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MIDDLESEX COUNTY STEM CHARTER SCHOOL

BOARD OF TRUSTEES

DECEMBER 14, 2021

THE MEETING NOTICE HAS BEEN ADVERTISED IN COURIER NEWS AND HOME NEWS  
TRIBUNE ON JULY 9, 2021.

**MIDDLESEX COUNTY STEM CHARTER SCHOOL**

613 Carlock, Perth Amboy NJ 08861

Tel: 848-242-1818

www.middlesexcharter.org

**BOARD OF TRUSTEES MEETING**

**Date:** December 14, 2021, 6:30 PM

**Place:** 613 Carlock Avenue, Perth Amboy, NJ 08861

**OPEN PUBLIC MEETINGS ACT STATEMENT**

In accordance with the “Open Public Meetings Act” P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this meeting have been published on Courier News and Home News Tribune on July 09, 2021.

**Mission Statement**

The mission of the Middlesex County STEM Charter School is to provide rigorous science, technology, engineering, and math curricula in a diverse and nurturing environment to spark students’ interest at early ages in STEM careers.

**AGENDA**

**I. Roll Call**

The Regular Meeting of the Middlesex County STEM Charter School is called to order at \_\_\_\_\_ PM. The Board reserves the right to act on any or all agenda items.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the motion.

Roll call:

Against: \_\_\_\_\_ Abstained: \_\_\_\_\_ Absent: \_\_\_\_\_

**Roll Call by Dr. Namik Sercan:**

<b>Trustee</b>	<b>Position</b>	<b>Term Expires</b>	<b>Attendance</b>
Mrs. Jackie Lewis	President	June 30, 2024	
Mr. Anthony Attanasio	Vice President	June 30, 2023	
Mr. John Cascarano	Member	June 30, 2023	
Mr. David Vitali	Member	June 30, 2024	
Mrs. Nancy Roache	Member	June 30, 2022	

**Also Present:**

<b>Member</b>	<b>Position</b>	<b>Attendance</b>
Dr. Namik Sercan	Chief Education Officer	
Mr. Fatih Kayalar	Business Administrator/ Board Secretary	

## II. Acceptance of Agenda & Minutes

- i. Moved to accept the agenda for December 14, 2021, Board Meeting,

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the motion.

Roll call:

Against: \_\_\_\_\_ Abstained: \_\_\_\_\_ Absent: \_\_\_\_\_

- ii. **BE IT RESOLVED**, Middlesex County STEM Charter School Board of Trustees approves the following reports and documents.

- ❖ [Regular Meeting Minutes for November 09, 2021](#)
- ❖ [Bill list from November 1, to December 12, 2021](#)
- ❖ [Board Secretary Report of November 2021](#)

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the motion.

Roll call:

Against: \_\_\_\_\_ Abstained: \_\_\_\_\_ Absent: \_\_\_\_\_

## III. Board Matters

## IV. Public Comments

The Board President or designee opens the public comment session on any topic. Each person is limited to speaking for a period of three (3) minutes and will be asked to give their full name, spell their last name and provide their address. The Board President or designee closes the public comment session on any topic.

## V. Chief Education Officer's Report

## VI. Policy Adoptions

## VII. Designations, Discussion, and Action Items

- i. **BE IT RESOLVED**, that The Board hereby approves to accept the Preschool and Charter Security Grant for the amount of \$20,000.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the motion.

Roll call:

Against: \_\_\_\_\_ Abstained: \_\_\_\_\_ Absent: \_\_\_\_\_

- ii. **BE IT RESOLVED**, that the Board hereby approves the Board Transfer \$50,185 from Fund 10 to Fund 60 to pay the foodservice catering balance to CJCP for the FY2019.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the motion.

Roll call:

Against: \_\_\_\_\_ Abstained: \_\_\_\_\_ Absent: \_\_\_\_\_

- iii. **BE IT RESOLVED**, that the Board hereby approves the payments to the Franklin Internist PA for School Physicians service for the school year 2021-2022 for the amount of \$2,400. [Appendix A](#)

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the motion.

