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Middlesex County STEM Charter School

Board of Trustees

June 26, 2025

The meeting notice has been advertised in courier news and Home News Tribune on July 24, 2024.

MIDDLESEX COUNTY STEM CHARTER SCHOOL
613 Carlock, Perth Amboy NJ 08861
Tel: 848-242-1818
www.middlesexcharter.org

BOARD OF TRUSTEES MEETING

Date: June 26, 2025, 6:30 PM
Place: 613 Carlock Avenue, Perth Amboy, NJ 08861

OPEN PUBLIC MEETINGS ACT STATEMENT

In accordance with the "Open Public Meetings Act" P.L. 1975, c. 231 (Sunshine Law), the schedule and notification of this meeting have been published on Courier News and Home News Tribune on July 24, 2024.

Mission Statement

The mission of the Middlesex County STEM Charter School is to provide rigorous science, technology, engineering, and math curricula in a diverse and nurturing environment to spark students' interest at early ages in STEM careers.

AGENDA

I. Roll Call

The Board of Trustees Meeting of the Middlesex County STEM Charter School is called to order at 6:38 pm. The Board reserves the right to act on any or all agenda items.

Moved by Ms. Jackie Lewis, seconded by Ms. Melissa Corraliza to approve the motion.
Roll call: All in Favor
Against: NONE Abstained: NONE Absent: Mr. Anthony Attanasio
Resolution 250626.1 is adopted unanimously.

Roll Call by:

Trustee	Position	Term Expires	Attendance
Mrs. Jackie Lewis	President	June 30, 2027	PRESENT
Mr. Anthony Attanasio	Vice President	June 30, 2026	EXCUSED
Mr. David Vitali	Member	June 30, 2027	PRESENT
Ms. Melissa Corraliza	Member	June 30, 2026	PRESENT
Ms. Tonya Heyward	Member	June 30, 2025	PRESENT

Also Present:

Member	Position	Attendance
Dr. Namik Sercan	Chief Education Officer	PRESENT
Ms. Fiona Daubon	Business Administrator/Board Secretary	PRESENT
Dr. Tasha Mosconi	Director of Curriculum	PRESENT
Ms. Asli Cebe	Appointed Director of Operations	PRESENT

II. Acceptance of Agenda

BE IT RESOLVED, Middlesex County Stem Charter School Board of Trustees approves the Board Meeting agenda.

Moved by Ms. Jackie Lewis, seconded by Ms. Tonya Heyward to approve the motion.
Roll call: All in Favor
Against: NONE Abstained: NONE Absent: Mr. Anthony Attanasio
Resolution 250626.2 is adopted unanimously.

III. Acceptance of Minutes

BE IT RESOLVED, Middlesex County STEM Charter School Board of Trustees approves the Board Meeting Minutes for May 13, 2025 as presented in **Appendix A**

Moved by Ms. Tonya Heyward , seconded by Ms. Melissa Corraliza to approve the motion.
Roll call: All in Favor
Against: NONE Abstained: NONE Absent: Mr. Anthony Attanasio
Resolution 250626.3 is adopted unanimously.

IV. Board Matters

i. Renewal of Board Membership: Tonya Heyward

BE IT RESOLVED, that the board approves renewal of Ms. Heyward's membership on the Board of Trustees for another one-year term from July 01, 2025 to June 30, 2026.

Moved by Ms. Jackie Lewis,, seconded by Ms. Melissa Corraliza to approve the motion.
Roll call: All in Favor
Against: NONE Abstained: NONE Absent: Mr. Anthony Attanasio
Resolution 250626.4 is adopted unanimously.

ii. Annual Board Officer Approval

a. ***BE IT RESOLVED***, that the board approves Mrs. Jacqueline Lewis as **Board President** for the school year July 01, 2025 to June 30, 2026.

