

M
I
N
U
T
E
S



MIDDLESEX COUNTY STEM CHARTER SCHOOL

BOARD OF TRUSTEES MEETING

REGULAR MEETING
JULY 27, 2021

THE MEETING NOTICE HAS BEEN ADVERTISED IN COURIER NEWS AND HOME NEWS
TRIBUNE ON JULY 9, 2021.

MIDDLESEX COUNTY STEM CHARTER SCHOOL

613 Carlock, Perth Amboy NJ 08861

Tel: 848-242-1818

www.middlesexcharter.org

BOARD OF TRUSTEES MEETING

Date: July 27, 2021, 6:30 PM

Place: 613 Carlock Avenue, Perth Amboy, NJ 08861

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the “Open Public Meetings Act” P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this meeting have been published on Courier News and Home News Tribune on July 9, 2021.

Mission Statement

The mission of the Middlesex County STEM Charter School is to provide rigorous science, technology, engineering, and math curricula in a diverse and nurturing environment to spark students’ interest at early ages in STEM careers.

AGENDA

I. Roll Call

The Regular Meeting of the Middlesex County STEM Charter School is called to order at 06:35 PM. The Board reserves the right to act on any or all agenda items.

Moved by Mrs. Lewis , seconded by Mr. Attanasio to approve the motion.

Resolution#**210727.01** adopted unanimously

Against: None Abstained: None Absent: A.A.

Roll Call by Dr. Namik Sercan:

Trustee	Position	Term Expires	Attendance
Mrs. Jackie Lewis	President	June 30, 2024	Present
Mr. Anthony Attanasio	Vice President	June 30, 2023	Absent
Mr. John Cascarano	Member	June 30, 2023	Present
Mr. David Vitali	Member	June 30, 2024	Present

Also Present:

Member	Position	Attendance
Dr. Namik Sercan	Chief Education Officer	Present
Fatih Kayalar	Business Administrator/ Board Secretary	Absent

II. Acceptance of Agenda & Minutes

- i. Moved to accept the agenda for the July 27, 2021, Board Meeting,

Moved by Ms. Lewis , seconded by Mr. Cascarano to approve the motion.

Resolution#**210727.02** adopted unanimously

Against: None Abstained: None Absent: A.A.

ii. BE IT RESOLVED, Middlesex County STEM Charter School Board of Trustees approves the following reports and documents.

- ❖ [Regular Meeting Minutes for June 22, 2021](#)
- ❖ [Bill list from June 21, to July 23, 2021](#)
- ❖ [Treasurer Reports of June 2021](#)
- ❖ [Board Secretary Report of June 2021](#)

Moved by Mr. Vitali , seconded by Ms. Lewis to approve the motion.

Resolution#**210727.03** adopted unanimously

Against: None Abstained: None Absent: A.A.

III. Board Matters

- i. Middlesex County STEM Charter School Board of Trustees approves the membership of Nancy Roache for a one-year term effective August 24, 2021 and ending on June 30, 2022.

Moved by Ms. Lewis, seconded by Mr. Cascarano to approve the motion.

Resolution#**210727.04** adopted unanimously

Against: None Abstained: None Absent: A.A.

- ii. Middlesex County STEM Charter School Board of Trustees approves the formation of the following committees, appointments, and reappointments for the school year 2021-22.

- Academic Oversight Committee - Ms. Jackie Lewis, Dr. Namik Sercan, Ms. Tasha Mosconi
- Budget & Finance Committee - Ms. Jackie Lewis, Mr. Fatih Kayalar, Mr. Anthony Attanasio
- Governance and Policy Committee - Mr. Anthony Attanasio & Ms. Jackie Lewis, & Dr. Namik Sercan
- Community Outreach Committee - Mr. Dave Vitali, Dr. Namik Sercan, Ms. Nancy Roache.
- Grievance Committee - Mr. John Cascarano (reappointment) & Mr. Dave Vitali

Moved by Ms. Lewis, seconded by Mr. Cascarano to approve the motion.

Resolution#**210727.05** adopted.

Against: None Abstained: Mr. Vitali Absent: A.A.

IV. Public Comments

The Board President or designee opens the public comment session on any topic. Each person is limited to speaking for a period of three (3) minutes and will be asked to give their full name, spell their last name and provide their address. The Board President or designee closes the public comment session on any topic.

- No public comment

V. Chief Education Officer's Report

Dr. Sercan reported to the Board regarding the following items.

