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MIDDLESEX COUNTY STEM CHARTER SCHOOL

BOARD OF TRUSTEES MEETING

NOVEMBER 20, 2018

MIDDLESEX COUNTY STEM CHARTER SCHOOL

BOARD OF TRUSTEES MEETING

Date: November 20, 2018, 6:30 PM

Place: 430 Market Street, Perth Amboy, NJ 08861

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the “Open Public Meetings Act” P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this meeting have been published on Courier News and Home News Tribune on November 15, 2018.

Mission Statement:

The mission of the Middlesex County STEM Charter School is to provide rigorous science, technology, engineering, and math curricula in a diverse and nurturing environment to spark students’ interest at early ages in STEM careers.

AGENDA

- I. The Regular Meeting of the Middlesex County STEM Charter School is called to order at 7:03 PM. The Board reserves the right to act on any or all agenda items.

Moved by Mr. Attansio, seconded by Mr. Cascarano Roll call: Unanimous
Roll call: Motion #18.11.20.1 adopted unanimously. (In favor: O.U., J.C, A.A)
Against: None Abstained: None.

Roll Call by Mrs. Jackie Lewis:

Trustee	Position	Term Expires	Attendance
Mrs. Jackie Lewis	President	June 30, 2021	Excused
Mr. John Cascarano	Member	June 30, 2020	Present
Mr. Anthony Attansio	Member	June 30, 2020	Present
Dr. Ozcan Uzun	Member	June 30, 2019	Present
Vacant	Member		

Also Present:

Member	Position	Attendance
Dr. Namik Sercan	Chief Education Officer	Present
Fatih Kayalar	Business Administrator/ Board Secretary	Present

II. Acceptance of Agenda & Minutes

Moved to accept the agenda,

Moved by Mr. Attansio, seconded by Mr. Cascarano Roll call: Unanimous
Roll call: Motion #18.11.20.2 adopted unanimously. (In favor: O.U., J.C, A.A)
Against: None Abstained: None.

BE IT RESOLVED, Middlesex County STEM Charter School Board of Trustees approves the following reports and documents.

- ❖ Regular Meeting Minutes for September 18, 2018
- ❖ Bill list from July, 1 2018 to November, 19 2018
- ❖ Board Secretary Reports July 2018 through October 2018

Moved by Mr. Cascarano, seconded by Mr. Attansio Roll call: Unanimous
Roll call: Motion #18.11.20.4 adopted unanimously. (In favor: J.C, A.A)
Against: None Abstained: Dr. Uzun.

III. Public Comments

No public attendance.

IV. Chief Education Officer's Report

Dr. Sercan present information about the below topics.

- Grand Opening
- Breakfasts with Parents
- Student activities
- Teacher Evaluations
- Professional Development Day

V. Policy Adoptions

- i. ***BE IT RESOLVED***, that the Board approves the second reading and adoption of the following policies regulations as detailed in the exhibits attached hereto and made a part of the minutes:

1. Policy 1613: Disclosure and Review of Applicants Employment History
2. Regulation 1613: Disclosure and Review of Applicants Employment History
3. Regulation 1240: Evaluation of the School Lead
4. Regulation 1510: Americans with Disabilities Act
5. Regulation 1570: Internal Controls
6. Regulation 2418: Section 504 of the Rehabilitation Act of 1973 – Students
7. Regulation 2460: Special Education
 - Policy 2460.1: Special Education – Location, Identification, and Referral

- Policy 2460.8: Special Education – Free and Appropriate Public Education
 - Policy 2460.15: Special Education – In-Service Training Needs for Professional and Paraprofessional Staff
 - Policy 2460.16: Special Education – Instructional Material to Blind or Print-Disabled Pupils
8. Regulation 3221: Evaluation of Teachers
 9. Regulation 5600: Student Discipline/Code of Conduct
 10. Regulation 5512: Harassment, Intimidation, and Bullying

Moved by Mr. Attansio, seconded by Mr. Cascarano to approve policy adoption listed in item # **Vi**.

Roll call: Motion #18.11.20.5 adopted unanimously. (In favor: O.U., J.C., A.A.)

Against: None Abstained: None.

- ii. **BE IT RESOLVED**, that the Board approves the first reading of the following policies and regulations as detailed in the exhibits attached hereto and made a part of the minutes:

1. Policy 1140: Affirmative Action Program
2. Policy 1523: Comprehensive Equity Plan
3. Policy 2415.03: Highly Qualified Teachers
4. Policy 2415.04: Title I - District-Wide Parental Involvement
5. Policy 2417: Student Intervention and Referral Services
6. Policy 2423: Bilingual and ESL Education
7. Regulation 2417: Student Intervention and Referral Services
8. Regulation 2423: Bilingual and ESL Education

Moved by Dr. Uzun, seconded by Mr. Cascarano to approve policy adoption listed in item # **Vii**.

Roll call: Motion #18.11.20.6 adopted unanimously. (In favor: O.U., J.C., A.A.)

Against: None Abstained: None.

VI. Designations, Discussions, and Action Items

1. **BE IT RESOLVED**, that The Board hereby approves the following service agreements and contract in specified amounts and purposes.