Moved by Ms. Melissa Corraliza, seconded by Ms. Tonya Heyward to approve the motion.
Roll call: majority
Against: NONE Abstained: Ms. Jackie Lewis Absent: Mr. Anthony Attanasio
Resolution 250626.5 is adopted unanimously.

b. ***BE IT RESOLVED***, that the board approves Mr. Anthony Attanasio as **Board Vice President** for the school year July 01, 2025 to June 30, 2026.

Moved by Ms. Jackie Lewis, seconded by Ms. Tonya Heyward to approve the motion.
Roll call: All in Favor
Against: NONE Abstained: NONE Absent: Mr. Anthony Attanasio
Resolution 250626.6 is adopted unanimously.

iii. NJ School Boards Conference: Monday October 20, 2025 to Thursday October 23, 2025.

iv. Annual Evaluations:

- Chief Education Officer
- Board Self Evaluation

— ANNUAL CONSENT AGENDA —

V. Staff Appointments

Affirmative Action Officer	Dr. Tasha Mosconi
Public Agency Compliance Officer	Ms. Fiona Daubon
Attendance Officer	Ms. Asli Cebe
RTK Officer and AHERA Contact Person	Ms. Fiona Daubon
Purchasing Agent	Mr. Fiona Daubon
Treasurer of School Monies	Mr. Christopher Lessard
Custodian of School Records	Ms. Fiona Daubon
Integrated Pest Management Coordinator	Mr. David Master
Indoor Air Quality Coordinator	Mr. David Master
Anti-Bullying Coordinator	Mr. Michael Saulnier
504 Compliance Officer	Mr. Michael Saulnier
Board Secretary	Ms. Fiona Daubon

VI. Professional Appointments

- **Financial Auditor** – Mr. Scott Loeffler at the firm of Scott J. Loeffler, CPA
- **Board Attorney** – Mr. Thomas Johnston at the firm of Johnston Law Firm LLC

VII. Designations, Assignments and Authorization

a. Approval of adopting all current **Board By-laws, Policies and Regulations**.
b. Establishment of **Annual Meeting Calendar** – Regular Board Meetings for the 2025-2026 school year is listed below. The meetings will be held at **6:30 p.m.** at 351 Mechanic Street, Perth Amboy NJ 08861.

Month	**Date**
AUGUST	Tuesday August 26th, 2025
SEPTEMBER	Tuesday September 30, 2025
NOVEMBER	Thursday November 6th , 2025
DECEMBER	Tuesday December 16th, 2025
JANUARY	Tuesday January 27th, 2026
MARCH	Thursday March 26th, 2026
MAY	Tuesday May 5th, 2026
JUNE	Tuesday June 23rd, 2026

c. Designation of **Official Newspaper** – The Herald News and The Record as official news media for the 2025-2026 school year.
d. Designation of **Financial Depository** – Unity Bank as Depository for all school funds for 2025-2026 school year.
e. Approves Collection and **Maintenance of Student Records**
f. **RESOLVED**, that the Middlesex County STEM Charter School, in the County of Middlesex, New Jersey authorizes certified school personnel to collect and maintain the following mandated pupil records as per N.J.A.C. 6A:32-7.3 and Policy 8330:
   - The student's name, address, telephone number, date of birth, name of parent(s), gender, citizenship, standardized assessment and test answer sheets (protocol), grades, attendance, classes attended, grade level completed, and year completed.
   - Record of daily attendance;
   - Descriptions of the student progress according to the system of student evaluation used in the school district;

- History and status of physical health compiled in accordance with State regulations, including results of any physical examinations given by qualified school district employees;
- Records pursuant to rules and regulations regarding education of students with disabilities; and
- All other records required by State Board of Education

g. Establishment of **Petty Cash** – School Business Administrator or designee as custodian of $500 Petty Cash fund for 2025-2026 school year and set the maximum single petty cash disbursement limit at $100.

h. Designation of **Tax Shelter Annuity Company** –Axa Equitable, as Tax Shelter Annuity Company for the 2025-2026 fiscal year and as the 403b Plan Administrator.

