



**A  
G  
E  
N  
D  
A**

MIDDLESEX COUNTY STEM CHARTER SCHOOL

BOARD OF TRUSTEES MEETING

AUGUST 28, 2018

**MIDDLESEX COUNTY STEM CHARTER SCHOOL**

**BOARD OF TRUSTEES MEETING**

**Date:** August 28, 2018, 6:30 PM

**Place:** 430 Market Street, Perth Amboy, NJ 08861

**OPEN PUBLIC MEETINGS ACT STATEMENT**

In accordance with the “Open Public Meetings Act” P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this meeting have been published on Courier News and Home News Tribune since August 24, 2018.

**Mission Statement:**

The mission of the Middlesex County STEM Charter School is to provide rigorous science, technology, engineering, and math curricula in a diverse and nurturing environment to spark students’ interest at early ages in STEM careers.

**AGENDA**

- I. The Regular Meeting of the Middlesex County STEM Charter School is called to order at \_\_\_\_\_. The Board reserves the right to act on any or all agenda items.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ Roll call:

**Roll Call by Mrs. Jackie Lewis:**

<b>Trustee</b>	<b>Position</b>	<b>Term Expires</b>	<b>Attendance</b>
Mrs. Jackie Lewis	President	June 30, 2021	
Mr. John Cascarano	Member	June 30, 2020	
Mr. Anthony Attansio	Member	June 30, 2020	
Dr. Ozcan Uzun	Member	June 30, 2019	
Vacant	Member		

**Also Present:**

<b>Member</b>	<b>Position</b>	<b>Attendance</b>
Dr. Namik Sercan	Chief Education Officer	

**II. Acceptance of Agenda & Minutes**

Moved to accept the agenda,

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ Roll call:

***BE IT RESOLVED***, Middlesex County STEM Charter School Board of Trustees approves the minutes for the Board of Trustees meeting on May 29, 2018.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ Roll call:

**III. Public Comments**

Board President or designee opens the public comment session on any topic. Each person is limited to speak for a period of three (3) minutes and will be asked to give their full name, spell their last name and provide their address. Board President or designee closes the public comment session on any topic.

**IV. Chief Education Officer's Report**

1. Final charter approval
2. Enrollment: 107 students enrolled (57 Kindergarten, 25 First Grade, and 25 Second Grade).
3. Transportation services
4. Staff recruitment
5. Donations

**V. Policy Adoptions**

- i. ***BE IT RESOLVED***, that the Board approves the first reading of the following policies as detailed in the exhibits attached hereto and made a part of the minutes:

6. Policy 1240: Evaluation of the School Lead
7. Policy 1510: Americans with Disabilities Act
8. Policy 1570: Internal Controls
9. Policy 2418: Section 504 of the Rehabilitation Act of 1973 – Students
10. Policy 2460: Special Education
  - Policy 2460.1: Special Education – Location, Identification, and Referral
  - Policy 2460.8: Special Education – Free and Appropriate Public Education
  - Policy 2460.15: Special Education – In-Service Training Needs for Professional and Paraprofessional Staff
  - Policy 2460.16: Special Education – Instructional Material to Blind or Print-Disabled Pupils
11. Policy 3221: Evaluation of Teachers
12. Policy 5600: Student Discipline/Code of Conduct
13. Policy 5512: Harassment, Intimidation, and Bullying

**VI. Designations, Discussions, and Action Items**

- i. **BE IT RESOLVED**, that the Board approves the following meeting dates. Unless otherwise decided, each meeting will be held at the school building, starting at 6:30 pm.

September \_\_, 2018  
November \_\_, 2018  
January \_\_, 2019  
March \_\_, 2019  
May \_\_, 2019  
June \_\_, 2019

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the motion.

Roll call:

- ii. **BE IT RESOLVED** that the Board approves the Charter Agreement with the New Jersey Department of Education, which will expire on June 30, 2022.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve the motion.

Roll call:

- iii. WHEREAS, Middlesex County STEM Charter School offers physical education classes to all its students in all grades; and

WHEREAS, Middlesex County STEM Charter School's facility does not offer an adequate space for full scale physical education classes, and

WHEREAS, Middlesex County STEM Charter School desires to rent the Raritan Bay Area YMCA's facility for its physical education classes; and

WHEREAS, the Raritan Bay Area YMCA has an appropriate and adequate space and interested in renting it out to Middlesex County STEM Charter School; and

WHEREAS, the Raritan Bay Area YMCA is also interested in providing transportation from and to the Middlesex County STEM Charter School facility; and

**THEREFORE, BE IT RESOLVED**, that, the Board approves the agreement between Middlesex County STEM Charter School and Raritan Bay Area YMCA for renting the Raritan Bay Area YMCA facility for physical education classes in the amount of \$9,000.00 and using the transportation services in the amount of \$100/day throughout the school year 2018-19.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve designations and resolution.

