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MIDDLESEX COUNTY STEM CHARTER SCHOOL

BOARD OF TRUSTEES MEETING

NOVEMBER 20, 2018

MIDDLESEX COUNTY STEM CHARTER SCHOOL

BOARD OF TRUSTEES MEETING

Date: November 20, 2018, 6:30 PM

Place: 430 Market Street, Perth Amboy, NJ 08861

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the “Open Public Meetings Act” P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this meeting have been published on Courier News and Home News Tribune on November 15, 2018.

Mission Statement:

The mission of the Middlesex County STEM Charter School is to provide rigorous science, technology, engineering, and math curricula in a diverse and nurturing environment to spark students’ interest at early ages in STEM careers.

AGENDA

- I. The Regular Meeting of the Middlesex County STEM Charter School is called to order at _____. The Board reserves the right to act on any or all agenda items.

Moved by _____, seconded by _____ Roll call:

Roll Call by Mrs. Jackie Lewis:

Trustee	Position	Term Expires	Attendance
Mrs. Jackie Lewis	President	June 30, 2021	
Mr. John Cascarano	Member	June 30, 2020	
Mr. Anthony Attansio	Member	June 30, 2020	
Dr. Ozcan Uzun	Member	June 30, 2019	
Vacant	Member		

Also Present:

Member	Position	Attendance
Dr. Namik Sercan	Chief Education Officer	
Fatih Kayalar	Business Administrator/ Board Secretary	

II. Acceptance of Agenda & Minutes

Moved to accept the agenda,

Moved by _____, seconded by _____ Roll call:

BE IT RESOLVED, Middlesex County STEM Charter School Board of Trustees approves the following reports and documents.

- ❖ Regular Meeting Minutes for September 18, 2018
- ❖ Bill list from July, 1 2018 to November, 19 2018
- ❖ Board Secretary Reports July 2018 through October 2018

Moved by _____, seconded by _____ Roll call:

III. Public Comments

Board President or designee opens the public comment session on any topic. Each person is limited to speak for a period of three (3) minutes and will be asked to give their full name, spell their last name and provide their address. Board President or designee closes the public comment session on any topic.

IV. Chief Education Officer's Report

V. Policy Adoptions

- i. ***BE IT RESOLVED***, that the Board approves the second reading and adoption of the following policies regulations as detailed in the exhibits attached hereto and made a part of the minutes:

1. Policy 1613: Disclosure and Review of Applicants Employment History
2. Regulation 1613: Disclosure and Review of Applicants Employment History
3. Regulation 1240: Evaluation of the School Lead
4. Regulation 1510: Americans with Disabilities Act
5. Regulation 1570: Internal Controls
6. Regulation 2418: Section 504 of the Rehabilitation Act of 1973 – Students
7. Regulation 2460: Special Education
 - Policy 2460.1: Special Education – Location, Identification, and Referral
 - Policy 2460.8: Special Education – Free and Appropriate Public Education
 - Policy 2460.15: Special Education – In-Service Training Needs for Professional and Paraprofessional Staff
 - Policy 2460.16: Special Education – Instructional Material to Blind or Print-Disabled Pupils
8. Regulation 3221: Evaluation of Teachers
9. Regulation 5600: Student Discipline/Code of Conduct

10. Regulation 5512: Harassment, Intimidation, and Bullying

- ii. **BE IT RESOLVED**, that the Board approves the first reading of the following policies and regulations as detailed in the exhibits attached hereto and made a part of the minutes:

1. Policy 1140: Affirmative Action Program
2. Policy 1523: Comprehensive Equity Plan
3. Policy 2415.03: Highly Qualified Teachers
4. Policy 2415.04: Title I - District-Wide Parental Involvement
5. Policy 2417: Student Intervention and Referral Services
6. Policy 2423: Bilingual and ESL Education
7. Regulation 2417: Student Intervention and Referral Services
8. Regulation 2423: Bilingual and ESL Education

VI. **Designations, Discussions, and Action Items**

- i. **BE IT RESOLVED**, that The Board hereby approves the following service agreements and contract in specified amounts and purposes.

1. Education Service Commission for special education services in the amount of \$104/hr.
2. MLT Landscaping for lawn services in the amount of \$100 per service.
3. Republic Services for the waste container in the amount of \$190.70/month

Moved by _____, seconded by _____ to approve designations and resolution.
Roll call:

- i. **WHEREAS**, the Board of Trustees of Middlesex County STEM Charter School does recognize that there is a need for additional spaces to address enrollment growth for the school year 2019-20 and onward,

WHEREAS, the Board of Trustees of Middlesex County STEM Charter School intends to sign a lease contract with a real estate developer in a way that building is provided to the school with all amenities required to have a conducive learning environment:

WHEREAS, Development Management Services is an experienced development firm that have supplied buildings for several charter schools across the State of New Jersey including the Central Jersey College Prep Charter School in Somerset, NJ.

BE IT RESOLVED, that the Board of Trustees of Middlesex County STEM Charter School does hereby designate **the Chief Education Officer** to execute a lease agreement with the following stipulations:

- a. Up to three (3) year term commencing August 2019,

- b. Not to exceed \$25.00/sqft per year, including property taxes and maintenance of the school ground and permanent building structure including but not limited to HVAC systems, electrical, water, sewer and sprinkler systems.
- c. The school will pay for utilities, normal wear and tear, and regular maintenance.

Moved by _____, seconded by _____ to approve the motion.

Roll call:

VII. Human Resources

- i. ***BE IT RESOLVED***, that the Board approves the hiring of the following persons to be employed at the Middlesex County STEM Charter School.
 - Jeanne Smith, In-Class Support Teacher, \$30,000/year, 10 months
 - Alejandra Deangelis, In-Class Support Teacher, \$30,000/year, 10 months
 - Linette Nawrocki, Nurse, \$40,000/year, 10 months

Moved by _____, seconded by _____ to approve designations and resolution.

Roll call:

VIII. Executive Session

IX. Adjournment

Moved by _____, seconded by _____ to adjourn the meeting at _____ p.m.

Roll call:

Attachments

- 1) Policy 1613: Disclosure and Review of Applicants Employment History
- 2) Regulation 1613: Disclosure and Review of Applicants Employment History
- 3) Regulation 1240: Evaluation of the School Lead
- 4) Regulation 1510: Americans with Disabilities Act
- 5) Regulation 1570: Internal Controls
- 6) Regulation 2418: Section 504 of the Rehabilitation Act of 1973 – Students
- 7) Regulation 2460: Special Education
 - i. Policy 2460.1: Special Education – Location, Identification, and Referral
 - ii. Policy 2460.8: Special Education – Free and Appropriate Public Education
 - iii. Policy 2460.15: Special Education – In-Service Training Needs for Professional and Paraprofessional Staff
 - iv. Policy 2460.16: Special Education – Instructional Material to Blind or Print-Disabled Pupils
- 8) Regulation 3221: Evaluation of Teachers
- 9) Regulation 5600: Student Discipline/Code of Conduct

- 10)** Regulation 5512: Harassment, Intimidation, and Bullying
- 11)** Policy 1140 Affirmative Action Program
- 12)** Policy 1523 Comprehensive Equity Plan
- 13)** Policy 2415.03 Highly Qualified Teachers
- 14)** Policy 2415.04 Title I - District-Wide Parental Involvement
- 15)** Policy 2417 Student Intervention and Referral Services
- 16)** Policy 2423 Bilingual and ESL Education
- 17)** Regulation 2417 Student Intervention and Referral Services
- 18)** Regulation 2423 Bilingual and ESL Education