i. Designation of **Employee Benefit Plan Service Providers** – Aflac as Supplemental Insurance and Clarity Benefit Solutions as FSA administrator for school employees for the 2025-2026 fiscal year.

j. Approval of **Payment of Bills Between Meetings** - Resolution to approve early payment of bills as follows:

   WHEREAS, the Board of Trustees of Middlesex County STEM Charter School does recognize that there is an advantage to paying their obligations in a timely manner, and

   WHEREAS, the Board of Trustees of Middlesex County STEM Charter School does recognize that some billings become due before an official Board meeting, and that payment of said billings would benefit the Board monetarily and business wise, and therefore,

   BE IT RESOLVED, that the Board of Trustees of Middlesex County STEM Charter School does hereby approve early payment of certain bills with official approval by the full Board at the first official meeting following said approval.

k. Authorize the **School Business Administrator** to Award Contracts up to the bid threshold of $32,000 and set the quote threshold at 15% of the bid threshold pursuant to 18A:18A-3(b)

l. **Mileage Reimbursement** – Approve 47 ¢/mile for reimbursement to the employees and trustees of Middlesex County STEM Charter School towards miles driven for school business purposes.

m. Authorize **Regular Business Travel** for charter personnel not to exceed $1,500 per person, per annum. Regular business travel consists of mileage and tolls for official school business. Additional travel expenses (workshops, hotels, meals and other transportation) must be specifically approved by the Board of Trustees in advance.

n. **WHEREAS**, the Board of Trustees ("Board") is authorized to appoint, transfer and remove any certificated or non-certificated officer or employee only upon the recommendation of the Lead Person; and

   WHEREAS, the Board wishes to ensure that the candidates for employment whom the Lead Person recommends for employment are informed in a timely fashion of his recommendation for their employment;

   NOW THEREFORE, **BE IT RESOLVED** by the Board of Trustees as follows:

   1. The Lead Person is hereby authorized to notify candidates for employment in the school district of the recommendation by the Lead Person to the Board of Trustees for their employment in the school, and to offer such employment.

2. Such notification and offer shall include notice that the candidate's employment with the school is pending Board approval.

3. This resolution shall take effect immediately and continue throughout the 2025-2026 school year.

o. Authorize Board President and Business Administrator to **Sign Warrants** (checks)

p. Approve the use of **Facsimile Signatures** for the Board President for ensuing term of the board on warrants, paychecks, and contracts.

q. **Approve State and Cooperative Contract Vendor contracts** – Authorize the Business Administrator to make purchases, up to the bid threshold utilizing the quotation process and/or purchases from NJ State contract vendors and/or purchases from other qualified pricing cooperatives/consortiums approved/awarded vendors (e.g. approved vendors from Educational Data Services, the Somerset County Educational Services Commission, the Educational Services Commission of NJ, Hunterdon County Educational Services Commission of Morris County, NJ Education Consortium, Morris County Cooperative Pricing Council, NJSBA TEC Cooperative Pricing System, Keystone Purchasing Network (KPN), PEPPM, TIPS, Omnia Partners, National Joint Purchasing Alliance.)

r. **2025-2026 Anticipated contracts to be renewed, awarded, or to expire during the school year** – Pursuant to PL 2015, Chapter 47 the Central Jersey College Prep Charter School Board of Trustees intends to renew, award, or permit to expire the following contracts previously awarded by the Board of Trustees. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 6A:23A, and Federal Procurement Regulations 2CFR Part 200.317 et. Seq. The Board has determined that the below services are being performed in an effective and efficient manner, and that the contracts are eligible to be renewed and or continued for the 2025-2026 school year.