Roll call:

- iv. WHEREAS, Therapy Source, Inc. provides schools and school districts in New Jersey with Child Study Team (special education) and speech therapy services; and

WHEREAS, Middlesex County STEM Charter School is required by law to offer special education and speech therapy services to its qualified students,

***THEREFORE, BE IT RESOLVED***, that, the Board approves the agreement between the Middlesex County STEM Charter School and Therapy Source, Inc for special education services classes.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve designations and resolution.

Roll call:

- v. ***BE IT RESOLVED***, that the Board authorizes the Chief Education Officer apply and execute a short-term loan agreement for up to \$100,000.00.

Explanation: Middlesex County STEM Charter School will start to receive payment from Perth Amboy Public Schools district in September. Therefore, the school needs financial resources to defray start-up costs, including but not limited to building rent, curricular materials, classroom and office furniture, technology equipment, and salaries.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve designations and resolution.

Roll call:

- vi. WHEREAS, Central Jersey College Prep Charter School runs a full-scale food services program through a contract with Maschios Food Services, Inc.; and

WHEREAS, Central Jersey College Prep Charter School and Middlesex County STEM Charter School participate in the United States Department of Agriculture School Nutrition Programs that are administered by the New Jersey Department of Agriculture, Division of Food and Nutrition; and

WHEREAS, Middlesex County STEM Charter School desires to purchase meals for its school food service program from Central Jersey College Prep Charter School; and

WHEREAS, Central Jersey College Prep Charter School has an adequate meal preparation facility and is willing to provide meals to Middlesex County STEM Charter School;

***THEREFORE, BE IT RESOLVED*** that Middlesex County STEM Charter School enters into a School Food Authority to School Food Authority agreement with Central Jersey College Prep Charter School for the 2018-19 school year for the purposes of

supplying food services through Central Jersey College Prep Charter School's contract with Maschios Food Services, Inc.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve designations and resolution.  
Roll call:

- vii. WHEREAS, Middlesex County STEM Charter School runs its food program through a School Food Authority to School Food Authority agreement with Central Jersey College Prep Charter School for the 2018-19 school year; and

WHEREAS, the food will be prepared at the Central Jersey College Prep Charter School's facility located in Somerset, NJ; and

WHEREAS, Middlesex County STEM Charter School's is required to pick up the food from Central Jersey College Prep Charter School's facility on a daily basis according to the School Food Authority to School Food Authority agreement; and

***THEREFORE, BE IT RESOLVED***, that the Board authorizes the Chief Education Officer to execute a car lease agreement in accordance with the provisions of N.J.A.C. 6A:23A-6.11 and 6A:23A-6.12.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve designations and resolution.  
Roll call:

**VII. Human Resources**

- i. ***BE IT RESOLVED***, that the Board appoints Mr. Fatih Kayalar as the school business administrator.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve designations and resolution.  
Roll call:

- ii. ***BE IT RESOLVED***, that the Board approves the staff roster as detailed in the exhibits attached hereto and made a part of the minutes:

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to approve designations and resolution.  
Roll call:

**VIII. Executive Session - No item to be discussed in the executive session.**

**IX. Adjournment**

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to adjourn the meeting at \_\_\_\_\_ p.m.  
Roll call:

## **Attachments**

- 1.** Policy 1240: Evaluation of the School Lead
- 2.** Policy 1510: Americans with Disabilities Act
- 3.** Policy 1570: Internal Controls
- 4.** Policy 2418: Section 504 of the Rehabilitation Act of 1973 – Students
- 5.** Policy 2460: Special Education
  - Policy 2460.1: Special Education – Location, Identification, and Referral
  - Policy 2460.8: Special Education – Free and Appropriate Public Education
  - Policy 2460.15: Special Education – In-Service Training Needs for Professional and Paraprofessional Staff
  - Policy 2460.16: Special Education – Instructional Material to Blind or Print-Disabled Pupils
- 6.** Policy 3221: Evaluation of Teachers
- 7.** Policy 5600: Student Discipline/Code of Conduct
- 8.** Policy 5512: Harassment, Intimidation, and Bullying
- 9.** Charter Contract with the New Jersey Department of Education
- 10.** Contract with the Raritan Bay Area YMCA
- 11.** SFA to SFA Agreement with Central Jersey College Prep Charter School
- 12.** Agreement with Therapy Source, Inc.
- 13.** Staff Roster and Salaries