1. Education Service Commission for special education services in the amount of \$104/hr.
2. MLT Landscaping for lawn services in the amount of \$100 per service.
3. Republic Services for the waste container in the amount of \$190.70/month

Moved by Mr. Attansio, seconded by Mr. Cascarano to approve designations and resolution listed in item # **VI.1**

Roll call: Motion #18.11.20.7 adopted unanimously. (In favor: O.U., J.C., A.A.)

Against: None Abstained: None.

2. **WHEREAS**, the Board of Trustees of Middlesex County STEM Charter School does recognize that there is a need for additional spaces to address enrollment growth for the school year 2019-20 and onward,

WHEREAS, the Board of Trustees of Middlesex County STEM Charter School intends to sign a lease contract with a real estate developer in a way that building is provided to the school with all amenities required to have a conducive learning environment:

WHEREAS, Development Management Services is an experienced development firm that have supplied buildings for several charter schools across the State of New Jersey including the Central Jersey College Prep Charter School in Somerset, NJ.

BE IT RESOLVED, that the Board of Trustees of Middlesex County STEM Charter School does hereby designate **the Chief Education Officer** to execute a lease agreement with the following stipulations:

- a. Up to three (3) year term commencing August 2019,
- b. Not to exceed \$25.00/sqft per year, including property taxes and maintenance of the school ground and permanent building structure including but not limited to HVAC systems, electrical, water, sewer and sprinkler systems.
- c. The school will pay for utilities, normal wear and tear, and regular maintenance.

Motion to move Section VI item 2 to the executive session, moved by Mr. Cascarano, seconded by Dr.Uzun

Roll call: Motion #18.11.20.8 adopted unanimously. (In favor: O.U., J.C., A.A.)

Against: None Abstained: None.

3. **BE IT RESOLVED**, that The Board hereby amends the meeting schedule as follows:

September 18, 2018
November 20, 2018
January 22, 2019
March 19, 2019
April 23, 2019
May 21, 2019
June 18, 2019

Moved by Mr. Attansio, seconded by Mr. Cascarano to approve designations and resolution listed in item # **VI.3**

Roll call: Motion #18.11.20.9 adopted unanimously. (In favor: O.U., J.C., A.A.)

Against: None Abstained: None.

VII. Human Resources

- i. **BE IT RESOLVED**, that the Board approves the hiring of the following persons to be employed at the Middlesex County STEM Charter School.

- Jeanne Smith, In-Class Support Teacher, \$30,000/year, 10 months
- Alejandra Deangelis, In-Class Support Teacher, \$30,000/year, 10 months
- Linette Nawrocki, Nurse, \$40,000/year, 10 months

Moved by Mr. Cascarano, seconded by Dr. Uzun to approve resolution listed in item # **VII.i**

Roll call: Motion #18.11.20.10 adopted unanimously. (In favor: O.U., J.C., A.A.)

Against: None Abstained: None.

VIII. Executive Session

Middlesex County STEM Charter School is called to order for an executive session at 7:33 pm.

- Item V, section 2 is disused.

Moved by Dr. Uzun, seconded by Mr. Cascarano to adjourn the Executive Session in accordance with the Sunshine Law, Chapter 321, P.L. 1975, to discuss topics such as personnel matters, attorney-client privilege matters, pending litigation, HIB monthly reports, negotiations and other such related matters pursuant to law N.J.S.A. 10:4-12(b).

Please Note: The matters discussed will be made public if and when the circumstances requiring confidentiality no longer exist; however, it is not presently known when such circumstances will exist.

IX. Adjournment

Moved by Mr. Attansio, seconded by Mr. Cascarano to adjourn the meeting at 7:35 p.m.

Roll call: Motion #180328.11 adopted unanimously. ((In favor: J.L, J.C, A.A)

Against: None Abstained: None.

Attachments

- 1) Policy 1613: Disclosure and Review of Applicants Employment History
- 2) Regulation 1613: Disclosure and Review of Applicants Employment History
- 3) Regulation 1240: Evaluation of the School Lead
- 4) Regulation 1510: Americans with Disabilities Act
- 5) Regulation 1570: Internal Controls
- 6) Regulation 2418: Section 504 of the Rehabilitation Act of 1973 – Students
- 7) Regulation 2460: Special Education
 - i. Policy 2460.1: Special Education – Location, Identification, and Referral
 - ii. Policy 2460.8: Special Education – Free and Appropriate Public Education
 - iii. Policy 2460.15: Special Education – In-Service Training Needs for Professional and Paraprofessional Staff
 - iv. Policy 2460.16: Special Education – Instructional Material to Blind or Print-Disabled Pupils
- 8) Regulation 3221: Evaluation of Teachers
- 9) Regulation 5600: Student Discipline/Code of Conduct
- 10) Regulation 5512: Harassment, Intimidation, and Bullying

- 11)** Policy 1140 Affirmative Action Program
- 12)** Policy 1523 Comprehensive Equity Plan
- 13)** Policy 2415.03 Highly Qualified Teachers
- 14)** Policy 2415.04 Title I - District-Wide Parental Involvement
- 15)** Policy 2417 Student Intervention and Referral Services
- 16)** Policy 2423 Bilingual and ESL Education
- 17)** Regulation 2417 Student Intervention and Referral Services
- 18)** Regulation 2423 Bilingual and ESL Education