Name of Vendor	**Description of Services**
Scott Loeffler CPA	Audit/Accounting Services
Confires	Fire Inspection
ESCNJ	Special Education Support Services/LDTC/OT/PT Services
CDK Systems, Inc.	Accounting Software
Centric Benefits Consulting	Insurance Brokerage Service Medical & Dental
Christopher M. Lessard	Treasurer of School Monies and Consulting
NJ School Jobs	Recruiting/Staffing Services
Johnston Law Firm, LLC	Legal Services - Board Attorney
Diploma Joint Insurance Fund	Umbrella Insurance

Interim Healthcare	Substitute School Nurse Service
Genesis Educational Services, Inc.	Student Information Systems & Personnel Management
Treadstone Risk Management LLC	Insurance Brokerage (School Insurance)
Strauss Esmay Associates, LLP	School Policy/Regulation Support Services
New Jersey Education Consortium	Cooperative Procurement Management Program
New Jersey Public Charter Schools Assoc.	Membership
Pitney Bowes	Postage Usage

BE IT RESOLVED, that the board approves the Annual Consent Agenda items V through to VII for the 2025-2026 school year.

Moved by Ms. Jackie Lewis, seconded by _Mr. Dave Vitali to approve the motion.
Roll call: All in Favor
Against: NONE Abstained: NONE Absent: Mr. Anthony Attanasio
Resolution 250626.7 is adopted unanimously.

VIII. Chief Education Officer's Monthly Report – Dr. Sercan

1. CSP Update
   a. Enrollment
   b. Expenditure Report
2. NJSLA results will be presented in the next meeting

IX. Public Comments

The Board President or designee opens the public comment session on any topic. Each person is limited to speaking for a period of three (3) minutes and will be asked to give their full name, spell their last name and provide their address. The Board President or designee closes the public comment session on any topic.
NO COMMENT

X. Designations, Discussion and Action Items

i. Authorizing Submission of the 21st Century Community Learning Centers Grant Application

WHEREAS, the New Jersey Department of Education is accepting applications for the Nita M. Lowey 21st Century Community Learning Centers (21st CCLC) competitive grant program, which provides federal funding to support the creation of community learning centers that offer academic enrichment opportunities during non-school hours for students, particularly those who attend high-poverty and low-performing schools; and

WHEREAS, the grant aims to help students meet state and local academic standards in core subjects, offer students a broad array of enrichment activities that complement their regular academic programs, and offer literacy and other educational services to the families of participating students; and

WHEREAS, Middlesex County STEM Charter School recognizes the need to expand high-quality afterschool programming that supports student learning, engagement, and family involvement;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Middlesex County STEM Charter School hereby authorizes the submission of an application for the Nita M. Lowey 21st Century Community Learning Centers competitive grant to the New Jersey Department of Education for the 2025-2026 grant cycle;

BE IT FURTHER RESOLVED, that the Chief Executive Officer and/or designee is hereby authorized to complete and submit all required forms, certifications, and supporting documentation necessary to fulfill the grant requirements and to accept the grant award if approved.

Moved by Ms. Melissa Corraliza, seconded by Ms. Tonya Heyward to approve the motion.
Roll call: All in Favor
Against: NONE Abstained: NONE Absent: Mr. Anthony Attanasio
Resolution 250626.8 is adopted unanimously.

ii. Comprehensive Equity Plan
BE IT RESOLVED, that The Board hereby approves the Comprehensive Equity Plan for School years 2025-2026 through to 2027-28. ***Appendix B***
Moved by Ms. Tonya Heyward, seconded by Mrs. Jackie Lewis to approve the motion.
Roll call: All in Favor
Against: NONE Abstained: NONE Absent: Mr. Anthony Attanasio
Resolution 250626.9 is adopted unanimously.

iii. Appointment of Independent Auditor for Fiscal Year 2025

WHEREAS, in accordance with N.J.S.A. 18A:23-1 et seq., each New Jersey school district and charter school is required to cause an annual audit of its accounts and financial transactions to be made by a public school accountant holding a valid certificate issued by the New Jersey State Board of Accountancy; and

WHEREAS, Scott Loeffler, a registered Public School Accountant, has been recommended for appointment as the independent financial auditor for the fiscal year ending June 30, 2025;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Middlesex County STEM Charter School hereby appoints Scott Loeffler as the independent auditor for the fiscal year ending June 30, 2025, to perform the annual audit and required state and federal financial reports in accordance with applicable law and regulations;

BE IT FURTHER RESOLVED, that the School Business Administrator is authorized to execute the engagement letter as presented in **Appendix C** and to submit notification of this appointment to the New Jersey Department of Education, as required.

