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MIDDLESEX COUNTY STEM CHARTER SCHOOL

BOARD OF TRUSTEES  
SPECIAL CALLED MEETING

OCTOBER 12, 2021

THE MEETING NOTICE HAS BEEN ADVERTISED IN COURIER NEWS AND HOME NEWS  
TRIBUNE ON SEPTEMBER 25, 2021.

**MIDDLESEX COUNTY STEM CHARTER SCHOOL**

613 Carlock, Perth Amboy NJ 08861

Tel: 848-242-1818

www.middlesexcharter.org

**BOARD OF TRUSTEES MEETING**

**Date:** October 12, 2021, 6:30 PM

**Place:** 613 Carlock Avenue, Perth Amboy, NJ 08861

**OPEN PUBLIC MEETINGS ACT STATEMENT**

In accordance with the “Open Public Meetings Act” P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this meeting have been published on Courier News and Home News Tribune on September 25, 2021.

**Mission Statement**

The mission of the Middlesex County STEM Charter School is to provide rigorous science, technology, engineering, and math curricula in a diverse and nurturing environment to spark students’ interest at early ages in STEM careers.

**AGENDA**

**I. Roll Call**

The Special Call Meeting of the Middlesex County STEM Charter School is called to order at 6:44 PM. The Board reserves the right to act on any or all agenda items.

Moved by Mrs. Lewis , seconded by Mr. Cascarano to approve the motion.

Roll call: **211012.01** *adopted unanimously*

Against: None Abstained: Absent: None

**Roll Call by Dr. Namik Sercan:**

<b>Trustee</b>	<b>Position</b>	<b>Term Expires</b>	<b>Attendance</b>
Mrs. Jackie Lewis	President	June 30, 2024	Present
Mr. Anthony Attanasio	Vice President	June 30, 2023	Present
Mr. John Cascarano	Member	June 30, 2023	Present
Mr. David Vitali	Member	June 30, 2024	Present
Mrs. Nancy Roache	Member	June 30, 2022	Present

**Also Present:**

<b>Member</b>	<b>Position</b>	<b>Attendance</b>
Dr. Namik Sercan	Chief Education Officer	Present
Mr. Fatih Kayalar	Business Administrator/ Board Secretary	Present

## II. Acceptance of Agenda & Minutes

- i. Moved to accept the agenda for October 12, 2021, Board Meeting,

Moved by Mr. Cascarano, seconded by Mrs. Lewis to approve the motion.

Roll call: **211012.02** *adopted unanimously*

Against: None Abstained: None Absent: None

**ii. BE IT RESOLVED**, Middlesex County STEM Charter School Board of Trustees approves the following reports and documents.

- ❖ [Re-Organization Meeting Minutes for September 21, 2021](#)

Moved by Mrs. Lewis, seconded by Mrs. Roache to approve the motion.

Roll call: **211012.03** *adopted unanimously*

Against: None Abstained: None Absent: None

## III. Board Matters

- i. Charter Renewal/Expansion Application & Process
- ii. Board Dashboard

## IV. Public Comments

The Board President or designee opens the public comment session on any topic. Each person is limited to speaking for a period of three (3) minutes and will be asked to give their full name, spell their last name and provide their address. The Board President or designee closes the public comment session on any topic.

## V. Chief Education Officer's Report

- i. Ribbon Cutting Ceremony
- ii. Covid-19 numbers (testing, positive cases, & quarantining students/staff)
- iii. Preparation for Start Strong Assessments

## VI. Policy Adoptions

- i. **BE IT RESOLVED**, that the Board approves the first reading of the following policy as detailed in the exhibits attached hereto and made a part of the minutes' [Appendix A](#) and [Appendix B](#)

- Policy 2425 - Emergency Virtual or Remote Instruction Program
- Policy 1648.13 – School Employee Vaccination Requirement

Moved by Mr. Vitali, seconded by Mrs. Lewis to approve the motion.

Roll call: **211012.04** *adopted unanimously*

Against: None Abstained: None Absent: None

## VII. Designations, Discussion, and Action Items

- i. **WHEREAS**, Charter Schools in New Jersey are subject to renewal every 5 years.  
**WHEREAS**, Middlesex County STEM Charter School's charter will expire on June 30, 2022.  
**THEREFORE, BE IT RESOLVED**, that the Board of Trustees for Middlesex County STEM Charter School approves submission of the renewal petition as presented in [Appendix C](#).

Moved by Mrs. Roache, seconded by Mrs. Lewis to approve the motion.  
Roll call: **211012.05** *adopted unanimously*  
Against: None Abstained: None Absent: None

- ii. **WHEREAS**, Charter Schools in New Jersey are subject to renewal every 5 years.  
**WHEREAS**, Middlesex County STEM Charter School's charter will expire on June 30, 2022.  
**WHEREAS**, Middlesex County STEM Charter School community demands the continuation of educational opportunities offered at MCSCS in middle and high school grades.  
**WHEREAS**, Middlesex County STEM Charter School Board of Trustees requests an expansion into middle and high school grades through the charter renewal process based on the demand and interest from the community,  
**THEREFORE, BE IT RESOLVED**, that the Board of Trustees for Middlesex County STEM Charter School approves submission of the renewal petition with expansion as presented in [Appendix D](#).

Moved by Mrs. Lewis, seconded by Mr. Cascarano to approve the motion.  
Roll call: **211012.06** *adopted unanimously*  
Against: None Abstained: None Absent: None

- iii. **BE IT RESOLVED**, that The Board hereby approves the Consulting Agreement for custom development of a board of trustees data dashboard services with *The Diamante Group LLC* for the following amounts for the school year 2021-22. [Appendix E](#)
- Dashboard Development **\$6,000**
  - Monthly updates to dashboard **\$3,200**
  - Ad hoc data analysis, Dashboard Development or changes to final dashboards, Additional Data Dashboard Support or trainings; as requested **\$150/hour**

Moved by Mrs. Lewis, seconded by Mrs. Roache to approve the motion.  
Roll call: **211012.07** *adopted unanimously*  
Against: None Abstained: None Absent: None

- iv. **BE IT RESOLVED**, that the Board hereby approves the Testing Calendar for the school year 2021-22. [Appendix F](#)

Moved by Mrs. Lewis, seconded by Mrs. Roache to approve the motion.

Roll call: **211012.08** *adopted unanimously*

Against: None Abstained: None Absent: None

- v. **BE IT RESOLVED**, that The Board upon recommendation by the CEO approves the contract for Assessment Management and Analytics Platform from Advanced Assessment Systems, Inc. (d/b/a LinkIt) in the amount of \$21,375 as a proprietary service. [Appendix G](#)

Moved by Mrs. Lewis, seconded by Mr. Vitali to approve the motion.

Roll call: **211012.09** *adopted unanimously*

Against: None Abstained: None Absent: None

## **VIII. Human Resources**

- i. **BE IT RESOLVED**, that the Board, upon recommendation by the CEO, approves the hiring of new employees, adjustments in professional responsibilities, pertinent salary allocations, and additional stipends for the school year of 2021 - 2022 as detailed in the exhibit attached hereto and made a part of the minutes. [Appendix H](#)

Moved by Mrs. Lewis, seconded by Mr. Vitali to approve the motion.

Roll call: **211012.10** *adopted unanimously*

Against: None Abstained: None Absent: None

## **IX. Executive Session**

No executive session was held.

## **X. Adjournment**

Moved by Mrs. Lewis, seconded by Mrs. Roache to **adjourn the meeting** at 8:28 PM.

Roll call: **211012.11** *adopted unanimously*

Against: None Abstained: None Absent: None