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MIDDLESEX COUNTY STEM CHARTER SCHOOL

BOARD OF TRUSTEES
SPECIAL CALLED MEETING

OCTOBER 12, 2021

THE MEETING NOTICE HAS BEEN ADVERTISED IN COURIER NEWS AND HOME NEWS
TRIBUNE ON SEPTEMBER 25, 2021.

MIDDLESEX COUNTY STEM CHARTER SCHOOL

613 Carlock, Perth Amboy NJ 08861

Tel: 848-242-1818

www.middlesexcharter.org

BOARD OF TRUSTEES MEETING

Date: October 12, 2021, 6:30 PM

Place: 613 Carlock Avenue, Perth Amboy, NJ 08861

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the “Open Public Meetings Act” P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this meeting have been published on Courier News and Home News Tribune on September 25, 2021.

Mission Statement

The mission of the Middlesex County STEM Charter School is to provide rigorous science, technology, engineering, and math curricula in a diverse and nurturing environment to spark students’ interest at early ages in STEM careers.

AGENDA

I. Roll Call

The Special Call Meeting of the Middlesex County STEM Charter School is called to order at ____ PM. The Board reserves the right to act on any or all agenda items.

Moved by _____, seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

Roll Call by Dr. Namik Sercan:

Trustee	Position	Term Expires	Attendance
Mrs. Jackie Lewis	President	June 30, 2024	
Mr. Anthony Attanasio	Vice President	June 30, 2023	
Mr. John Cascarano	Member	June 30, 2023	
Mr. David Vitali	Member	June 30, 2024	
Mrs. Nancy Roache	Member	June 30, 2022	

Also Present:

Member	Position	Attendance
Dr. Namik Sercan	Chief Education Officer	
Mr. Fatih Kayalar	Business Administrator/ Board Secretary	

II. Acceptance of Agenda & Minutes

- i. Moved to accept the agenda for October 12, 2021, Board Meeting,

Moved by _____, seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

ii. BE IT RESOLVED, Middlesex County STEM Charter School Board of Trustees approves the following reports and documents.

- ❖ [Re-Organization Meeting Minutes for September 21, 2021](#)

Moved by _____, seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

III. Board Matters

- i. Charter Renewal Process
- ii. Board Dashboard

IV. Public Comments

The Board President or designee opens the public comment session on any topic. Each person is limited to speaking for a period of three (3) minutes and will be asked to give their full name, spell their last name and provide their address. The Board President or designee closes the public comment session on any topic.

V. Chief Education Officer's Report

VI. Policy Adoptions

- i. *BE IT RESOLVED*, that the Board approves the first reading of the following policy as detailed in the exhibits attached hereto and made a part of the minutes' [Appendix A](#) and [Appendix B](#)
 - Policy 2425 - Emergency Virtual or Remote Instruction Program
 - Policy 1648.13 – School Employee Vaccination Requirement

Moved by _____, seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

VII. Designations, Discussion, and Action Items

- i. **WHEREAS**, Charter Schools in New Jersey are subject to renewal every 5 years.
WHEREAS, Middlesex County STEM Charter School's charter will expire on June 30, 2022.
THEREFORE, BE IT RESOLVED, that the Board of Trustees for Middlesex County STEM Charter School approves submission of the renewal petition as presented in [Appendix C](#).

Moved by _____, seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

- ii. **WHEREAS**, Charter Schools in New Jersey are subject to renewal every 5 years.
WHEREAS, Middlesex County STEM Charter School's charter will expire on June 30, 2022.
WHEREAS, Middlesex County STEM Charter School community demands the continuation of educational opportunities offered at MCSCS in middle and high school grades.
WHEREAS, Middlesex County STEM Charter School Board of Trustees requests an expansion into middle and high school grades through the charter renewal process based on the demand and interest from the community,
THEREFORE, BE IT RESOLVED, that the Board of Trustees for Middlesex County STEM Charter School approves submission of the renewal petition with expansion as presented in [Appendix D](#).

Moved by _____, seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

- iii. **BE IT RESOLVED**, that The Board hereby approves the Consulting Agreement for custom development of a board of trustees data dashboard services with *The Diamante Group LLC* for the following amounts for the school year 2021-22. [Appendix E](#)
- Dashboard Development **\$6,000**
 - Monthly updates to dashboard **\$3,200**
 - Ad hoc data analysis, Dashboard Development or changes to final dashboards, Additional Data Dashboard Support or trainings; as requested **\$150/hour**.

Moved by _____, seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

- iv. **BE IT RESOLVED**, that the Board hereby approves the Testing Calendar for the school year 2021-22. [Appendix F](#)

Moved by _____ , seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

- v. **BE IT RESOLVED**, that The Board upon recommendation by the CEO approves the contract for Assessment Management and Analytics Platform from Advanced Assessment Systems, Inc. (d/b/a LinkIt) in the amount of \$21,375 as a proprietary service. [Appendix G](#)

Moved by _____ , seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

VIII. Human Resources

- i. **BE IT RESOLVED**, that the Board, upon recommendation by the CEO, approves the hiring of new employees, adjustments in professional responsibilities, pertinent salary allocations, and additional stipends for the school year of 2021 - 2022 as detailed in the exhibit attached hereto and made a part of the minutes. [Appendix H](#)

Moved by _____ , seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

IX. Executive Session

X. Adjournment

Moved by _____ , seconded by _____ **to leave the executive session and adjourn the meeting** at _____ PM.

Roll call:

Against: _____ Abstained: _____ Absent: _____