Moved by Mr. Dave Vitali, seconded by Mrs. Jackie Lewis to approve the motion.
Roll call: All in Favor
Against: NONE Abstained: NONE Absent: Mr. Anthony Attanasio
Resolution 250626.10 is adopted unanimously.

iv. Accepting the Donation of Smartboards from Central Jersey College Prep Charter School

WHEREAS, Central Jersey College Prep Charter School ("CJCP") has declared ten (10) Smartboards as surplus instructional equipment and has offered to donate them to Middlesex County STEM Charter School to support its educational mission; and

WHEREAS, Middlesex County STEM Charter School recognizes the value and utility of these donated Smartboards in enhancing classroom technology and instruction; and

WHEREAS, the Board of Trustees is authorized pursuant to N.J.S.A. 18A:20-4.2 to accept donations of personal property for school purposes, provided it is determined to be in the best interest of the school;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Middlesex County STEM Charter School hereby gratefully accepts the donation of ten (10) Smartboards from Central Jersey College Prep Charter School, with appreciation for the continued collaboration between the two schools;

BE IT FURTHER RESOLVED, that the School Business Administrator is hereby authorized to coordinate the receipt and inventorying of the donated equipment and ensure its proper integration into the school's instructional infrastructure.

Moved by Ms. Melissa Corraliza, seconded by Ms. Tonya Heyward to approve the motion.
Roll call: majority
Against: NONE Abstained: Ms. Jackie Lewis Absent: Mr. Anthony Attanasio
Resolution 250626.11 is adopted by majority vote.

v. Food Service Consolidation Agreement

BE IT RESOLVED, that The Board hereby approves the Food Service Consolidation Agreement with Central Jersey College Prep Charter School for the School Year 2025 - 2026. ***Appendix D***

Moved by Ms. Melissa Corraliza, seconded by Ms. Tonya Heyward to approve the motion.

Roll call: majority

Against: NONE Abstained: Ms. Jackie Lewis Absent: Mr. Anthony Attanasio

Resolution 250626.12 is adopted by majority vote.

vi. Authorizing Award of Contract for Custodial Cleaning Services via Competitive Contracting Process

WHEREAS, pursuant to N.J.S.A. 18A:18A-4.1 et seq., a public school may use competitive contracting in lieu of public bidding for certain specialized goods and services, including custodial services; and

WHEREAS, the Middlesex County STEM Charter School Board of Trustees determined that the use of competitive contracting was in the best interest of the school for procuring cleaning services due to the specialized nature of the work and the need to evaluate proposals based on criteria in addition to cost, including experience with K–12 schools, staffing and supervision plans, and references; and

WHEREAS, the Board, by prior resolution, authorized the use of the competitive contracting process for custodial cleaning services in accordance with N.J.S.A. 18A:18A-4.1(k) and N.J.A.C. 5:34-4 et seq.; and

WHEREAS, the School Business Administrator, serving as the Purchasing Agent, prepared the necessary Competitive Contracting Request for Proposal (CC/RFP #25-01), advertised the opportunity in accordance with statute, and received six (6) proposals and evaluated all proposals in consultation with an evaluation committee established for that purpose; and

WHEREAS, based on the evaluation and scoring of proposals received, the Business Administrator has recommended awarding the contract to Best Cleaning Building Service located in Ridgefield, New Jersey, which received the highest overall evaluation score and met all qualifications required in the CC/RFP #25-01;

