#**210525.06** adopted unanimously

Against: None Abstained: None Absent: J.C.

- i. **BE IT RESOLVED**, that The Board hereby approves the following two (2) Type C2, 54 passengers school buses purchase from H.A. DeHart Son, Inc. through the HCESC Cooperative Purchasing Contract# HCESC-Trans 19-17 for the amount of \$222,534. [Appendix C](#)

Moved by Mr. Anton , seconded by Mrs. Lewis to approve the motion.

Resolution#**210525.07** adopted unanimously

Against: None Abstained: None Absent: J.C.

- iv. **BE IT RESOLVED**, that The Board hereby approves the Food Service Consolidation Agreement with Central Jersey College Prep Charter School for the School Year 2021 - 2022. [Appendix D](#)

Moved by Mr. Vitali, seconded by Mr. Anthony to approve the motion.
Resolution#**210525.08** adopted unanimously
Against: None Abstained: Mrs. Lewis, Mr. Anton Absent: None

- i. **WHEREAS**, student enrollment is growing at MCSCS. The projected enrollment for 2021-22 school year is 318 students. The current facility will not be able to accommodate 318 students. Therefore, there is a need for an additional facility to address the growing population.

WHEREAS, MCSCS administration has entered into a contract with the Raritan Bay Area YMCA ("the YMCA") to utilize classroom and office spaces available at the YMCA.

THEREFORE, BE IT RESOLVED that MCSCS approves the attached lease agreement for the YMCA facility located at 357 New Brunswick Avenue, Perth Amboy NJ 08861 as a satellite campus. [Appendix E](#)

Moved by Mr. Anthony , seconded by Mr. Vitali to approve the motion.
Resolution#**210525.09** adopted unanimously
Against: None Abstained: None Absent: None

- v. **WHEREAS**, “The Electric Discount and Energy Competition Act,” P.L. 1999, c. 23 authorizes the New Jersey School Boards’ Association (hereinafter NJSBA) to obtain electricity and other energy-related services for individual local boards of education on an aggregated basis; and

WHEREAS, N.J.S.A. 18A:18A-11 and 40A:11-10 authorizes local district boards of education to enter into cooperative pricing agreements with local government units, i.e. municipalities and counties, (hereinafter local units”); and

WHEREAS, NJSBA has offered voluntary participation in a cooperative pricing system for the group purchase of electrical generation and/or natural gas for consumption by the local units; any ancillary or administrative services related to the purchase of electrical generation and/or natural gas; and related energy services; and digital and electronic products and services and other technology products and programs to be purchased by local units; and services and such other items or services as two or more participating local units in the system agree can be purchased on a cooperative basis; and

WHEREAS, the Middlesex County STEM Charter School in the county of Middlesex, State of New Jersey, desires to participate in NJSBA’s Cooperative Pricing System;

NOW, THEREFORE, BE IT RESOLVED on the 05/25/2021 by the Middlesex County STEM Charter School, county of Middlesex, State of New Jersey, as follows:

TITLE

This RESOLUTION shall be known and may be cited as the “ACES Cooperative Pricing Resolution of the Middlesex County STEM Charter School.”

AUTHORITY

Pursuant to the provisions of N.J.S.A. 18A:18A-11 and 40A:11-10, the Dr. Namik Sercan is hereby authorized to enter into NJSBA’s ACES Cooperative Pricing System Agreement.

CONTRACTING UNIT

The New Jersey School Boards Association shall be responsible for complying with the “Public School Contracts Law,” N.J.S.A. 18A:18A-1 et seq. all other applicable laws in connection with the preparation, bidding, negotiation and execution of contracts in connection with NJSBA’s ACES Cooperative Pricing System.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage.

Moved by Mrs. Lewis , seconded by Mr. Vitali to approve the motion.

Resolution#**210525.10** adopted unanimously

Against: None Abstained: None Absent: J.C.

VIII. Human Resources

IX. Executive Session

- i. Middlesex County STEM Charter School is **called to order for an executive session** at 7:13 PM in accordance with the Sunshine Law, Chapter 321, P.L. 1975.

Moved by Mrs. Lewis , seconded by Mr. Vitali to approve the motion.

Resolution#**210525.11** adopted unanimously

Against: None Abstained: None Absent: J.C.

- ii. **WHEREAS**, the Open Public Meetings Act authorizes Boards of Trustees to meet in executive session under certain circumstances

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,

BE IT RESOLVED by the Middlesex County STEM Charter School Board of Trustees, that it is necessary to meet in executive session to discuss certain items involving such as personnel matters, attorney-client privilege matters, pending litigation, HIB monthly reports, negotiations and other such related matters pursuant to law N.J.S.A. 10:4-12(b).

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Education will return to open session to conduct business at the conclusion of the executive session at 8:17 PM in accordance with the Sunshine Law, Chapter 321, P.L. 1975.

Moved by Mrs. Lewis , seconded by Mr. Anthony to approve the motion.

Resolution#**210525.12** adopted unanimously

Against: None Abstained: None Absent: J.C.

X. Adjournment

Moved by Mrs. Lewis , seconded by Mr. Vitali **to leave the executive session and adjourn the meeting** at 8:18 PM.

Resolution#**210525.13** adopted unanimously

Against: None Abstained: None Absent: J.C.