

**M
I
N
U
T
E
S**



MIDDLESEX COUNTY STEM CHARTER SCHOOL

BOARD OF TRUSTEES

FEBRUARY 22, 2022

RESCHEDULED FROM FEBRUARY 25, 2022

**THE MEETING NOTICE HAS BEEN ADVERTISED IN COURIER NEWS AND HOME NEWS
TRIBUNE ON JANUARY 27, 2022.**

MIDDLESEX COUNTY STEM CHARTER SCHOOL

613 Carlock, Perth Amboy NJ 08861

Tel: 848-242-1818

www.middlesexcharter.org

BOARD OF TRUSTEES MEETING

Date: February 22, 2022, 6:30 PM

Place: 613 Carlock Avenue, Perth Amboy, NJ 08861

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the “Open Public Meetings Act” P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this meeting have been published on Courier News and Home News Tribune on January 27, 2022.

Mission Statement

The mission of the Middlesex County STEM Charter School is to provide rigorous science, technology, engineering, and math curricula in a diverse and nurturing environment to spark students’ interest at early ages in STEM careers.

AGENDA

I. Roll Call

The Regular Meeting of the Middlesex County STEM Charter School is called to order at 6:40 PM. The Board reserves the right to act on any or all agenda items.

Moved by Mrs. Lewis, seconded by Mrs. Roache to approve the motion.

Roll call: **#220222.01 adopted**

Against: None Abstained: None Absent: J.C., A.A.

Roll Call by Dr. Namik Sercan:

Trustee	Position	Term Expires	Attendance
Mrs. Jackie Lewis	President	June 30, 2024	Present
Mr. Anthony Attanasio	Vice President	June 30, 2023	Absent
Mr. John Cascarano	Member	June 30, 2023	Absent
Mr. David Vitali	Member	June 30, 2024	Present
Mrs. Nancy Roache	Member	June 30, 2022	Present

Also Present:

Member	Position	Attendance
Dr. Namik Sercan	Chief Education Officer	Present
Mr. John Kayalar	Business Administrator/ Board Secretary	Present
Mr. John Tozan	Director of Operations	Present

II. Acceptance of Agenda & Minutes

- i. Moved to accept the agenda for February 22, 2022, Board Meeting,

Moved by Mr. Vitali, seconded by Mrs. Lewis to approve the motion.

Roll call: **#220222.01 adopted**

Against: None Abstained: None Absent: J.C., A.A.

- ii. **BE IT RESOLVED**, Middlesex County STEM Charter School Board of Trustees approves the following reports and documents.

- ❖ [Regular Meeting Minutes for February 1, 2022](#)
- ❖ [Bill list from January 29 to February 18, 2022](#)
- ❖ [Board Secretary Report of January 2021](#)

Moved by Mrs. Lewis, seconded by Mrs. Roache to approve the motion.

Roll call: **#220222.02 adopted**

Against: None Abstained: None Absent: J.C., A.A.

III. Board Matters

Data on the dashboard has been reviewed.

IV. Public Comments

The Board President or designee opens the public comment session on any topic. Each person is limited to speaking for a period of three (3) minutes and will be asked to give their full name, spell their last name and provide their address. The Board President or designee closes the public comment session on any topic.

- No public comment

V. Chief Education Officer's Report

- Student recruitment - MCSCS: 414 English, 43 Spanish, 129 KG (61 from PA, 53 OoD), 48 6th grade (27 PA and 21 OoD)
- Open house
 - Saturday, February 12, 2022, 10 am
 - Thursday, February 24, 2022, 6:30 pm
 - Sunday, February 27, 2022, 2 pm (In-Person: Visit us at 613 Carlock Ave, Perth Amboy, 08861)
- Other activities
 - MCSCS - In-person flyer drop-offs in process at PreK centers
 - Amboy Guardian is publishing our ads
 - Social media marketing

- Collaboration with the Y.
- No Covid Cases as of 2/22

VI. Policy Adoptions

- i. **BE IT RESOLVED**, that the Board approves the first reading of the following policies and regulation as detailed in the exhibits attached hereto and made a part of the minutes' [Appendix A](#)

- Policy 5141.10 - Face Coverings
- Policy 6470.01 - Electronic Funds Transfer And Claimant Certification (M)
- Regulation R6470.01 - Electronic Funds Transfer And Claimant Certification (M)

Moved by Mrs. Lewis, seconded by Mr. Vitali to approve the motion.