NOW, THEREFORE, BE IT RESOLVED, that the Middlesex County STEM Charter School Board of Trustees hereby awards the contract for custodial cleaning services beginning July 1, 2025 through June 30, 2026 to Best Cleaning Building Service, in accordance with the terms of the CC/RFP #25-01 and their submitted proposal, in an amount not to exceed $133,440.00 per year, subject to availability of funds; and

BE IT FURTHER RESOLVED, that the Board authorizes the School Business Administrator to execute the contract and any related documents on behalf of the school. **Appendix E**

Moved by Ms. Melissa Corraliza, seconded by Ms. Tonya Heyward to approve the motion.
Roll call: All in Favor
Against: NONE Abstained: NONE Absent: Mr. Anthony Attanasio
Resolution 250626.13 is adopted unanimously.

XI. Human Resources

A. **New Hires**
BE IT RESOLVED**,** that the Board, upon recommendation by the CEO, approves the hiring of new employees, adjustments in professional responsibilities, pertinent salary allocations, additional stipends, professional development compensation and alumni tutors for the school year of 2024-2025 and 2025-2026 school years as detailed in the below exhibits attached hereto and made a part of the minutes:

i.New Hires, Renewals & Position/Term Changes for the school year of 2024 -2025 and 2025-2026 as detailed in the exhibit attached hereto and made a part of the minutes. **Appendix F**

ii. Stipends for Teachers and staff FY25 **Appendix G**

Moved by Ms. Jackie Lewis, seconded by Ms. Tonya Heyward to approve agenda items XII. A - i through ii.

Roll call: All in Favor
Against: NONE Abstained: NONE Absent: Mr. Anthony Attanasio
Resolution 250626.14 is adopted unanimously.

B. Workshops/Conferences
Approval of the attendance to and costs of the following Workshops/Conferences as requested by faculty members:

WHEREAS, the Faculty listed below will be attending workshops; and

WHEREAS, the attendance at stated functions is accepted as work-related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the functions is accepted as promoting delivery of instruction,furthering efficient operation of the school district; and fiscally prudent, and

WHEREAS, the travel and related expenses particular to attendance at these functions are expected to exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it

RESOLVED, that the board finds the cost of attendance, including all registration fees, and statutorily authorized travel and related expense and the excess expenses particular to attendance at this function as unavoidable, be it

RESOLVED, that the excess is justified and therefore reimbursable.

Employee	**Date**	**Program Name**	**Location**	**Cost**
Ms. Jennifer Gonzales	August 6, 2025	***Kick-Start Writing Instruction: Routines, Strategies, & Stamina for K-5 Writers***	Virtual	$189
Ms. Jessica Pierz	July 14, 2025 -July 15, 2025	***Alternatives to Suspension***	HOLIDAY INN CLARK NEWARK 36 VALLEY ROAD CLARK, NJ 07066	$450

Moved by Ms. Melissa Corraliza, seconded by Ms. Jackie Lewis to approve the motion.
Roll call: All in Favor
Against: NONE Abstained: NONE Absent: Mr. Anthony Attanasio
Resolution 250626.15 is adopted unanimously.

XII. Finance

i. Acceptance of the FOCUS Grant

WHEREAS, the New Jersey Department of Education has awarded the Funding for Optimal Comprehensive Universal Screeners (FOCUS) Grant to support school districts in adopting high-quality literacy screeners for students in grades K–3; and

WHEREAS, the grant helps meet state requirements for early literacy screening and aligns with the Department's Universal Literacy Screening Criteria; and

WHEREAS, Middlesex County STEM Charter School has been selected to receive this grant to improve early literacy practices;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Middlesex County STEM Charter School accepts the FOCUS Grant in the amount of $3,220 and authorizes the Chief Executive Officer and School Business Administrator to complete all actions necessary to implement the grant in accordance with state guidelines. **Appendix H**

Moved by Mrs. Jackie Lewis , seconded by Ms. Tonya Heyward to approve the motion.
Roll call: All in Favor
Against: NONE Abstained: NONE Absent: Mr. Anthony Attanasio
Resolution 250626.16 is adopted unanimously.

ii. Monthly Reports

a. ***Board Secretary & Treasurer's Report***

Upon recommendation of the Chief Education Officer, and the Business Administrator, motion to approve the following resolution:

WHEREAS, both the **A148 Report of the Secretary** and the **A149 Report of the Treasurer of School Moneys** for the following months are in agreement with the cash balance in the Governmental Funds of **$4,916,707.57** as of May 31, 2025.