Roll call:

Against: \_\_\_\_\_ Abstained: \_\_\_\_\_ Absent: \_\_\_\_\_

- iv. **BE IT RESOLVED**, the MCSCS Board of Trustees approves 2021-22 Memorandum of Agreement Between Education and Law Enforcement Officials as presented in [Appendix B](#)

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the motion.

Roll call:

Against: \_\_\_\_\_ Abstained: \_\_\_\_\_ Absent: \_\_\_\_\_

- v. **BE IT RESOLVED**, the MCSCS Board of Trustees approves the increase in Art Skaar’s hourly rate from \$250.00 to \$300.00 for legal services regarding building/land matters during the Fiscal Year 2022.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the motion.

Roll call:

Against: \_\_\_\_\_ Abstained: \_\_\_\_\_ Absent: \_\_\_\_\_

- vi. **WHEREAS**, the MCSCS teachers qualify for the Teacher’s Pension and Annuity Fund by NJ Treasury Division of Pension and Benefits.

**WHEREAS**, the MCSCS’ account with the NJ Treasury Division of Pension and Benefits was finalized in September 2021. Therefore, teachers are required to back pay their pension contribution according to the payment schedule determined by the NJ Treasury Division of Pension and Benefits.

**WHEREAS**, MCSCS Board of Trustees acknowledges the financial challenges that the backpay schedule would create and wants to assist with the back payment.

**BE IT RESOLVED**, that the Board hereby approve 50% of the back payment on a basis of monthly payments as long as the employment is maintained. In addition, the Board will grant 100% of a month of contribution per each year of employment. Payment assistance schedule is according to the schedule in [Appendix C](#).

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the motion.

Roll call:

Against: \_\_\_\_\_ Abstained: \_\_\_\_\_ Absent: \_\_\_\_\_

## VIII. Human Resources

- i. **BE IT RESOLVED**, that the Board, upon recommendation by the CEO, approves the hiring of new employees, adjustments in professional responsibilities, pertinent salary allocations, and additional stipends for the school year of 2021 - 2022 as detailed in the exhibit attached hereto and made a part of the minutes. [Appendix D](#)

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the motion.

Roll call:

Against: \_\_\_\_\_ Abstained: \_\_\_\_\_ Absent: \_\_\_\_\_

## IX. Executive Session

Middlesex County STEM Charter School is **called to order** by \_\_\_\_\_ for an **executive session** at \_\_\_\_\_. in accordance with the Sunshine Law, Chapter 321, P.L. 1975.

**WHEREAS**, the Open Public Meetings Act authorizes Boards of Trustees to meet in executive session under certain circumstances

**WHEREAS**, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into the private session; now therefore,

**BE IT RESOLVED** by the Middlesex County STEM Charter School Board of Trustees, that it is necessary to meet in executive session to discuss certain items involving such as personnel matters, attorney-client privilege matters, pending litigation, HIB monthly reports, negotiations and other such related matters pursuant to law N.J.S.A. 10:4-12(b).

**BE IT FURTHER RESOLVED** that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the motion.

Roll call:

Against: \_\_\_\_\_ Abstained: \_\_\_\_\_ Absent: \_\_\_\_\_

**FURTHER RESOLVED** that the Board of Trustees will return to open session to conduct business at the conclusion of the executive session at \_\_\_\_ in accordance with the Sunshine Law, Chapter 321, P.L. 1975 and adjourn the meeting.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the motion.

Roll call:

Against: \_\_\_\_\_ Abstained: \_\_\_\_\_ Absent: \_\_\_\_\_

## **X. Adjournment**

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ **to leave the executive session and adjourn the meeting** at \_\_\_\_\_ PM.

Roll call:

Against: \_\_\_\_\_ Abstained: \_\_\_\_\_ Absent: \_\_\_\_\_