Roll call: **#220222.03 adopted**

Against: None Abstained: None Absent: J.C., A.A.

II. Designations, Discussion, and Action Items

- i. **WHEREAS**, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for FY 2023,

BE IT RESOLVED, that Board hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Middlesex an appropriate waiver of the requirements of NJAC 6A:23A-5.3 for FY 2023. [Appendix B](#).

Moved by Mrs. Lewis, seconded by Mr. Vitali to approve the motion.

Roll call: **#220222.04 adopted**

Against: None Abstained: None Absent: J.C., A.A.

- ii. **BE IT RESOLVED**, the MCSCS Board of Trustees hereby approves the attached CAFR & AMR (Comprehensive Annual Financial Audit & Auditor's Management Report) report for the fiscal year ending June 30, 2021. (CAFR) [Appendix C](#) and (AMR) [Appendix D](#).

Moved by Mrs. Lewis, seconded by Mrs. Roache to approve the motion.

Roll call: **#220222.05 adopted**

Against: None Abstained: None Absent: J.C., A.A.

- iii. **BE IT RESOLVED**, that Board hereby approved the MCSCS Teacher's Salary Scale update effective on 7/1/2022 as detailed in the exhibit attached hereto and made a part of the minutes. [Appendix E](#).

Moved by Mr. Vitali, seconded by Mrs. Roache to approve the motion.

Roll call: **#220222.06 adopted**

Against: None Abstained: None Absent: J.C., A.A.

III. Human Resources

- i. **BE IT RESOLVED**, that the Board, upon recommendation by the CEO, approves the hiring of new employees, adjustments in professional responsibilities, pertinent salary allocations, and additional stipends for the school year of 2021 - 2022 as detailed in the exhibit attached hereto and made a part of the minutes. [Appendix F](#)

Moved by Mrs. Lewis, seconded by Mrs. Roache to approve the motion.

Roll call: **#220222.07 adopted**

Against: None Abstained: None Absent: J.C., A.A.

IV. Executive Session

Middlesex County STEM Charter School is **called to order by Mrs. Lewis for an executive session** at 7:53 pm. in accordance with the Sunshine Law, Chapter 321, P.L. 1975.

Moved by Mrs. Lewis, seconded by Mrs. Roache to start the executive session.

Roll call: **#220222.08 adopted**

Against: None Abstained: None Absent: J.C., A.A.

WHEREAS, the Open Public Meetings Act authorizes Boards of Trustees to meet in executive session under certain circumstances

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into the private session; now therefore,

BE IT RESOLVED by the Middlesex County STEM Charter School Board of Trustees, that it is necessary to meet in executive session to discuss certain items involving such as personnel matters, attorney-client privilege matters, pending litigation, HIB monthly reports, negotiations and other such related matters pursuant to law N.J.S.A. 10:4-12(b).

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

-HIB report presented

FURTHER RESOLVED that the Board of Trustees will return to open session to conduct business at the conclusion of the executive session at **8:25 pm** in accordance with the Sunshine Law, Chapter 321, P.L. 1975.

Moved by Mr. Vitali, seconded by Mrs. Lewis to approve the motion to return to the public session.

Roll call: **#220222.09 adopted**

Against: None Abstained: None Absent: J.C., A.A.

BE IT RESOLVED that the Board of Trustees approves the HIB report presented in the executive session.

Moved by Mrs. Lewis , seconded by Mrs. Roache to approve the motion.

Roll call: **#220222.10 adopted**

Against: None Abstained: None Absent: J.C., A.A.

V. Adjournment

Moved by Mrs. Lewis , seconded by Mrs. Roache **to adjourn the meeting** at 8:26 PM.

Roll call: **#220222.11 adopted**

Against: None Abstained: None Absent: J.C., A.A.