***BE IT RESOLVED*,** that the Reports of the Secretary and the Treasurer of School Moneys be accepted.

b. Board Secretary's Certification of Accounts

Pursuant to N.J.A.C. 6A:23-2.11, I certify that as of May 31, 2025 no major budgetary line item account expenditure exceeds the amount appropriated by the Charter Board of Trustees.

______________________________ ***June 25, 2025***

Fiona Daubon – Business Administrator ***Date***

c. Board Certification of Accounts

RESOLVED, that after review of the Secretary's and Treasurer's report for May 2025 based upon consultation with and representations of the appropriate officials (Secretary, Treasurer, Business Administrator and Chief Education Officer), the Board of Trustees of Middlesex County STEM Charter School has ascertained, to the best of our knowledge and ability, with the information provided, that no major account (Current Expense, Capital Outlay, Debt Service) has been over-expended and that sufficient funds are available to meet the charter's financial obligations for the remainder of the fiscal year, and hereby certifies the charter's financial plan (the budget) as approved is being followed as revealed in the financial.

Moved by Ms. Tonya Heyward, seconded by Mr. Dave Vitali to approve the motion.
Roll call: All in Favor
Against: NONE Abstained: NONE Absent: Mr. Anthony Attanasio
Resolution 250626.17 is adopted unanimously.

d. List of Bills

BE IT RESOLVED, that the Board approves the List of Bills for the periods between May 1, 2025 through to June 15, 2025 in the total amount of $1,805,757.84 **Appendix I**
Moved by Ms. Melissa Corraliza, seconded by Ms. Tonya Heyward to approve the motion.
Roll call: All in Favor
Against: NONE Abstained: NONE Absent: Mr. Anthony Attanasio
Resolution 250626.18 is adopted unanimously.

XIII. Executive Session

Middlesex County STEM Charter School is **called to order for an executive session** at 7:28 PM in accordance with the Sunshine Law, Chapter 321, P.L. 1975..

WHEREAS, the Open Public Meetings Act authorizes Boards of Trustees to meet in executive session under certain circumstances

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session; now therefore,

BE IT RESOLVED by the Middlesex County STEM Charter School Board of Trustees, that it is necessary to meet in executive session to discuss certain items involving such as personnel matters, attorney-client privilege matters, pending litigation, HIB monthly reports, negotiations and other such related matters pursuant to law N.J.S.A. 10:4-12(b).

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

Moved by Ms. Jackie Lewis, seconded by _Ms. Tonya Heyward_ to approve the motion.
Roll call:
Against: NONE Abstained: NONE Absent: Mr. Anthony Attanasio
Resolution 250626.19 is adopted unanimously.

XIV. **FURTHER RESOLVED** that the Board of Trustees will return to open session to conduct business at the conclusion of the executive session.

Moved by _Mr. David Vitali, seconded by Ms. Melissa Corraliza to approve the motion.
Roll call:
Against: NONE Abstained: NONE Absent: Mr. Anthony Attanasio

XV. Acceptance of HIB Report
BE IT RESOLVED that the Board of Education accepts the HIB report presented in the executive session.

Moved by __Ms. Tonya Heyward__ , seconded by _Ms. Melissa Corraliza___ to approve the motion.
Roll call:
Against: NONE Abstained: NONE Absent: Mr. Anthony Attanasio

XVI. Adjournment
Moved by Ms. Jackie Lewis, seconded by ____Mr. David Vitali to **adjourn meeting** at _8:15pm.

Roll call:
Against: NONE Abstained: NONE Absent: Mr. Anthony Attanasio