- Staff recruitment for the school year 2021-22
- Facility needs & preparation
- Summer school attendance

VI. Policy Adoptions

- i. **BE IT RESOLVED**, that the Board approves the second reading and adoption of the following policy as detailed in the exhibits attached hereto and made a part of the minutes [Appendix A](#)
 - Policy 5135 - Postnatal Accommodation for Staff

Moved by Ms. Lewis , seconded by Mr. Vitali to approve the motion.

Resolution#**210727.06** adopted unanimously

Against: None Abstained: None Absent: A.A.

VII. Designations, Discussion and Action Items

- i. **BE IT RESOLVED**, that the Board hereby approves the attached Cost-Sharing agreement with Central Jersey College Prep Charter School effective as of July 01, 2020. [Appendix B](#)

Moved by Ms. Lewis , seconded by Mr. Cascarano to approve the motion.

Resolution#**210727.07** adopted unanimously

Against: None Abstained: None Absent: A.A.

- ii. **BE IT RESOLVED**, the MCSCS Board of Trustees hereby approves the attached budget transfers from Jun 22, 2021 to June 30, 2021 as presented in [Appendix C](#)

Moved by Vitali , seconded by Ms. Lewis to approve the motion.

Resolution#**210727.08** adopted unanimously

Against: None Abstained: None Absent: A.A.

- iii. **BE IT RESOLVED**, that The Board hereby approves the following Collaborative Educational Service agreement and contract with ESCNJ (Educational Services Commission Of New Jersey) from July 1, 2021 through June 30, 2025 in accordance with state laws and regulations. [Appendix D](#)

Moved by Ms. Lewis , seconded by Mr. Cascarano to approve the motion.
Resolution#**210727.09** adopted unanimously
Against: None Abstained: None Absent: A.A.

- iv. **BE IT RESOLVED**, that The Board hereby approves the Annual Report that will be submitted to the New Jersey Department of Education by August 2, 2021. [Appendix E](#)

Moved by Ms. Lewis , seconded by Mr. Cascarano to approve the motion.
Resolution#**210727.10** adopted unanimously
Against: None Abstained: None Absent: A.A.

VIII. Human Resources

- i. **BE IT RESOLVED**, that the Board, upon recommendation by the CEO, approves the hiring of new employees, adjustments in professional responsibilities, pertinent salary allocations, and additional stipends for the school year of 2021 - 2022 as detailed in the exhibit attached hereto and made a part of the minutes. [Appendix E](#)

Moved by Ms. Lewis , seconded by Mr. Vitali to approve the motion.
Resolution#**210727.11** adopted unanimously
Against: None Abstained: None Absent: A.A.

IX. Executive Session

- i. Middlesex County STEM Charter School is **called to order for an executive session** at 8:01 PM in accordance with the Sunshine Law, Chapter 321, P.L. 1975.

Moved by Ms. Lewis , seconded by Mr. Cascarano to approve the motion.
Resolution#**210727.12** adopted unanimously
Against: None Abstained: None Absent: A.A.

- ii. **WHEREAS**, the Open Public Meetings Act authorizes Boards of Trustees to meet in executive session under certain circumstances

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,

BE IT RESOLVED by the Middlesex County STEM Charter School Board of Trustees, that it is necessary to meet in executive session to discuss certain items involving such as personnel matters, attorney-client privilege matters, pending litigation, HIB monthly reports, negotiations and other such related matters pursuant to law N.J.S.A. 10:4-12(b).

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Trustees will return to open session to conduct business at the conclusion of the executive session at 8:22 PM in accordance with the Sunshine Law, Chapter 321, P.L. 1975.

Moved by Mr. Cascarano , seconded by Mr. Vitali.
Against: None Abstained: None Absent: A.A.
Resolution#**210727.13** adopted unanimously.

The Board of Trustees acknowledges receipt of the evaluation report for the School Business Administrator conducted by the Chief Education Officer, Dr. Namik Sercan.

Moved by Mr. Vitali , seconded by Mr. Cascarano to approve the motion.
Against: None Abstained: None Absent: A.A.
Resolution#**210727.14** adopted unanimously.

X. Adjournment

Moved by Mr. Vitali , seconded by Mr. Cascarano to approve the motion to adjourn the meeting at 8:27 pm. .
Against: None Abstained: None Absent: A.A.
Resolution#**210727.15** adopted unanimously.