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MIDDLESEX COUNTY STEM CHARTER SCHOOL

BOARD OF TRUSTEES

MAY 24, 2022

THE MEETING NOTICE HAS BEEN ADVERTISED IN COURIER NEWS AND HOME NEWS
TRIBUNE ON JULY 09, 2021.

MIDDLESEX COUNTY STEM CHARTER SCHOOL

613 Carlock, Perth Amboy NJ 08861

Tel: 848-242-1818

www.middlesexcharter.org

BOARD OF TRUSTEES MEETING

Date: May 24, 2022, 6:30 PM

Place: 613 Carlock Avenue, Perth Amboy, NJ 08861

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the “Open Public Meetings Act” P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this meeting have been published on Courier News and Home News Tribune on July 09, 2021.

Mission Statement

The mission of the Middlesex County STEM Charter School is to provide rigorous science, technology, engineering, and math curricula in a diverse and nurturing environment to spark students’ interest at early ages in STEM careers.

AGENDA

I. Roll Call

The Regular Meeting of the Middlesex County STEM Charter School is called to order at ____ PM. The Board reserves the right to act on any or all agenda items.

Moved by _____, seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

Roll Call by Dr. Namik Sercan:

Trustee	Position	Term Expires	Attendance
Mrs. Jackie Lewis	President	June 30, 2024	
Mr. Anthony Attanasio	Vice President	June 30, 2023	
Mr. John Cascarano	Member	June 30, 2023	
Mr. David Vitali	Member	June 30, 2024	
Mrs. Nancy Roache	Member	June 30, 2022	

Also Present:

Member	Position	Attendance
Dr. Namik Sercan	Chief Education Officer	
Mr. John Kayalar	Business Administrator/Board Secretary	
Mr. John Tozan	Operations Director	

II. Acceptance of Agenda & Minutes

- i. Moved to accept the agenda for May 24, 2022, Board Meeting,

Moved by _____, seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

- ii. **BE IT RESOLVED**, Middlesex County STEM Charter School Board of Trustees approves the following reports and documents.

- ❖ [Regular Meeting Minutes for May 03, 2022](#)
- ❖ [Bill list from April 24, to May 23, 2022](#)
- ❖ [Board Secretary Report of April 2022](#)

Moved by _____, seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

III. Board Matters

IV. Public Comments

The Board President or designee opens the public comment session on any topic. Each person is limited to speaking for a period of three (3) minutes and will be asked to give their full name, spell their last name and provide their address. The Board President or designee closes the public comment session on any topic.

V. Chief Education Officer's Report

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VI. Policy Adoptions

VII. Designations, Discussion, and Action Items

- i. **BE IT RESOLVED**, that The Board hereby authorizes the CEO to run summer school programs including enrichment and remedial sessions for five (5) weeks starting on July 11, 2022, through August 12, 2022.

Moved by _____, seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

ii. **BE IT RESOLVED**, that The Board hereby approves and authorizes the submission of the Fiscal Year 2023 proposed program plan and budget for;

- ESSA (The Every Student Succeeds Act, a reauthorization of the Elementary and Secondary Education Act (ESEA) Title Grants Program application, and the subsequent acceptance of funds for the following specified allocation amounts:

- Title I A \$177,032.00
 - Title II-A \$18,809.00
 - Title III (ELL) \$9,625.00
 - Title IV A \$11,72.00
- Total ESSA Grant: \$217,186.00**

Moved by _____, seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

iii. **BE IT RESOLVED**, that the Board of Trustees approves the contract with the Johnston Law Firm LLC, for the amount of \$285.00 per hour for principals and counsel, \$255.00 per hour for associates, and \$115.00 per hour for paralegal time. [Appendix B](#)

Moved by _____, seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

iv. **BE IT RESOLVED**, that The Board hereby approves the ARP Safe Reopening Plan as presented in [Appendix C](#).

Moved by _____, seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

v. **BE IT RESOLVED**, that The Board hereby approves the refusal of the ARP Homeless II funds allocated under the Fiscal Year 2022.

Moved by _____, seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

VIII. Human Resources

i. **BE IT RESOLVED**, that the Board, upon recommendation by the CEO, approves the hiring of new employees, adjustments in professional responsibilities, pertinent salary

allocations, and additional stipends for the school year of 2021 - 2022 as detailed in the exhibit attached hereto and made a part of the minutes. [Appendix I](#)

Moved by _____, seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

IX. Executive Session

Middlesex County STEM Charter School is **called to order by** _____ **for an executive session** at _____. in accordance with the Sunshine Law, Chapter 321, P.L. 1975.

Moved by _____, seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

WHEREAS, the Open Public Meetings Act authorizes Boards of Trustees to meet in executive session under certain circumstances

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into the private session; now therefore,

BE IT RESOLVED by the Middlesex County STEM Charter School Board of Trustees, that it is necessary to meet in executive session to discuss certain items involving such as personnel matters, attorney-client privilege matters, pending litigation, HIB monthly reports, negotiations and other such related matters pursuant to law N.J.S.A. 10:4-12(b).

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The executive session minutes will not be disclosed until the need for confidentiality no longer exists.

Moved by _____, seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

FURTHER RESOLVED that the Board of Trustees will return to open session to conduct business at the conclusion of the executive session at _____ in accordance with the Sunshine Law, Chapter 321, P.L. 1975 and adjourn the meeting.

Moved by _____, seconded by _____ to approve the motion.

Roll call:

Against: _____ Abstained: _____ Absent: _____

X. Adjournment

Moved by _____, seconded by _____ **to adjourn the meeting** at _____ PM.

Roll call:

Against: _____ Abstained: _____ Absent: _____