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MIDDLESEX COUNTY STEM CHARTER SCHOOL

BOARD OF TRUSTEES

MAY 24, 2022

THE MEETING NOTICE HAS BEEN ADVERTISED IN COURIER NEWS AND HOME NEWS
TRIBUNE ON JULY 09, 2021.

MIDDLESEX COUNTY STEM CHARTER SCHOOL

613 Carlock, Perth Amboy NJ 08861

Tel: 848-242-1818

www.middlesexcharter.org

BOARD OF TRUSTEES MEETING

Date: May 24, 2022, 6:30 PM

Place: 613 Carlock Avenue, Perth Amboy, NJ 08861

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the “Open Public Meetings Act” P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this meeting have been published on Courier News and Home News Tribune on July 09, 2021.

Mission Statement

The mission of the Middlesex County STEM Charter School is to provide rigorous science, technology, engineering, and math curricula in a diverse and nurturing environment to spark students’ interest at early ages in STEM careers.

MINUTES

I. Roll Call

The Regular Meeting of the Middlesex County STEM Charter School is called to order at 6:44 PM. The Board reserves the right to act on any or all agenda items.

Moved by Mrs. Lewis, seconded by Mr. Attanasio to approve the motion.

Roll call: **220524.01 adopted**

Against: None Abstained: None Absent: None

Roll Call by Dr. Namik Sercan:

| Trustee | Position | Term Expires | Attendance |
|-----------------------|-----------------|---------------------|-------------------|
| Mrs. Jackie Lewis | President | June 30, 2024 | Present |
| Mr. Anthony Attanasio | Vice President | June 30, 2023 | Present |
| Mr. John Cascarano | Member | June 30, 2023 | Present |
| Mr. David Vitali | Member | June 30, 2024 | Present |
| Mrs. Nancy Roache | Member | June 30, 2022 | Present |

Also Present:

| Member | Position | Attendance |
|------------------|--|-------------------|
| Dr. Namik Sercan | Chief Education Officer | Present |
| Mr. John Kayalar | Business Administrator/Board Secretary | Present |
| Mr. John Tozan | Operations Director | Present |

II. Acceptance of Agenda & Minutes

- i. Moved to accept the agenda for May 24, 2022, Board Meeting,

Moved by Mr. Vitali, seconded by Mrs. Roache to approve the motion.

Roll call: **220524.02 adopted**

Against: None Abstained: None Absent: None

- ii. **BE IT RESOLVED**, Middlesex County STEM Charter School Board of Trustees approves the following reports and documents.

- ❖ [Regular Meeting Minutes for May 03, 2022](#)
- ❖ [Bill list from April 24, to May 23, 2022](#)
- ❖ [Board Secretary Report of April 2022](#)

Moved by Mr. Attanasio, seconded by Mrs. Roache to approve the motion.

Roll call: **220524.03 adopted**

Against: None Abstained: None Absent: None

III. Board Matters

- New board member search
- Board self-evaluation
- Performance evaluation of the Chief Education Officer

IV. Public Comments

The Board President or designee opens the public comment session on any topic. Each person is limited to speaking for a period of three (3) minutes and will be asked to give their full name, spell their last name and provide their address. The Board President or designee closes the public comment session on any topic.

- No public comment

V. Chief Education Officer's Report

- Covid numbers
- Student enrollment
- Staff recruitment
- School security discussed

VI. Policy Adoptions

VII. Designations, Discussion, and Action Items

- i. **BE IT RESOLVED**, that The Board hereby authorizes the CEO to run summer school programs including enrichment and remedial sessions for five (5) weeks starting on July 11, 2022, through August 12, 2022.

Moved by Mr. Attanasio, seconded by Mrs. Lewis to approve the motion.

Roll call: **220524.04 adopted**

Against: None Abstained: None Absent: None

- ii. **BE IT RESOLVED**, that The Board hereby approves and authorizes the submission of the Fiscal Year 2023 proposed program plan and budget for;
 - ESSA (The Every Student Succeeds Act, a reauthorization of the Elementary and Secondary Education Act (ESEA) Title Grants Program application, and the subsequent acceptance of funds for the following specified allocation amounts:

- Title I A \$177,032.00
 - Title II-A \$18,809.00
 - Title III (ELL) \$9,625.00
 - Title IV A \$11,72.00
- Total ESSA Grant: \$217,186.00**

Moved by Mr. Cascarano, seconded by Mrs. Lewis to approve the motion.

Roll call: **220524.05 adopted**

Against: None Abstained: None Absent: None

- iii. **BE IT RESOLVED**, that the Board of Trustees approves the contract with the Johnston Law Firm LLC, for the amount of \$285.00 per hour for principals and counsel, \$255.00 per hour for associates, and \$115.00 per hour for paralegal time. [Appendix B](#)

Moved by Mr. Vitali, seconded by Mr. Cascarano to approve the motion.

Roll call: **220524.06 adopted**

Against: None Abstained: None Absent: None

- iv. **BE IT RESOLVED**, that The Board hereby approves the ARP Safe Reopening Plan as presented in [Appendix C](#).

Moved by Mr. Attanasio, seconded by Mrs. Roache to approve the motion.

Roll call: **220524.07 adopted**

Against: None Abstained: None Absent: None

- v. **BE IT RESOLVED**, that The Board hereby approves the refusal of the ARP Homeless II funds allocated under the Fiscal Year 2022.

Moved by Mrs. Roache, seconded by Mrs. Lewis to approve the motion.

Roll call: **220524.08 adopted**

Against: None Abstained: None Absent: None

VIII. Human Resources

- i. **BE IT RESOLVED**, that the Board, upon recommendation by the CEO, approves the hiring of new employees, adjustments in professional responsibilities, pertinent salary allocations, and additional stipends for the school year of 2021 - 2022 as detailed in the exhibit attached hereto and made a part of the minutes. [Appendix D](#)

Moved by Mrs. Lewis, seconded by Mr. Attanasio to approve the motion.

Roll call: **220524.09 adopted**

Against: None Abstained: None Absent: None

IX. Executive Session

Middlesex County STEM Charter School is **called to order by Mr. DV for an executive session** at 7:31 PM. in accordance with the Sunshine Law, Chapter 321, P.L. 1975.

Moved by Mr. Vitali, seconded by Mr. Attanasio to approve the motion.

Roll call: **220524.10 adopted**

Against: None Abstained: None Absent: None

WHEREAS, the Open Public Meetings Act authorizes Boards of Trustees to meet in executive session under certain circumstances

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into the private session; now therefore,

BE IT RESOLVED by the Middlesex County STEM Charter School Board of Trustees, that it is necessary to meet in executive session to discuss certain items involving such as personnel matters, attorney-client privilege matters, pending litigation, HIB monthly reports, negotiations and other such related matters pursuant to law N.J.S.A. 10:4-12(b).

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The executive session minutes will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board of Trustees will return to open session to conduct business at the conclusion of the executive session at 7:40 pm in accordance with the Sunshine Law, Chapter 321, P.L. 1975 and adjourn the meeting.

Moved by Mr. Attanasio, seconded by Mrs. Lewis to close the executive session.

Roll call: ***220524.11 adopted***

Against: None Abstained: None Absent: None

Moved by Mrs. Lewis, seconded by Mr. Attanasio to approve the HIB report presented.

Roll call: ***220524.12 adopted***

Against: None Abstained: None Absent: None

X. Adjournment

Moved by Mrs. Lewis, seconded by Mrs. Roache **to adjourn the meeting** at 8:21 PM.

Roll call: ***220524.13 adopted***

Against: None Abstained: None Absent: None