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MIDDLESEX COUNTY STEM CHARTER SCHOOL

BOARD OF TRUSTEES

FEBRUARY 22, 2022

RESCHEDULED FROM FEBRUARY 25, 2022

THE MEETING NOTICE HAS BEEN ADVERTISED IN COURIER NEWS AND HOME NEWS
TRIBUNE ON JANUARY 27, 2022.

MIDDLESEX COUNTY STEM CHARTER SCHOOL

613 Carlock, Perth Amboy NJ 08861

Tel: 848-242-1818

www.middlesexcharter.org

BOARD OF TRUSTEES MEETING

Date: February 22, 2022, 6:30 PM

Place: 613 Carlock Avenue, Perth Amboy, NJ 08861

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the “Open Public Meetings Act” P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this meeting have been published on Courier News and Home News Tribune on January 27, 2022.

Mission Statement

The mission of the Middlesex County STEM Charter School is to provide rigorous science, technology, engineering, and math curricula in a diverse and nurturing environment to spark students’ interest at early ages in STEM careers.

AGENDA

I. Roll Call

The Regular Meeting of the Middlesex County STEM Charter School is called to order at ____ PM. The Board reserves the right to act on any or all agenda items.

Moved by ____, seconded by ____ to approve the motion.

Roll call:

Against: ____ Abstained: ____ Absent: ____

Roll Call by Dr. Namik Sercan:

| Trustee | Position | Term Expires | Attendance |
|-----------------------|-----------------|---------------------|-------------------|
| Mrs. Jackie Lewis | President | June 30, 2024 | |
| Mr. Anthony Attanasio | Vice President | June 30, 2023 | |
| Mr. John Cascarano | Member | June 30, 2023 | |
| Mr. David Vitali | Member | June 30, 2024 | |
| Mrs. Nancy Roache | Member | June 30, 2022 | |

Also Present:

| Member | Position | Attendance |
|------------------|---|-------------------|
| Dr. Namik Sercan | Chief Education Officer | |
| Mr. John Kayalar | Business Administrator/ Board Secretary | |

II. Acceptance of Agenda & Minutes

- i. Moved to accept the agenda for February 22, 2022, Board Meeting,

Moved by _____, seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

- ii. **BE IT RESOLVED**, Middlesex County STEM Charter School Board of Trustees approves the following reports and documents.

- ❖ [Regular Meeting Minutes for February 1, 2022](#)
- ❖ [Bill list from January 29 to February 18, 2022](#)
- ❖ [Board Secretary Report of January 2021](#)

Moved by _____, seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

III. Board Matters

IV. Public Comments

The Board President or designee opens the public comment session on any topic. Each person is limited to speaking for a period of three (3) minutes and will be asked to give their full name, spell their last name and provide their address. The Board President or designee closes the public comment session on any topic.

V. Chief Education Officer's Report

- Student recruitment - MCSCS: 414 English, 43 Spanish, 129 KG (61 from PA, 53 OoD), 48 6th grade (27 PA and 21 OoD)
- Open house
 - Saturday, February 12, 2022, 10 am
 - Thursday, February 24, 2022, 6:30 pm
 - Sunday, February 27, 2022, 2 pm (In-Person: Visit us at 613 Carlock Ave, Perth Amboy, 08861)
- Other activities
 - MCSCS - In-person flyer drop-offs in process at PreK centers
 - Amboy Guardian is publishing our ads
 - Social media marketing
 - Collaboration with the Y.
- No Covid Cases as of 2/22

VI. Policy Adoptions

- i. **BE IT RESOLVED**, that the Board approves the first reading of the following policies and regulation as detailed in the exhibits attached hereto and made a part of the minutes' [Appendix A](#)

- Policy 5141.10 - Face Coverings
- Policy 6470.01 - Electronic Funds Transfer And Claimant Certification (M)
- Regulation R6470.01 - Electronic Funds Transfer And Claimant Certification (M)

Moved by _____, seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

II. Designations, Discussion, and Action Items

- i. **WHEREAS**, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for FY 2023,

BE IT RESOLVED, that Board hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Middlesex an appropriate waiver of the requirements of NJAC 6A:23A-5.3 for FY 2023. [Appendix B](#).

Moved by _____, seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

- ii. **BE IT RESOLVED**, the MCSCS Board of Trustees hereby approves the attached CAFR & AMR (Comprehensive Annual Financial Audit & Auditor's Management Report) report for the fiscal year ending June 30, 2021. (CAFR) [Appendix C and \(AMR\) Appendix D](#).

Moved by _____, seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

- iii. **BE IT RESOLVED**, that Board hereby approved the MCSCS Teacher's Salary Scale update effective on 7/1/2022 as detailed in the exhibit attached hereto and made a part of the minutes. [Appendix E](#).

Moved by _____, seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

III. Human Resources

- i. **BE IT RESOLVED**, that the Board, upon recommendation by the CEO, approves the hiring of new employees, adjustments in professional responsibilities, pertinent salary allocations, and additional stipends for the school year of 2021 - 2022 as detailed in the exhibit attached hereto and made a part of the minutes. [Appendix F](#)

Moved by _____, seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

IV. Executive Session

Middlesex County STEM Charter School is **called to order** by _____ **for an executive session** at _____. in accordance with the Sunshine Law, Chapter 321, P.L. 1975.

Moved by _____, seconded by _____ to start the executive session.

Roll call:

Against: _____ Abstained: _____ Absent: _____

WHEREAS, the Open Public Meetings Act authorizes Boards of Trustees to meet in executive session under certain circumstances

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into the private session; now therefore,

BE IT RESOLVED by the Middlesex County STEM Charter School Board of Trustees, that it is necessary to meet in executive session to discuss certain items involving such as personnel matters, attorney-client privilege matters, pending litigation, HIB monthly reports, negotiations and other such related matters pursuant to law N.J.S.A. 10:4-12(b).

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

Moved by _____, seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

FURTHER RESOLVED that the Board of Trustees will return to open session to conduct business at the conclusion of the executive session at ____ in accordance with the Sunshine Law, Chapter 321, P.L. 1975 and adjourn the meeting.

Moved by _____, seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

V. Adjournment

Moved by _____, seconded by _____ **to adjourn the meeting** at _____ PM.

Roll call:

Against: _____ Abstained: _____ Absent: _____